

TRUCKERS HANDBOOK

MOTOR CARRIER SERVICES



August 2020

TABLE OF CONTENTS

Motor Carrier Mission Statement	5
General Information	6
Truckers Checklist	7
Requirements for Doing Business in Idaho	9
Online Services	11
Trucker Clearance Process at Port of Entry	12
What is a Transponder and How do I get one	13
License Plate Reader (LPR)	14
Legal Weight and Dimensions	15
How to determine Allowable Weight for Reducible Load	16
Seasonal Weight Restrictions	17
Chain Law	17
Weight Tolerance	18
Weight Enforcement Guidelines	18
Out of Service/ Parked for Repair Criteria	19
Safety	20
Driver Qualifications	21
Commercial Vehicle Registration	23
Commercial Registration Full Fee	24
International Registration Plan (IRP)	28
Temporary Permits	30
Registration Prerequisites	33
International Fuel Tax Agreement	34
Heavy Vehicle Use Tax (HVUT)	35
Hazardous Material and Hazardous Waste	36

TABLE OF CONTENTS **Continued**

Display of Registration and Permits	38
Federal Operating Authority	40
USDOT Number	40
Insurance Requirements	41
Unified Carrier Registration (UCR)	42
Special Permits	43
Glossary and Terms	47
POE Locations and Contact	58

MOTOR CARRIER SERVICES MISSION

Mission

Idaho's Motor Carrier Services staff is dedicated to providing our customers with excellent service and treating them with professionalism, dignity, and respect. Our goal is to reflect this spirit of service and professionalism in everything we do for you. Our personnel are some of the best in the business and we hope that you enjoy every contact with them. If you have suggestions for ways to improve any of our services, would like to compliment the registration or permit specialists for their service, or if you are unhappy with the service you received from any Motor Carrier Service locations, we would like to hear from you by email at: cvs@itd.idaho.gov.

The Division of Motor Vehicles (DMV) mission is:

To deliver quality service in the issuance of secure credentials to people and vehicles while providing education and enforcement on related rules and regulations.

And will continue to search for ways to

- ◆ Provide more flexible and responsive service
- ◆ Meet the public's mobility needs

The Idaho Transportation Department (ITD) is committed to compliance with Title VI of the Civil Rights Act of 1964 and all related regulations and directives. ITD assures that no person shall on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any ITD service, program, or activity. The department also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies, and activities on minority and low-income populations. In addition, the department will take reasonable steps to provide meaningful access to services for persons with limited English proficiency.

GENERAL INFORMATION

The Division of Motor Vehicles is one division within the Idaho Transportation Department.

The Motor Carrier Services Section is within that division and consists of the following units:

- **Special Permits** - A centralized unit located in Boise which approves or denies the issuance of permits for vehicles and/or loads which exceed legal dimensions and weight.
- **Registrations** - A centralized unit located in Boise, which provides services for vehicle registrations, specifically the International Registration Plan (IRP) for interstate operations and Full Fee for intrastate operation, Heavy Vehicle Use Tax (HVUT), Unified Carrier Registration (UCR), Hazardous materials vehicle endorsements, Hazardous Waste permits, updates for USDOT numbers, and a variety of services for other agencies related to commercial vehicle regulations. They also issue temporary registration permits for vehicles not registered for Idaho and vehicles that are registered for Idaho, but need to temporarily increase the registered weight. Temporary registration permits may be issued to residents and non-residents alike. Temporary weight increase permits may be issued to both resident and non-resident vehicles as long as they are currently registered for Idaho.

The Ports of Entry Section is within that division and provides the following:

- **Ports of Entry** - They are located statewide and are comprised of uniformed inspectors who have a limited peace officer authority for commercial vehicle enforcement. The Ports of Entry are responsible for the operation of Idaho's fixed weigh station facilities (refer to Pages 67-72 for locations) and for roving Ports of Entry that set up on secondary and bypass routes utilizing portable weigh scales. They issue temporary permits for vehicles not registered for Idaho and temporary weight increase permits for vehicles that are currently registered for Idaho, but need to increase the registered weight. They also issue Hazardous Materials Endorsements and Hazardous Waste permits to vehicles. They issue annual Special Permits for vehicles and/or loads which exceed legal dimensions and weight (see page 50 – 53). All Ports of Entry are able to register vehicles needing Full Fee registrations and some Ports of Entry are able to register vehicles needing IRP registrations.

TRUCKER'S CHECKLIST

While operating inside the state of Idaho, you, your vehicle, and its cargo must comply with local, state and federal laws, rules, policies, and requirements. Although these may appear to either be the same or in conflict with each other, do not assume that one prevails over another.

To ensure compliance with the laws of the state of Idaho, consult the following “checklist,” reference the associated section of this handbook, or telephone the appropriate Idaho agency if additional detail is required. The Permits office is open from 7:30 a.m. until 5:00 p.m. (Mountain Standard Time); Monday through Friday. The Registrations office is open 9:00 a.m. to 4:00 p.m. (MST); Monday thru Friday. The Ports of Entry have varying hours of operations and their locations and contact numbers can be found on page 67-72.

Special Permits/ Legal Width, Height, Length & Weight Information/ Idaho Chain Law Information

Motor Carrier Services- Permits – <https://permits4idaho.com> or permits@itd.idaho.gov or (800) 662-7133

Road Conditions and Construction Report

<https://511.idaho.gov>

Commercial Vehicle Safety/ Hazardous Material Transport/ Safety Inspections/ Logbooks/ Medical Requirements/ Operating Authority/ Out-of-Service Criteria

Idaho State Police/Commercial Vehicle Safety – (208) 884-7220

Driver's License/Commercial Driver's License

Driver Services – (208) 334-8736

Motor Carrier Audits IFTA, Full Fee & IRP/ Diesel-Powered Vehicles and Dyed Fuel Requirements

Idaho State Tax Commission – (208) 334-7536 or www.tax.idaho.gov

TRUCKER'S CHECKLIST **Continued**

Titles

Idaho State Titles Unit– (208) 334-8663 or <https://dmv.idaho.gov>

Commercial & Non-Commercial Vehicle Registration (Full Fee & IRP)/ Heavy Vehicle Use Tax (HVUT)/ Fuel Tax (IFTA)/ Unified Carrier Registration (UCR)/ Hazardous Materials Endorsements & Hazardous Waste Permits/ USDOT Updates/ Temporary Permits for Registration or Increased Registered Gross Weight

Motor Carrier Services- Registrations –cvs@itd.idaho.gov or <https://crs.idaho.celtic-host.com> or (208) 334-8611

Other Important Contacts

Idaho Department of Commerce - (208) 334-2470

Idaho Secretary of State – (208) 334-2300

Internal Revenue Service (IRS) – (866) 816-2065

Idaho Department of Labor – (208) 334-6100

Federal Motor Carrier Safety Administration – (208) 334-1842

REQUIREMENTS FOR DOING BUSINESS IN IDAHO

Federal Authority and Name

- USDOT number required and placed on side of vehicles [Federal Motor Carrier Safety Requirements, aka FMCSR 390.21]

Insurance

- Current Liability Insurance for the vehicle and for the company [FMCSR part 387]

Vehicle Registrations

• Vehicles must be registered for Idaho when working in Idaho. If the commercial vehicle is over 10,000 pounds (as defined as a Commercial motor vehicle in FMCSR 390.5 on page 40) and is in the state in the furtherance of their business, it is then required to license or to purchase Idaho temporary registration permits. All other vehicles through 26,000 pounds will be granted free flow.

- Register trucks for actual combined vehicle weight of power unit, trailer and load [Idaho Code 49-401A].
- Obtain all permits needed, including Special Permits and hazardous materials endorsements for Idaho and, if operating interstate, federal hazardous materials endorsements [Idaho Code 49-1004, 49-2202, and 49-2203].
- File the annual Unified Carrier Registration (UCR) by the designated enforcement date.
- Obtain IFTA from your base jurisdiction or an Idaho temporary fuel permit if the vehicle is registered for more than 26,000 pounds propelled by diesel, propane or compressed, liquefied or natural gas [Idaho Code 63-2438].

Stopping at the Ports of Entry [Idaho Code 40-511]:

- All vehicles, or combinations of vehicles, with an actual or registered maximum gross weight of 26,001 lbs. or more, and all vehicles hauling hazardous materials and livestock with an actual or registered maximum gross weight of 10,001 lbs. or more, must stop at and clear each “open” Idaho Port of Entry.

REQUIREMENTS FOR DOING BUSINESS IN IDAHO **Continued**

Drivers

- Have the correct driver's license [Idaho Code 49-301 and 49-105, FMCSR 383.3 and 383.23].
- Have the correct endorsements on the driver's license [Idaho Code 49-105 and FMCSR 383.93].
- Secure Medical Certificates for drivers of vehicles over 10,000 GVWR, GCWR, GVW, or GCW [FMCSR 391.41 and 390.5 for definitions].
- Electronic Log Device (ELD) as required FMCSR 395.1, 395.3, and 395.8.
- Be at least 21 years of age if operating a commercial vehicle interstate [FMCSR 391.11(b)(1)].
- Read and speak English [FMCSR 391.11(b)(2)].

Safety Equipment (not all-inclusive) Comply with FMCSR part 393 and Idaho Code Title 49 for safety equipment:

- fire extinguisher and emergency triangles
- reflective tape on sides and rear of trailer load
- annual vehicle inspection
- emergency breakaway switch on trailer (if over 3,000 pounds) [FMCSR] and trailers or semitrailers of more than 1,500 pounds unladen weight [Idaho Code]
- license plate light (rear)
- all lamps operable (day and night)
- brake lights & turn signals
- lamp or flag on projecting load that extends to the rear 4 feet or more
- 3 identification lights (front and rear if over 80 inches)
- battery box covers
- tires, wheels & mud flaps
- Proper load securement
- Seat belt
- horn

ONLINE SERVICES

Many of the services provided by Motor Carrier Services are available online.

If you would like to order a special permit you can go online at: <https://permits4idaho.com>

- Annual and Single Trip Special Permits
- Quarterly reporting of Annual permits

If you would like to order a temporary registration permit, a hazmat endorsement, hazwaste permit, or vehicle registration you can go online at: <https://crs.idaho.celtic-host.com>

- Full Fee Registration (intrastate vehicle registration for Idaho only)
- IRP (International Registration Plan- interstate vehicle registration)
- Annual or permanent trailer registration
- Hazardous Materials endorsements
- Hazardous Waste permits
- Temporary Permits (When not registered or when increasing current registration to carry a higher legal weight limit for reducible loads)

If you need help navigating through the websites you may call Motor Carrier Services– Registration at (208) 334-8611 or Permits at 800-662-7133

Other useful websites:

- UCR (www.ucr.in.gov)
 - Idaho IFTA Handbook (<https://tax.idaho.gov/IFTA>)
 - IFTA , Inc, website (<https://iftach.org>)
 - IFTA Taxpayer Access Point (<https://tax.idaho.gov/fuelshub>)
- <https://511.idaho.gov>

TRUCK CLEARANCE PROCESS FOR PORT OF ENTRY (WEIGH STATIONS)

All vehicles, or combinations of vehicles, with a maximum gross weight or registered gross weight, or operated at a gross weight of 26,001 lbs. or more, and all vehicles hauling hazardous materials and livestock with a maximum gross weight of 10,001 lbs. or more, must stop at and clear each “open” Idaho Port of Entry. Loaded vehicles will proceed to the scales for weighing.

Vehicles may be required to have their weight verified on the scale. Follow the directions on the posted signs and traffic signals at each Port of Entry.

Drivers who do not have Idaho permits or licenses, or who are found to be in violation, will be directed to park their vehicles outside the scale lane and return to the building. The Port of Entry Inspector will ask the driver to produce all appropriate licenses, permits, and other required paperwork.

Clearance procedures are as follows:

- Actual weight may be checked against the licensed weight of the vehicle. Axle, gross, and bridge weights will be monitored.
- Interstate trucks are required to display IFTA credentials or purchase a temporary fuel permit.
- It is a violation of federal and state law to have dyed fuel in the supply tank of a vehicle. All diesel-powered vehicles are subject to fuel sampling over 26,000 lbs.
- Vehicles and drivers are subject to random equipment and ELD checks. Vehicles and/or operators found with a OOS violation (see Page 19) will be parked for repair.

WHAT IS A TRANSPONDER AND HOW CAN I GET ONE?

Why wait in line to get checked at a weigh station when these same checks can be done on the highway, without even slowing down?

Interstate Carriers who participate in North American Preclearance and Safety System (NORPASS) are able to bypass weigh stations by electronically verifying a truck's legal weight, safety rating and credentials as the truck continues down the road at freeway speeds. If all is in order, they get a green light signal in the cab, and they just keep going. No more rolling up the ramp: no more waiting in line or wasted time. NORPASS is a partnership of state and provincial agencies and representatives of the motor carrier industry. The NORPASS partners are committed to promoting commercial vehicle operation safety, efficiency and effectiveness throughout North America.

NORPASS is not a data collection system. The NORPASS partners are committed to promoting safe and efficient trucking throughout North America. Through the combination of mainline screening devices and compatible transponders, participating safe and legal commercial vehicles are allowed to bypass specific weigh stations allowing enforcement to concentrate its efforts on high-risk carriers. Participation in NORPASS is voluntary. The only cost to the carrier is the charge for the transponder, no monthly fees.

Alaska, British Columbia, Connecticut, Idaho (East Boise, Lewiston, Huetter, Sage Junction & Inkom Ports of Entry), New York, Oregon, South Dakota and Washington are members of the NORPASS partnership. NORPASS transponders are compatible with the Oregon Green Light Program, PREPASS (www.prepass.com) and BEST PASS Program (www.bestpass.org). Oregon Green Light Program and Best Pass transponders allow NORPASS states to use their transponders in the NORPASS system. Washington can register PrePass transponders for those carriers with them; see the link below for additional information.

<https://www.wsdot.wa.gov/CommercialVehicle/CVISN/CVISNFAQ.htm>

The following options are available to obtain a transponder:

- For interstate operators that regularly stop at Oregon weigh stations contact <https://www.oregon.gov/ODOT/MCT/Pages/GreenLightProgram.aspx>
- All others contact the NORPASS Western Service Center at (888) 877-8567 or www.civisn.wsdot.wa.gov.

Weigh-In-Motion equipment verifies that the truck's weight is within legal limits and if everything checks out okay, a second roadside reader will send a "bypass" message to the transponder and the transponder will give a green light signal to the driver. A green light means the driver can bypass the weigh station; the transponder will give the driver a red light signal, that indicates that the driver must pull through the weigh station.

To learn more on NORPASS please visit <http://norpass.org>

LICENSE PLATE READERS (LPR)

Idaho is in the process of upgrading the screening systems at all of the state's Port of Entry locations that have automated screening systems (Inkom, Huetter, Lewiston, East Boise, and Sage Junction in 2020). License Plate Readers (LPR) have been installed at four of our current sites. This technology allows for all vehicles to be screened without the need of a transponder.

As a result of the new technology, the state of Idaho will no longer utilize transponders to screen commercial motor vehicles that are registered *intrastate* only. Information is below that will help ensure that your license plate is read correctly when going through one of the locations.

- Mount the plate in accordance of Idaho statute 49-428:
- Every license plate shall at all times be securely fastened to the vehicle to which it is assigned to prevent the plate from swinging, be at a height not less than twelve (12) inches from the ground, measuring from the bottom of the plate, be in a place and position to be clearly visible, and shall be maintained free from foreign materials and in a condition to be clearly legible, and all registration stickers shall be securely attached to the license plates and shall be displayed as provided in section 49-443(4), Idaho Code.
- Ensure front end safety equipment and license plate holders are not obscuring your license plate
- Bent and or distorted plates should be straightened out or replaced

LEGAL WEIGHTS AND DIMENSIONS

Legal Dimensions (NOTE: See SPECIAL PERMIT CONDITIONS MANUAL, <https://permits4idaho.com> under HELPFUL LINKS)

Width	8 ft. 6 in.
Height	14 ft.
Length	
Single Motor Vehicle	45 ft.
Trailer or Semitrailer (<i>other than National Network</i>)*	48 ft.
Trailer or Semitrailer (<i>National Network</i>)*	53 ft.
Motor Vehicle and One or More Trailers (<i>except as noted</i> *)	75 ft.
Double Trailers (<i>other than National Network</i>)*	61 ft. of trailers or 75 ft. overall
Double Trailers (<i>National Network</i>)*	68 ft. of trailers
Dromedary Tractor (<i>Stinger Steered</i>)	75 ft.
Dromedary Tractor (<i>Non-stinger Steered</i>)	65 ft.
Auto or Boat Transporter (<i>Stinger Steered</i>)	75 ft.
Auto or Boat Transporter (<i>Non-stinger Steered</i>)	65 ft.
Saddlemount Combinations (<i>National Network</i>)*	97 ft.
Saddlemount Combinations (<i>other than National Network</i>)	75 ft.
*(See the extra length map at http://www.itd.idaho.gov/dmv/poe/documents/extra.pdf for the national and non-national networks)	
Overhang	
Front of Vehicle	4 ft.
From the End of the Vehicle	10 ft.
Combined Front and Rear Overhang of Auto or Boat Transporter	7 ft.

HOW TO DETERMINE ALLOWABLE LEGAL WEIGHT FOR REDUCIBLE LOADS

Gross legal weight is determined by using the Federal Bridge Formula, but with some limits. The total gross weight allowed under the Bridge Formula is 105,500 lbs., but the weight must be distributed on all axles so that no single axle exceeds 20,000 lbs., no tandem axle exceeds its allowed weight or groups of axles (inner bridges) exceed their allowed weight. SEE BELOW.

The maximum weight limits are:

- Steer Axle The weight of the steer axle is determined by the manufacturer's rating of the tire as well as the axle. These limits are marked on the sidewall of the tire and the certification sticker on the door jam and shall not exceed the manufacturer's load rating or 20,000 lbs. whichever is less. The maximum allowable load for any vehicle tire other than on the steer axle operated on the highway shall not exceed 600 lbs. per inch width of tire, except tires on vehicles manufactured prior to July 1, 1987, which shall not exceed 800 lbs. per inch width of tire. Pounds per inch width of tire can never be used to exceed legal axle weight.
- Single Axle 20,000 lbs.
- Tandem Axles 34,000 lbs. (Federal Interstate System) (see bridge formula 49-1001(1))
37,800 lbs. (When Gross Weight does not exceed 79,000 lbs. on the interstate with exempt commodities – logs, pulpwood, stull, poles or piling; ores, concentrates, sand & gravel, and aggregates thereof, in bulk; unprocessed agricultural products, including livestock.) (see bridge formula 49-1001(2))
37,800 lbs. (Non-Interstate System, gross weight does not exceed 80,000 lbs.)(see bridge formula 49-1001(9))

Maximum Weight Without Excess Weight Permit On All Highways

80,000 lbs.

Maximum Weight With Excess Weight Permit On All Highways

105,500 lbs. (reducible loads only)

**Maximum Weight on Interstate & Designated Secondary Highways
With Permit**

129,000 lbs. (reducible loads only)

For Bridge Chart go to <https://permits4idaho.com> under Helpful Links

For Bridge Calculator go to <https://itd.idaho.gov/itddmv/> port of entry tab

SEASONAL WEIGHT RESTRICTIONS

Rule 39.03.03.700

During the spring, when warmer temperatures cause the road surface to break up and generally deteriorate, the highways most affected are restricted to lower axle weights and speed restrictions.

The District will sign and mark affected state highways the day before the weight and/ or speed restrictions are in effect. The weight and/or speed restrictions will be enforced the day after the Districts sign and mark the state highway.

On those sections of highways which are posted for legal weight, or to less than legal weight, trucks and buses weighing 10,000 pounds or more will be restricted to 30 mph in critical areas. Speed zones will be marked with red and yellow markers. A red marker will mean speed is restricted to 30 mph and a yellow marker will mean that legal speed can be resumed.

For information on operating restrictions for state highways posted for spring breakup limits or to check on a route of travel for construction restrictions etc., go to <https://511.Idaho.gov> and the trucking page.

It is important for the trucking industry to cooperate and comply with the load and speed limits. If compliance with the load and speed limits are adhered to, the need for future, more restrictive, limits may be alleviated. Excessive violations may lead to implementation of more restrictive limits.

CHAIN LAW

Idaho does have a chain law, which can be found in Idaho Code, section 49-948. It currently only applies to the following passes in Idaho, Lolo on US-12, Look Out and 4th of July on I-90.

WEIGHT TOLERANCES

THERE ARE NO ENFORCEMENT TOLERANCES.

WEIGHT ENFORCEMENT GUIDELINES

IDAHO CODE 49-1001

All violators found exceeding legal weight laws by any amount shall be advised and appropriate compliance action taken.

Issuance of Travel Authorizations

Vehicles, which exceed legal maximum weight by 2,000 lbs. on a single axle or 7% on any combination of axles, will be required to either purchase a travel authorization or offload to another vehicle at the point of contact. Vehicles, which exceed legal maximum weight by 15% on any single axle or combination of axles, are required to offload all excess commodities at the point of contact. No cargo can be unloaded onto Ports of Entry property or highway right-of-way.

OUT-OF-SERVICE/PARKED FOR REPAIR CRITERIA

The Idaho State Police Commercial Vehicle Safety Unit and Ports of Entry Inspectors work jointly and are trained to perform inspections of vehicles and equipment, and to check drivers' credentials. While you are stopped at a Port of Entry or roadside inspection site, your vehicle may receive a safety inspection. Brakes, tires, exhaust systems, coupling devices and turn signals are some, but not all, of the equipment which must meet requirements of the North American Driver/Vehicle Inspection Criteria established by the Commercial Vehicle Safety Alliance (CVSA). These regulations also apply to the truck driver. Some of the requirements for the driver include a Commercial Driver's License (CDL), medical certificate, and a record of hours worked (logbook). If the equipment (or driver) fails to meet the requirements of the Out-of-Service/Parked for Repair Criteria, the vehicle shall not proceed until the requirements have been met. A citation may also be issued.

If the USDOT number is placed out-of-service for imminent hazard violations or failure of the driver, vehicle and/or motor carrier to comply with the federal interstate trucking requirements, the Idaho IRP vehicle registration(s) will be revoked and the license plate(s) must be returned to Motor Carrier Services- Registrations immediately. The vehicle(s) may be re-registered (including payment of registration fees) once the out-of-service order is lifted.

Contact Driver Services at (208) 334-8736 for Commercial Driver's License information.

Contact Idaho State Police Commercial Vehicle Safety at (208) 884-7220 for ELD and medical requirements and driver safety information or visit their website at <https://isp.state.id.us>

Contact Motor Carrier Services- Registrations at (208) 334-8611 for re-registration of revoked IRP vehicles.

SAFETY

Regulations governing equipment, cargo handling, driver qualification, daily log requirements, and limitations on drivers' working hours must be followed. In addition, there are regulations on reporting accidents, inspection and maintenance (including annual/periodic inspections), and transporting hazardous materials. The driver and carrier should be aware of and comply with the regulations found in the Federal Motor Carrier Safety and Hazardous Materials Regulations, which is adhered to by Idaho.

Safety Inspections

CVSA safety inspections are performed by Idaho State Police/Commercial Vehicle Safety and safety inspections of a lesser degree are performed by Ports of Entry personnel on the roadside and at ports of entry.

A copy of the regulations can be obtained from:

**Idaho Trucking
Association
P.O. Box 4549
Boise, ID 83711
(208) 342-3521**

or

**Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402**

or

**Federal Motor Carrier Safety
Admin <http://www.fmcsa.dot.gov>**

DRIVER QUALIFICATIONS

Minimum Qualifications

A driver must:

- Be at least 18 years old; 21 years old if driving interstate; and
- Have a valid Commercial Driver's License (Class A, B or C) or a valid Class D Driver's License, depending on the size of the vehicle and types of loads being hauled. Additional endorsements may be required.

A driver may have to meet other requirements, such as medical certificate of health (DOT medical card), drug and alcohol testing, etc., depending on types of loads being hauled or whether the driver is traveling interstate or intrastate.

Commercial Driver's License (CDL)

A CDL is required if you operate:

- Combination vehicle with a manufacturer's gross combination weight rating (GCWR) of 26,001 lbs. or more, provided that the manufacturer's gross vehicle weight rating (GVWR) of the towed unit is greater than 10,000 lbs.;
- Single vehicle with a GVWR of 26,001 lbs. or more;
- Vehicle designed to transport 16 or more persons (including the driver);
- Vehicle of any size carrying quantities of hazardous materials that require placards.

CDL Exemptions

Those exempted from CDL requirements may include drivers of recreational, military, emergency, and some farm vehicles not used for hire if driven within 150 air-miles of the farm.

DRIVER QUALIFICATIONS Continued

CDL Tests

Drivers must pass knowledge and skills (vehicle inspection, basic control skills, and road) tests.

CDL Endorsements/Restrictions

CDL endorsements are based on vehicle types or the types of loads being transported: double/triple trailers, hazardous materials, tank vehicles, buses and school buses. Your license will have a restriction for driving only vehicles without air brakes unless you pass an airbrake knowledge and skills test in a vehicle equipped with air brakes. You will receive a restriction if you test in a commercial vehicle with an automatic transmission, or in a Class A vehicle that is not a tractor trailer.

For more information: <http://itd.idaho.gov/dmv/driverservices/cdl.htm>

COMMERCIAL VEHICLE REGISTRATION

County Assessors register:

- Idaho based commercial vehicles of 26,000 lbs. or less gross weight that operate intrastate within Idaho; and
- Idaho based farm vehicles of 60,000 lbs. or less gross weight

The Idaho Transportation Department, Motor Carrier Services- Registration, 3311 W. State St., Boise, ID 83703 registers:

- commercial vehicles over 8,000 lbs. that operate intrastate within Idaho; and
- farm vehicles over 60,000 lbs.; and
- Interstate vehicles (IRP) for any weight.
- Special Permit(s) may be required when a vehicle hauling reducible loads exceeds 80,000 pounds on state maintained roads or a vehicle and/or load that is non-reducible exceeds legal axle weights or 80,000 pounds. All vehicles and/or loads exceeding the legal width, height and length limits listed in Idaho Code 49-1010 may also require special permits. Contact Special Permits at <https://permits4idaho.com> or (800) 662-7133 for Special Permit requirements for your specific operations.

Idaho Full Fee

Full Fee is a motor carrier registration for which Idaho's "full" registration fees are assessed. Fees are reduced by 1/12 monthly for power units licensed later in the registration year. Full Fee registration fees for vehicles over 60,000 lbs. are based on the per-vehicle mileage for the reporting period of July 1 through June 30, with June 30 occurring in the previous calendar year.

Non-Idaho-based carriers may choose to fully register vehicles to operate in Idaho in lieu of IRP registration from their base jurisdiction or purchase temporary permits.

Idaho farm vehicles 60,000 lbs. or less must be licensed at the county assessor's office. Idaho farm vehicles over 60,000 lbs. must be licensed through the Motor Carrier Services- Registration.

COMMERCIAL REGISTRATION FULL FEE

Submitting Paperwork

Applications to register vehicles for Idaho only (Full Fee) can be processed at a Port of Entry or they may be mailed, emailed, or faxed.

Be sure to submit all applicable paperwork, which may include the following:

- Full Fee Application for Registration
 - Copy of title or title application for newly-acquired vehicles. In most cases, vehicles can be issued a Temporary Vehicle Clearance with a Bill of Sale if the title paperwork cannot be processed immediately.
 - Federal Heavy Vehicle Use Tax (HVUT) proof of filing or the completed filing for Motor Carrier Services - Registration to forward to the Internal Revenue Service (Checks must be payable to “U.S. Treasury.”) for vehicles in the taxable category.
- Note: The application form is not required when registering online at <https://crs.idaho.celtic-host.com>, but all required documents must be uploaded.

Mileage Requirements

When licensing Full Fee power units over 60,000 pounds, the registration fees are based on distance driven during the previous July 1 through June 30.

If the vehicle did not have actual distance during the reporting period, distance may be estimated according to the Full Fee Mileage Guidelines form which must accompany the Full Fee Application for Registration or uploaded if registering online.

Renewals

The best way to renew is online at <https://crs.idaho.celtic-host.com>. You may also print the renewal report from the online site to renew by mail, fax, e-mail, or at a Port of Entry. Allow a minimum of four (4) weeks processing time to ensure your credentials are returned before the expiration date.

Read the renewal instructions to be sure paperwork can be processed the first time through. Call our office if you have any questions. Vehicles not displaying current credentials are subject to enforcement at the roadside, including citation.

On-Line Renewals

The Motor Carrier Services- Registrations has online renewal service for Full Fee vehicles at <https://crs.idaho.celtic-host.com>. With this service, vehicles can be renewed quickly and easily and payment can be made by credit card or electronic check.

Identification for vehicles renewed online will be issued by Motor Carrier Services– Registrations within a few days after payment has been made.

If a Full Fee vehicle is expired or close to expiration, a Temporary Vehicle Clearance (TVC) may be printed at no additional charge when renewing online. There is an \$18 fee for TVCs issued by a registration office.

To renew vehicles 55,000 pounds and over online, proof of filing of the Federal Form 2290, Heavy Vehicle Use Tax must be uploaded during the online transaction processing

Trailers

There are three (3) options for licensing trailers in Idaho. The Full Fee Application for Registration should be clearly marked to indicate the option that is chosen. Trailers pulled by IRP-registered power units are also registered through the Full Fee program.

1. One-year staggered. The registration may expire any month of the calendar year, generally coinciding with the expiration date of your power units.
2. North America Permanent Trailer Plate – Carriers choosing the permanent option pay the permanent registration fee (\$99.00, plus \$4.00 administrative fee and \$3.75 plate fee), and obtain a plate and registration with no expiration. This eliminates the need to register the trailer each year. Annual validation stickers are not issued with the permanent plate.
 - a. The North America permanent trailer plate is also available to non-Idaho based carriers. Proof of title in your base jurisdiction is required at the time of application and periodic verification of ownership is required to maintain active registration status.
 - b. Business Logo Plate – you can order permanent trailer plates with your business logo on them, subject to approval by ITD. Advertise your business to everyone who follows behind you on the highway! There are additional upfront programming costs involved. E-mail cvs@itd.idaho.gov to request the preliminary information.

A Full Fee Application for Registration must be completed, listing all vehicle information for each power unit and trailer to be licensed for Idaho only. North American Permanent Trailer Plate Application must be submitted for non-Idaho based applicants.

COMMERCIAL REGISTRATION FULL FEE **Continued**

Changes to existing Full Fee registrations can be requested by mail, fax or e-mail. Contact Motor Carrier Services – Registrations if you need assistance in determining the correct fees.

Free Flow (Reciprocity) Agreements

Idaho has free-flow (reciprocity) agreements with several jurisdictions for qualifying farm vehicles. The terms “reciprocity” and “free flow” are often used synonymously. However, the IRP is a “reciprocity” agreement that does not necessarily constitute “free flow.” Idaho will allow qualifying farm vehicles from the states listed below to come into or pass thru Idaho without needing to fully or temporarily register. The other states will treat Idaho based qualifying farm vehicles in the same manner. All other fees and requirements (such as fuel permitting and Special Permits) are not waived.

- **Montana Agreement:** Montana **INTERSTATE** farm vehicles have registration free flow through 105,500 lbs. Montana grants reciprocity to Idaho **INTERSTATE** farm vehicles regardless of weight
- **Oregon Agreement:** Oregon **INTERSTATE** farm vehicles have registration free flow through 105,500 lbs. Oregon **INTRASTATE** farm vehicles have registration free flow through 105,500 lbs. but only within 50 miles of the Oregon/Idaho Border

NOTE: Idaho farmers operating in Oregon must provide an annual “Farm” certification for an exemption from weight distance taxes.

- **Utah Agreement:** Utah **INTERSTATE** farm vehicles have registration free flow through 80,000 lbs.
- **Washington Agreement:** Washington **INTERSTATE** farm vehicles have registration free flow through 105,500 lbs. Washington **INTRASTATE** farm vehicles have registration free flow through 105,500 lbs., but only within 50 miles of the Washington/Idaho Border

INTERSTATE – traveling through Idaho **INTRASTATE** – traveling in and out of Idaho

INTERNATIONAL REGISTRATION PLAN (IRP)

IRP is a registration option for interstate operations (crossing state lines). This is a cooperative agreement that includes forty-eight states, ten Canadian provinces, and the District of Columbia. To establish an Idaho-based IRP fleet, you will need to provide the following information:

- Physical street address in Idaho. Post Office boxes may be used for the mailing address only.
- Proof the registrant is Idaho-based. Acceptable Established place of Business or Residency proof is listed on the IRP Requirements form.
- Completed IRP Requirements form (required on all new and renewal applications).
- Distance for the jurisdictions operated during the applicable Reporting Period – actual distance is required after the first year of operation. If the vehicle(s) were based in another jurisdiction, or registered under another account you must provide actual distance. The correct Mileage Reporting period is always the period of July 1st through June 30th, with June occurring in the previous calendar year except those fleets expiring in June, July, or August, which is June 30th ending two previous calendar years. Review the renewal instructions, renewal Schedule B or contact Motor Carrier Services – Registrations to ensure you are reporting the correct time period.
- Ownership documents for each vehicle. If the registrant is not the owner of the vehicle(s), a statement from the owner will be required granting permission to register.
- Registrants who have vehicles over 26,000 pounds, powered by special fuels (fuels other than gasoline), should apply for a fuel tax permit (IFTA) although trip permits for fuel can be purchased.
- Proof of filing of the Federal Heavy Vehicle Use Tax for vehicles 55,000 lbs. and over.
- Each vehicle over 10,000 pounds must have an active USDOT number classified as interstate, which may or may not be that of the registrant. USDOT Numbers are obtained online through the Federal Motor Carrier Safety Administration (FMCSA).
- Unified Carrier Registration (UCR) filing for all applicable calendar years.
- Completed Schedule A and Schedule B forms.

INTERNATIONAL REGISTRATION PLAN (IRP) Continued

If you aren't sure you will travel outside of Idaho or if you will only travel infrequently, it may be more economical to trip permit.

Note: The above requirements are part of the IRP agreement and Idaho must comply.

Carriers will be registered for all IRP jurisdictions and pay a portion of each jurisdiction's fees based on actual miles traveled during the Reporting Period. For new IRP fleets, fees are assessed for all 59 jurisdictions. Idaho collects and forwards the registration fees to the respective jurisdictions.

In some cases it may be necessary to obtain additional permits in member jurisdictions to meet requirements other than registration.

Other

If you cannot determine what type of registration you need, contact Motor Carrier Services - Registrations – cvs@itd.idaho.gov or (208) 334-8611 for assistance.

TEMPORARY PERMITS

Temporary Permit for Registration - You may purchase a 120-hour temporary permit in lieu of registering the vehicle. 120-hour temporary permits may be purchased at Ports of Entry, Motor Carrier Services at 208-334-8611 or online at <https://crs.idaho.celtic-host.com> but must be purchased before movement on the highway occurs for unlicensed vehicles.

The cost of the 120-hour temporary permit is \$60 for a single vehicle and \$120 for a combination vehicle. An additional \$60 is charged to any non-Idaho-based vehicle with a registered or actual weight over 26,000 lbs. operating on diesel fuel, unless a current IFTA license has been granted.

Temporary Permit to Increase Registered Gross Weight – You may purchase a temporary permit to operate a vehicle or combination of vehicles hauling reducible loads in excess of the current registered gross vehicle weight up to 105, 500 lbs. These permits must be obtained prior to movement on the highways. Those vehicles in excess of 80,000 pounds on the interstate must also purchase an excess weight permit.

The cost and duration of the temporary permit to increase gross registered weight are as follows: 120-hour permit is \$50 The 30 day permit is:

Temporary permitted maximum gross weight in lbs.

Maximum registered gross weight of vehicle in lbs.	80,000	86,000	96,000	106,000
50,001 – 60,000	\$225	\$250	\$275	\$300

Vehicles registered for more than 60,000 lbs. & needing to temporarily increase their registered weight may not utilize the 30 day permit, but can purchase the 120 hour \$50 permit.

TEMPORARY PERMITS *Continued*

Commercial vehicles over 10,000 pounds (as defined in FMCSR 390.5) that are in the state in the furtherance of their business are required to license or purchase Idaho temporary permits. All other vehicles through 26,000 pounds are granted free flow.

This includes vehicles:

- owned and/or operated within Idaho where the owner and/or operator of the vehicle are working on a job site in Idaho,
- has a contract to do work within Idaho,
- is doing “point-to-point” work in Idaho (where the load is picked up and delivered within Idaho on the same trip), or
- the nature of the work requires that the vehicle be domiciled in Idaho. This does not include vehicles:
 - meeting the definition of farm registration reciprocity,
 - meeting the definition of dealer reciprocity, or
 - 26,000 pounds or less making daily deliveries within Idaho.

390.5 Commercial Motor Vehicle means any self-propelled or towed motor vehicle used on a highway in interstate commerce to transport passengers or property when the vehicle –

1. Has a gross vehicle weight rating or gross combination weight rating or gross vehicle weight or gross combination weight, of 4,536 kg (10,001 pounds) or more, whichever is greater; or
2. Is designed or used to transport more than 8 passengers (including the driver) for compensation; or
3. Is designed or used to transport more than 15 passengers, including the driver, and is not used to transport passengers for compensation; or
4. Is used in transporting material found by the Secretary of Transportation to be hazardous under 49 U.S.C. 5103 and transported in a quantity requiring placarding under regulations prescribed by the Secretary under 49 CFR, subtitle B, chapter I, and subchapter C.

TEMPORARY PERMITS Continued

Temporary permits for registration (120 hr and 30 day) shall be limited to three (3) each in a calendar year unless your vehicle is a wrecker, transporter or laden dealer or manufacturer plate as defined below:

1. Wrecker – a motor vehicle designed to tow disabled vehicles.
2. Transporter – a motor vehicle in the business of delivering vehicles that are required to be registered when coming from a manufacturing, assembling or distribution plant and being delivered to dealers of the manufacturer.
3. Laden dealer or manufacturer plate -- available to licensed dealers or manufacturers operating vehicles with laden loads in furtherance of their business -- Limited to 26,000 lbs. without a temporary weight increase permit

For more information regarding temporary permits, contact Motor Carrier Services- Registrations –cvs@itd.idaho.gov or <https://crs.idaho.celtic-host.com>, or (208) 334-8611 or any Port of Entry

REGISTRATION PREREQUISITES

Titles

As a general rule, all Idaho-based vehicles are required to be titled in Idaho. Titles are obtained from any Idaho County Assessor office. Motor Carrier Services cannot process titles.

Owner/operators based in other jurisdictions that lease their vehicle, with driver, to an Idaho-based motor carrier and register under the motor carrier's name, are not required to title in Idaho. Owner/operators based in Idaho must title their vehicle in Idaho regardless of who provides registration, but do not have to indicate the lessee on the title.

With a proof of ownership (bill of sale), Motor Carrier Services - Registrations will issue a Temporary Vehicle Clearance (TVC) valid for 45 days or until the end of the registration year (if less than 45 days) in lieu of a registration. License plates cannot be released until proof of Idaho title application is submitted for Idaho-based vehicles.

If the titled owner name does not match the registrant (account) name, a written statement from the titled owner granting permission to register the vehicle to another entity will be required. This statement must be signed, dated, and identify both the titled owner and the entity to which the vehicle is registered.

INTERNATIONAL FUEL TAX AGREEMENT (IFTA)

Idaho is a member of the International Fuel Tax Agreement (IFTA). All IRP and foreign full fee carriers operating vehicles in excess of 26,000 lbs. GVW and powered by diesel, propane or natural gas must obtain an IFTA license and decals or purchase temporary trip permits for fuel tax purposes.

If registered solely for Idaho, Full Fee carriers are not required to purchase a temporary trip permit for fuel tax purposes when returning to Idaho from another jurisdiction.

An IFTA license issued by any IFTA jurisdiction fulfills a vehicle's fuel tax requirements in any other member jurisdiction.

A copy of the IFTA license must be kept in each vehicle. One decal must be displayed on each side of the lower rear exterior of the cab (two decals per vehicle).

For more information regarding special fuel requirements, contact Idaho State Tax Commission (208) 334-7855

it is illegal to use dyed diesel in any licensed motor vehicle whether for commercial or noncommercial use. Port of Entries and the Idaho State Police are authorized to inspect for compliance.

To apply for the IFTA license use Form IMC-2 at https://tax.idaho.gov/forms/EFO00167_01-30-2012.pdf

Recordkeeping requirements are similar to IRP recordkeeping requirements. See the online Idaho IFTA web guide at <https://tax.idaho.gov/IFTA>.

Once you've obtained your IFTA license, you can file online at <https://idahotap.gentax.com/tap>

HEAVY VEHICLE USE TAX (HVUT)

The Internal Revenue Service (IRS) has assessed the Federal Heavy Vehicle Use Tax (HVUT) since 1954. The tax dollars collected are used to fund construction and maintenance of public roads.

Vehicles 55,000 lbs. or more gross weight operated on public highways are required to file Form 2290 *Heavy Vehicle Use Tax Return*. The tax period begins on July 1 and ends the following June 30. The return is due by the last day of the month following the vehicle's first taxable use in the tax period. For new vehicle registration purposes, the filing must be done within 60 days of the purchase.

The tax is suspended for vehicles used on public highways 5,000 miles or less (7,500 miles or less for agricultural vehicles) during a tax period. The owner of vehicles suspended under the mileage limitation still must file the tax return annually and the filing is subject to audit.

Federal law requires that the Idaho Transportation Department and county licensing offices obtain proof of filing of the HVUT before registering Idaho-based vehicles with gross weights of 55,000 lbs. or more. A copy of the Schedule 1 page of Form 2290 is considered acceptable proof of filing of HVUT*, if the form is stamped by the IRS, or is accompanied by a copy of the front and back of the canceled check covering payment of the tax. If no tax was due to the IRS, then the receipt stamped Schedule 1 is required. The Schedule 1 must be stamped by the IRS, must be for the correct tax year, and must list the complete vehicle identification number (VIN) of the vehicle being registered. Federal law allows no exceptions to this requirement. The Form 2290 and the payment due if any (payable to "US Treasury") may also be filed with Motor Carrier Services – Registrations for forwarding to the IRS.

*If you file Form 2290 electronically, a copy of the Form 2290, Schedule 1 with the E-File watermark is required. The IRS requires filings of 25 or more vehicles to be submitted online only.

For more information regarding Heavy Vehicle Use Tax, contact the IRS at (866) 669-4096

HAZARDOUS MATERIAL OR HAZARDOUS WASTE

Hazardous materials are useful products that, when transported, pose a significant risk to health, safety, or property because they are flammable, toxic, corrosive, or have other dangerous properties.

Hazardous wastes are legally defined by an act of Congress as products that are either “listed” or meet the criteria of ignitability, corrosivity, reactivity, or EP toxicity, and no longer have a use. When transported, hazardous wastes must be accompanied by a hazardous waste manifest.

If you are hauling hazardous materials, you must comply with the Federal Motor Carrier Safety Regulations pertaining to hazardous materials transport. These are found in the Federal Motor Carrier Safety Regulations, Part 390 through Part 397.

Idaho Hazardous Material Endorsements and Hazardous Waste Permits:

Depending on the type and quantity of your cargo, a permit and/or an endorsement may be required. Title 49 of the Code of Federal Regulations outlines the regulated materials and quantities of each material requiring a manifest, a placard, and/or reportable quantity (RQ) designator. These same guidelines determine when an Idaho permit or endorsement will be needed. A good rule of thumb is this: If your cargo requires a federal placard, manifest, or special RQ designation on shipping papers, you will need an Idaho permit and/or endorsement. See chart on next page:

HAZARDOUS MATERIAL OR HAZARDOUS WASTE **Continued**

If you transport:	Then you need:
1. Hazardous wastes requiring placards under 49 CFR*, Part 171 – 172	Hazardous Materials Endorsement & Hazardous Waste Permit
2. Hazardous wastes requiring manifests under 40 CFR*, Part 262	Hazardous Materials Endorsement & Hazardous Waste Permit
3. Hazardous materials regulated under 49 CFR*, Part 171 -172	Hazardous Materials Endorsement
4. Hazardous substances regulated by 49 CFR*, Part 171, and the appendix to § 172.101, and identified by “RQ” designation on shipping papers	Hazardous Materials Endorsement
5. Waste PCBs regulated by 40 CFR*, Part 761 (greater than 50 parts per million)	Hazardous Waste Permit
6. Any waste PCB material which is accompanied by a uniform hazardous waste manifest	Hazardous Waste Permit

*Code of Federal Regulation

Hazardous Materials Endorsements and Hazardous Waste Permits can be obtained from Motor Carrier Services at:

<https://crs.idaho.celtic-host.com>

For more information regarding hazardous material regulations and/or to receive out-of-service criteria, contact Idaho State Police

DISPLAY OF REGISTRATION CREDENTIALS AND PERMITS

The following lists the types of credentials issued by Idaho and the method in which they must be carried or displayed:

Vehicle Registration (cab card) – Effective July 1, 2020, registrations for IRP and Full Fee registered vehicles in excess of 26,000 pounds may be issued and carried electronically or in hard-copy at the registrants option. Vehicles 26,000 pounds and under must be carried in originally issued format. It must be available to all roadside enforcement upon request. **Note:** The International Registration Plan (IRP) agreement requires all member jurisdictions to honor the method in which another jurisdictions credentials are issued.

Plate Validation Decal (sticker) – When registered by the Department, effective July 1, 2020, plate validation decals will no longer be issued for vehicles in excess of 26,000 pounds. Plate validation decals for vehicles registered at 26,000 pounds and under will continue to be issued and required, reflecting the four-digit expiration year, two-digit month of expiration and license plate number. For permanent registered trailers, validation decals are not required. Effective July 1, 2020, rental utility trailers and annually registered trailers will no longer be issued decals.

License Plate – Idaho requires a set of plates (identically numbered) to be displayed on the front and rear of any power unit that can carry a load without pulling a trailer. For power units that must pull a trailer in order to carry a load, a single plate is issued which must be displayed on the front of the power unit. Effective July 1, 2020, all Idaho license plates with the exception of permanent trailer plates must be replaced every 10 years.

Temporary Vehicle Clearance (TVC) – TVCs may be issued in lieu of vehicle registration and plate for a variety of reasons. The TVC may be issued and carried electronically or in hard-copy at the registrants option. It must be available to all roadside enforcement upon request.

International Fuels Tax License and Decals (IFTA) – The annual IFTA license may be issued and carried electronically or in hard-copy at the registrants option. It must be available to all roadside enforcement upon request. IFTA decals must be displayed on each side of the qualifying power unit.

DISPLAY OF REGISTRATION CREDENTIALS AND PERMIT Continued

Temporary Registration Permit (trip) – Temporary permits must be displayed in the window.

Special Permits (size/weight) – Permits may be issued and carried electronically, including all maps and attachments, at the registrants option. It must be available to all roadside enforcement upon request.

Unified Carrier Registration (UCR) – No document is issued for annual filings. Roadside enforcement will verify compliance through the FMCSA or National UCR websites.

Insurance – Current proof of insurance may be issued and carried electronically at the registrants option. It must be available to all roadside enforcement upon request.

FEDERAL OPERATING AUTHORITY

Operating authority (MC Number) is an authorization for a carrier to transport regulated commodities or passengers for compensation.

The Federal Motor Carrier Safety Administration (FMCSA) grants operating authority if the transportation is performed in interstate regulated commerce. Motor Carrier insurance requirements are also administered as part of the MC operating authority requirements.

Interstate transportation is defined as:

- hauling commodities across state lines; or
- within a single state when the transportation is part of an interstate or international shipment; or
- between the United States and other countries.

Intrastate transportation is generally defined as traffic which moves within one state only and is not a unified part of an interstate or international shipment. The headquarters office of the Federal Motor Carrier Safety Administration in Washington, DC issues the MC number if the transportation is performed in interstate, regulated commerce, and monitors the commercial motor carrier insurance status. Contact FMCSA at 866-637-0635.

USDOT NUMBERS

Number issued through the Federal Motor Carrier Safety Administration (FMCSA). This number is used for purposes of tracking safety and vehicle inspections. It is generally issued to interstate carriers with vehicles over 10,000 pounds and intrastate carriers over 26,000 pounds, with some exceptions.

The Idaho State Police (ISP) issues the USDOT number if the transportation is performed exclusively in intrastate commerce. If the transportation is performed in interstate commerce or the motor carrier must obtain the number at <https://www.fmcsa.dot.gov/>.

For more information regarding DOT numbers, contact FMCSA.

INSURANCE REQUIREMENTS

Insurance Requirements

Insurance and Safety Fees (INS): For hire carriers of property or passengers operating intrastate (point to point within Idaho) will pay the INS fees in conjunction with their motor vehicle registration as follows:

- INS fee of \$3.00 for private carriers is paid per motor vehicle hauling non-exempt commodities owned by the registrant of the vehicle and per motor vehicle hauling non-exempt commodities or passengers for hire as a Common/Contract Carrier.

Idaho Code requires every motor vehicle that is operated on public highways to be continuously insured or the owner must post an indemnity bond with Idaho. A copy of proof of insurance or the indemnity bond must be carried in the vehicle.

Insurance requirements vary depending on the following:

- the commodity being transported;
- carrier type;
- the size of the vehicle; and
- whether the vehicle travels interstate or intrastate.

Motor Carrier Services– Registrations will verify Form E insurance certificate for vehicles registered Full Fee with an operation type of haul-for-hire. The BMC-91X insurance certificate is required for vehicles registered IRP with an operation type of haul-for-hire. The Form E and BMC-91X are verified through FMCSA or are provided to Motor Carrier Services by the insurance company, along with any subsequent policy cancellations. Policy cancellations may result in the revocation of the vehicle registration.

UNIFIED CARRIER REGISTRATION (UCR)

UCR is a federally mandated program requiring registrants with vehicles over 10,000 pounds, operating interstate, to register their USDOT number with their base state. It also includes freight forwarders, brokers and leasing companies. A per-company annual fee is assessed based on the number of power units operating under the registrant's USDOT number. No credential is issued as enforcement will verify compliance via the federal database, <https://safer.fmcsa.dot.gov> or the National UCR database, <https://ucr.gov>.

The UCR filing status for the current calendar year and the previous years will be verified before processing a registration transaction. The designation of the USDOT number as interstate that determines if a filing is due, not the type of vehicle registration.

UCR requirements can be met by applying online through the National UCR system. Payment can be made by credit card or electronic check. Registrants who do not apply online can mail the application and payment to Motor Carrier Services. Payment may be made by MasterCard, Discover, American Express, or VISA or check payable to "State of Idaho." All payment methods must be in U.S. funds.

For more information regarding UCR requirements or to obtain and submit the application for, contact Motor Carrier Services.

SPECIAL PERMITS

Vehicles and/or loads exceeding the legal dimensions and weights may be issued permits. The type of vehicle and/or load will determine what type of permit, if any, you must obtain. Single trip Special Permits may be ordered online at <https://permits4idaho.com>, or from the ITD Headquarters Permit Office, but must be ordered before moving on the highways. Annual permits may be ordered online at <https://permits4idaho.com>, or from the ITD Headquarters Permit Office before moving on the highways.

All overdimensional and overweight permits have specific conditions that apply. Some, but not all, of these conditions include compliance with Federal Motor Carrier Safety Regulations, compliance with the laws of Idaho, and the Idaho Transportation Department Administrative Rules. Other regulations may apply to a specific load or to specific types of loads or to a specific route. ITD Rules are part of the maps and attachments that are required to accompany all Annual Idaho overlegal permits. Rules can be found Under Helpful links at <https://permits4idaho.com>

Road Use Fee Reporting for Annual Permitted Non-Reducible Vehicles and/or Loads

To comply with Section 49-436, Idaho Code, the permittee will make quarterly reports of mileage to the Department at the permitted weight levels separate from the registered weight mileage otherwise required to be reported to that agency. Mileage for single trip overweight permits is charged for and collected at the time of issuance, and need not be reported elsewhere. A quarterly statement is made available every three (3) months and is required to be returned to the department even if no miles were traveled using the overweight portion of the annual permit during that quarter. Every time a non-reducible vehicle and/or load exceeds legal axle weights and/or eighty thousand (80,000) pounds operating under an annual overweight/oversize permit it must be reported on the quarterly statement. The gross weight, number of axles and the total miles traveled will give you the information needed to report. If the gross weight is in between two weight categories listed on the permit/quarterly statement then you will report at the next higher gross weight limit. Quarterly Reporting can be done online at <https://permits4idaho.com> on your home page.

Types of Special Permits

Non-Reducible Loads: Any load or vehicle exceeding applicable size or weight limits that, if separated into smaller loads or vehicles, would:

- a) Compromise the intended use of the vehicle (i.e. make it unable to perform its function);
- b) Destroy the value of the load or vehicle (i.e. make it unusable for its intended purpose; or
- c) Require more than 8 work hours to dismantle, using appropriate equipment (the applicant has the burden of proof of establishing the number of work hours required to dismantle.

Oversize/Overweight Annual Required to exceed the legal axle weight(s) and/or 80,000 pounds for travel on designated highways. All lift axles must be fully deployed when remaining axles exceed legal axle weights and/or over dimensional. Permit is valid for a year from purchase date.

Oversize Annual Required to exceed the legal dimensions established by law over Idaho highways but maintains legal axle weight(s) and at/or under 80,000 pounds. This covers oversize movement of modular/manufactured homes. Permit is valid for a year from purchase date.

Disabled Vehicle Required to exceed legal axle weight(s) and/or 80,000 pounds and/or legal dimensions established by law over Idaho highways, when traveling to a disabled vehicle, or to repair with disabled vehicle, or on secondary move. Permit is valid for a year from purchase date.

Single Trip Required to exceed legal axle weight(s) and/or 80,000 pounds and/or legal dimensions established by law over Idaho highways that may exceed annual permit allowances. Permit valid for 5 days of purchase.

SPECIAL PERMITS Continued

- Reducible Loads:** A single item or multiple items for transport that could reasonably be repositioned so that the load conforms to legal size and weight dimensions. The determination of ability to reduce the load primarily depends on the intended disposition of the contents of the load upon delivery to its destination. (i.e. make into smaller pieces)
- Extra Length/Excess Weight up to 129k Annual** Required to exceed 80,000 lbs. on all highways (cannot exceed legal axle weight limits or maximum gross weight limit of 105,500 lbs. unless operating on routes designated for up to 129,000 lbs.); required to exceed legal length limits (i.e. single trailers over 48 ft. and double trailers exceeding 61 ft. or 68 ft. overall) on routes designated for such operations up to 95 ft. or 115 ft. Permit is valid for a year from purchase date.
- Reducible Oversize Annual** Required to exceed legal dimensions established by law over Idaho highways on routes designated for such operations up to a maximum height of 15 ft. and width of 11 ft. 6 in. Permit is valid for a year from purchase date, and for specific commodities.

SPECIAL PERMITS Continued

For more information regarding other WASHTO state permits, contact:

Arizona	(623) 932-2247
Colorado	(303) 757-9539
Louisiana	(225)-377-7132
Montana	(406) 444-6130
Nevada	(775) 888-7070
New Mexico	(505) 827-0376
Oklahoma	(405) 425-2334
Oregon	(503) 373-0000

All Special Permits may be ordered online at <https://permits4idaho.com>, or by calling 800-662-7133, or visiting the POEs noted below. Maps and attachments are also available at any Idaho Ports of Entry, or at permits4idaho.com, under Helpful Links.

GLOSSARY

APPLICATION FOR TITLE

Document that indicates a title has been applied for through an Idaho County Assessor office.

APPORTIONED

Synonymous with IRP (International Registration Plan). A Multi-jurisdictional reciprocity agreement for licensing vehicles operating in two (2) or more member jurisdictions.

BILL OF SALE

Document showing ownership of the vehicle has changed. A Bill of Sale must contain at a minimum, the name of the buyer, name of the seller, seller's signature, complete vehicle description (year, make, vehicle identification number), purchase price and purchase date of the vehicle.

BUS

A motor vehicle designed for carrying more than 10 passengers and used for the transportation of persons.

CAB CARD

A registration card or license issued to a vehicle and registrant which authorizes operation of the vehicle on the highways

COMBINATION OF VEHICLES

The truck tractor and one or more trailers or semi-trailers

COMBINED GROSS VEHICLE WEIGHT

The total weight of the combination of vehicles and their load.

GLOSSARY Continued

COMMERCIAL DRIVERS LICENSE	Any class A, Class B, or Class C driver's license
COMMODITIES	Cargo hauled on a vehicle.
CONTRACT CARRIER	Any motor carrier transporting persons or property for compensation or hire under contract to a particular person, firm or corporation.
CREDENTIALS	Registration, plates, and stickers (26,000 lbs and under) that validate a vehicle license.
DOT NUMBER	Number issued through the Federal Motor Carrier Safety Administration (FMCSA). This number is used for purposes of tracking safety and vehicle inspections. It is generally issued to interstate carriers with vehicles over 10,000 pounds and intrastate carriers with vehicles over 26,000 pounds, with some exceptions.
EIN	A nine-digit number assigned by the Internal Revenue Service to sole proprietors, corporations, partnerships, estates, trusts, and other entities for tax filing and reporting purposes.
EMS	Emergency Medical Service. The \$1.25 fee assessed to all Full Fee power units.
EXTRA LENGTH	Any vehicle combination in excess of the legal limits, but not more than one hundred fifteen (115) feet as established in Section 49-1010, Idaho Code, which normally haul reducible loads.

GLOSSARY *Continued*

FARM VEHICLE	A vehicle or combination of vehicles owned by a farmer or rancher that is operated over public highways and used exclusively to transport unprocessed agricultural, dairy or livestock products raised, owned, and grown by the owner of the vehicle to market or place of storage; and includes the transportation by the farmer or rancher of equipment, supplies, or products purchased by that farmer or rancher for his own use.
FLEET	One or more vehicles within a Motor Carrier account having the same registration type (IRP, Full Fee power, annual trailer, permanent trailer, etc.)
FOREIGN FULL FEE	Registration issued to vehicles based in jurisdictions other than Idaho which pay the full Idaho registration fees rather than permitting or apportioning.
FREE FLOW AGREEMENTS	Special agreements between jurisdictions, or parts of other agreements, that allow a vehicle to operate “free” of registration fees in the signatory jurisdictions, other than the base jurisdiction
FUEL PERMIT	See IFTA.
FULL FEE	Type of registration program for vehicles registered for Idaho only.
FULL TRAILER	A vehicle without motive power designed for carrying persons or property, being drawn by a motor vehicle, and so constructed that no part of its weight rests upon the towing vehicle.
GCW	Gross Combined Weight – the weight of a combination of vehicles without load, plus the weight of any load on that combination.

GLOSSARY **Continued**

- GCWR** Gross Combined Weight Rating – the value as specified by the manufacturer as the maximum loaded weight of a combination (articulated) vehicle. In the absence of a value specified by the manufacturer, GCWR will be determined by adding the GVWR of the power unit and the total weight of the towed unit(s) and any load thereon or registered weight rating whichever is greater.
- GVWR** Gross Vehicle Weight Rating is the manufacturer’s assigned weight rating for the vehicle (truck/bus/ trailer), not the vehicle’s registered weight. On trucks, the GVWR is usually found on a metal plate inside the driver’s door. On trailers, it may be anywhere, but is commonly found on the front of the trailer on the driver’s side. For weight enforcement purposes, the actual weight of the vehicle with its current load will be used in place of GVWR.
- GROSS WEIGHT** The weight of a vehicle or combination of vehicles plus the weight of any load thereon.
- HAZARDOUS MATERIALS** Useful products which, because they are flammable, toxic, corrosive, explosive or have other dangerous properties, pose a significant risk to health, safety or property when transported.
- HAZARDOUS WASTE** A material that is subject to Hazardous Waste manifest regulations of the EPA due to the type and quantity of the material

GLOSSARY Continued

HOUSEHOLD	“Household Goods Carriers” are defined in IRP as carriers handling (1) personal effects or GOODS property to be used in a dwelling; (2) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, including objects of art, displays and exhibits which because of their unusual nature or value require the specialized handling and equipment usually employed in moving household goods; and shall include owned or leased equipment and their entire service representative family.
CARRIER	
HVUT	Federal H eavy V ehicle U se T ax Form 2290 filing required for vehicles 55,000 lbs. and over.
IFTA	International Fuel Tax Agreement. IFTA licenses are issued to carriers operating in more than one IFTA jurisdiction.
INTERSTATE	A vehicle hauling commodities across state lines; or within a single state when the transportation is part of an interstate or international shipment; or between the United States and other countries.

GLOSSARY **Continued**

INTRASTATE

A vehicle that is picking up a load within a jurisdiction and delivering it to another location within that jurisdiction or a vehicle that is working within a particular jurisdiction. A commercial vehicle over 10,000 pounds (as defined in FMCSR 390.5) and is in the state in the furtherance of their business it is then required to be licensed or to purchase Idaho temporary permits. This includes vehicles:

- owned and/or operated within Idaho where the owner and/or operator of the vehicle are working on a job site in Idaho,
- has a contract to do work within Idaho,
- is doing “point-to-point” work in Idaho (where the load is picked up and delivered with Idaho on the same trip), or
- the nature of the work requires that the vehicle be domiciled in Idaho. This does not include vehicles:
 - meeting the definition of farm registration reciprocity,
 - meeting the definition of dealer reciprocity, or
 - 26,000 pounds or less making daily deliveries within Idaho.

IRP

The International Registration Plan.

JURISDICTION

A state, province, territory or foreign country.

LEASE

A written document vesting exclusive possession, control of and responsibility for the operation of the vehicle to the lessee for a specific period of time.

LESSOR

A person, firm or corporation which, under the terms of a lease, grants the legal right of possession, control of, and responsibility for the operations

GLOSSARY Continued

MAXIMUM GROSS WEIGHT

The scale weight of a vehicle, equipped for operation, plus the maximum load to be carried as declared by the owner. The term “maximum gross weight” means the combined gross weights of all vehicles in the combination.

MOTOR CARRIER

An individual, partnership, corporation or other legal entity engaged in the transportation of persons or property in the furtherance of a business or for hire.

MC NUMBER

This is a 6 or 7 digit number issued by the Federal Motor Carrier Safety Administration to carriers who operate interstate, for-hire, hauling non-exempt commodities

JURISDICTION DISTANCE

As recorded from individual vehicle mileage records, a compilation of the actual distance traveled by a vehicle

MOBILE HOME TOWER

Every motor vehicle designed and used for drawing manufactured homes and not so constructed as to carry any load thereon, or any part of the weight (except for the towing device) of any manufactured home so drawn.

MOTOR VEHICLE

Every vehicle which is self-propelled by power other than muscular power.

OVERALL LENGTH

The vehicle combination plus any load overhang,

OWNER

Any person, firm or corporation, other than a lienholder, holding legal title to a vehicle.

POWER UNIT

Bus, Truck, Truck-Tractor, Road Tractor or Tractor.

POWER OF ATTORNEY

A legal document authorizing one person to act on behalf of another (certain restrictions may be identified).

GLOSSARY Continued

PRECEDING YEAR

The period of twelve (12) consecutive months immediately prior to July 1 of the year immediately preceding the commencement of the registration or license year.

PRIVATE CARRIER

A person, firm or corporation which utilizes its own trucks to transport its own freight.

PROJECT CHOICE FEE

A \$3.00 fee collected on power units 60,000 lbs. or less.

PROPERLY REGISTERED VEHICLE

A vehicle which has been registered in full compliance with the laws of all jurisdictions in which it is intended to operate.

PROOF OF PURCHASE

Bill of sale, application of title, or title that identifies the new owner and the vehicle.

PURCHASE PRICE (VEHICLE)

For purposes of IRP registration, the actual purchase price, if reasonable, of a vehicle including the value of any trade-in or other valuable consideration, cost of accessories and modifications. Excluded are applicable federal excise taxes, state and local sales or use taxes, transportation or shipping costs, or preparatory or delivery costs.

RECIPROCITY

The reciprocal granting of rights and or privileges to vehicles properly registered under the IRP and to vehicles not so registered if such vehicles are subject to separate reciprocity agreements, arrangements, declarations or understandings.

REGISTERED MAXIMUM GROSS WEIGHT

The maximum gross weight on the registration as declared by the owner at the time of registration or renewal of registration

GLOSSARY Continued

**REGISTRATION CAB
CARD**

The registration certificate(s) issued under the laws of Idaho pertaining to the registration of vehicles

REGISTRATION FEE

The total fee required under the laws of each jurisdiction for each vehicle at the regular annual or unexpired portion of the registration year.

SEMITRAILER

A vehicle without motive power designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that some part of its load rests upon, or is carried by, the towing vehicle.

SPECIAL FUELS

Fuels other than gasoline.

TEMPORARY PERMIT

Is either a permit issued by a jurisdiction in lieu of regular registration or reciprocity or a permit to exceed the registered gross weight of the vehicle?

TITLE

Document issued to a vehicle to indicate ownership.

TRACTOR

Every motor vehicle designed and used primarily for drawing other vehicles, but not so constructed as to carry a load other than part of the weight of the vehicle and load so drawn.

TRAILER

Every vehicle without motive power designed to carry property or passengers and to be drawn by a motor vehicle.

TRUCK

Every motor vehicle exceeding 8,000 lbs. gross weight, designed and used primarily for the transportation of property.

GLOSSARY Continued

TRUCK TRACTOR

Every motor vehicle designed and used primarily for drawing other vehicles, and so constructed as to carry a load other than a part of the vehicle and load so drawn.

TVC

Temporary Vehicle Clearance authorizes operation of a vehicle for up to 45 days until registration and plates can be issued. (May be referred to in other jurisdictions as Temporary Authority – TA or Temporary Operating Authority – TOA.)

UCR

Unified Carrier Registration

UNLADEN WEIGHT

The weight of a vehicle fully equipped for service excluding the weight of any load.

**USE FEE – ROAD
USE FEES**

Road use fees for vehicles hauling non-reducible vehicles and/or loads are separate fees paid above and beyond the registration fees. The road use fees are collected on a single trip permit at the time it is issued/picked up. The road use fees for annual permits are reported (laden miles only) and paid on a statement that is mailed out quarterly.

UTILITY TRAILER

Trailer constructed for the purpose of carrying property and not to exceed 6,000 pounds declared gross vehicle weight.

VEHICLE

Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, excepting devices moved by human power or used exclusively upon rails or tracts.

**VEHICLE
CONFIGURATION**

The actual number of vehicles in the configuration, i.e., truck tractor and 3 trailers; or truck tractor and two trailers.

GLOSSARY Continued

VEHICLE IDENTIFICATION NUMBER (VIN) The number and letters generally assigned to a vehicle by the manufacturer for the purpose of titling and registering.

IDAHO PORTS OF ENTRY LOCATIONS

DISTRICT ONE

Huetter Port of Entry

M.P. 8.14 - I-90

Coeur d'Alene, ID (208) 769-1551

Fax: (208) 769-1552

Haugan Port of Entry

(Idaho-Montana Joint Port of Entry)

M.P. 15 - I-90 Haugan, MT (406) 678-4257

Fax: (406) 678-4317

Bonnors Ferry

M P 510.6 – US-95 & Jct US-2

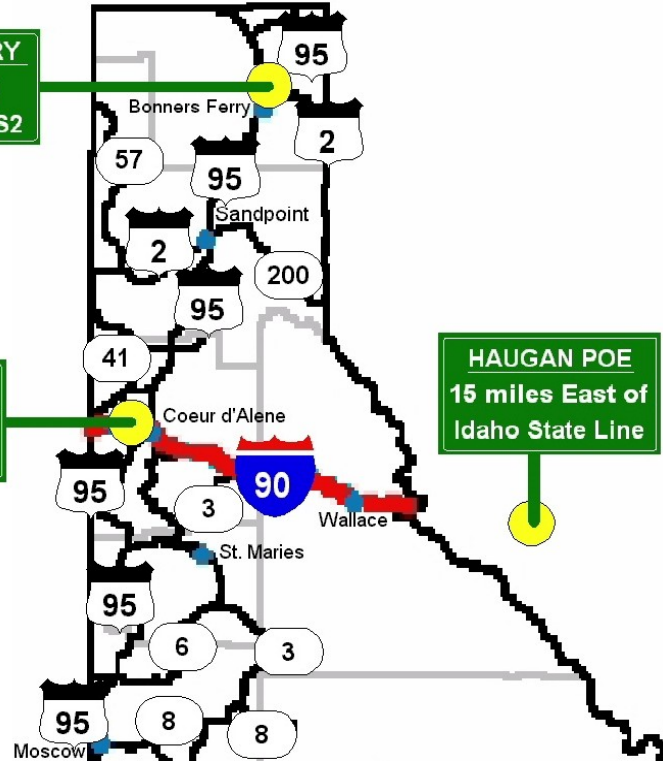
Bonnors Ferry ID (208) 267-2486

Fax: (208) 267-1519

**BONNERS FERRY
(Moyie Jct.)
Jct of US95 & US2**

**HUETTER POE
2 miles West of
Coeur d'Alene**

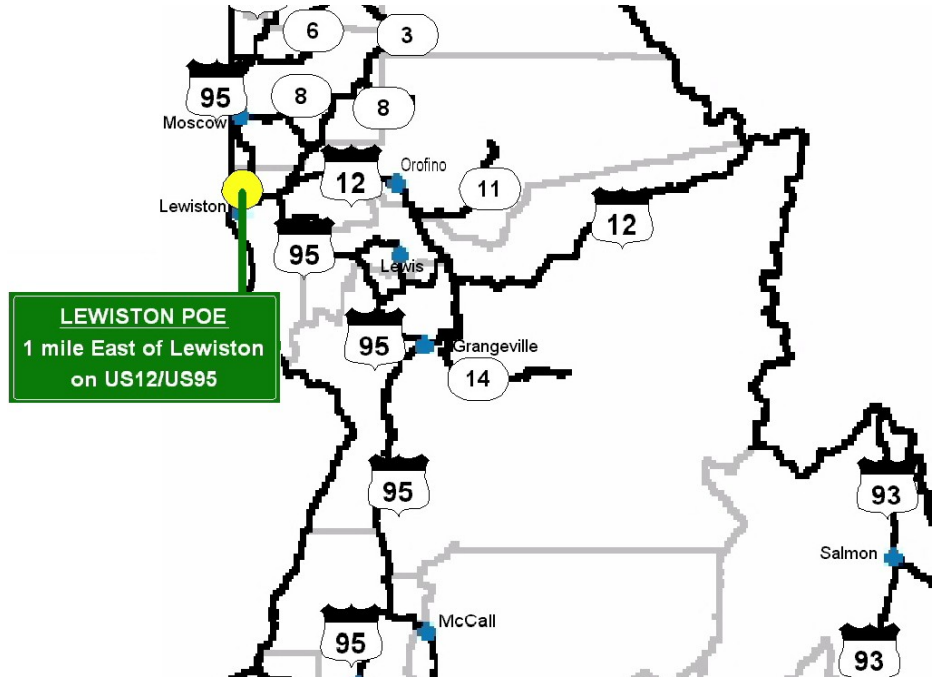
**HAUGAN POE
15 miles East of
Idaho State Line**



IDAHO PORTS OF ENTRY LOCATIONS

DISTRICT TWO

Lewiston Port of Entry
M.P. 310 - U.S. 95
Lewiston, ID (208) 799-4824
Fax: (208) 799-5083



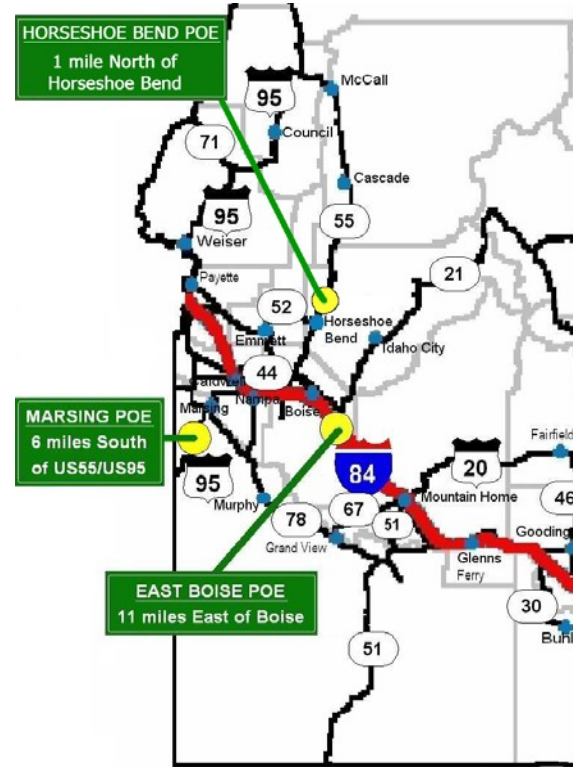
IDAHO PORTS OF ENTRY LOCATIONS

DISTRICT THREE

East Boise Port of Entry
M.P. 67 - I-84 East of Boise
Boise, ID (208) 334-3272
Fax: (208) 334-3279

Marsing Port of Entry
M.P. 18.3 – US-95
Marsing, ID (208) 896-4814
Fax: (208) 896-4814

Horseshoe Bend Port of Entry
M.P. 65.4 – SH-55
Horseshoe Bend, ID (208) 793-2715
Fax: (208) 332-4139



IDAHO PORTS OF ENTRY LOCATIONS

DISTRICT FOUR

Hollister Port of Entry

M.P. 26.1 – US-93

21 Miles South of Twin Falls

Twin Falls, ID (208) 655-4413

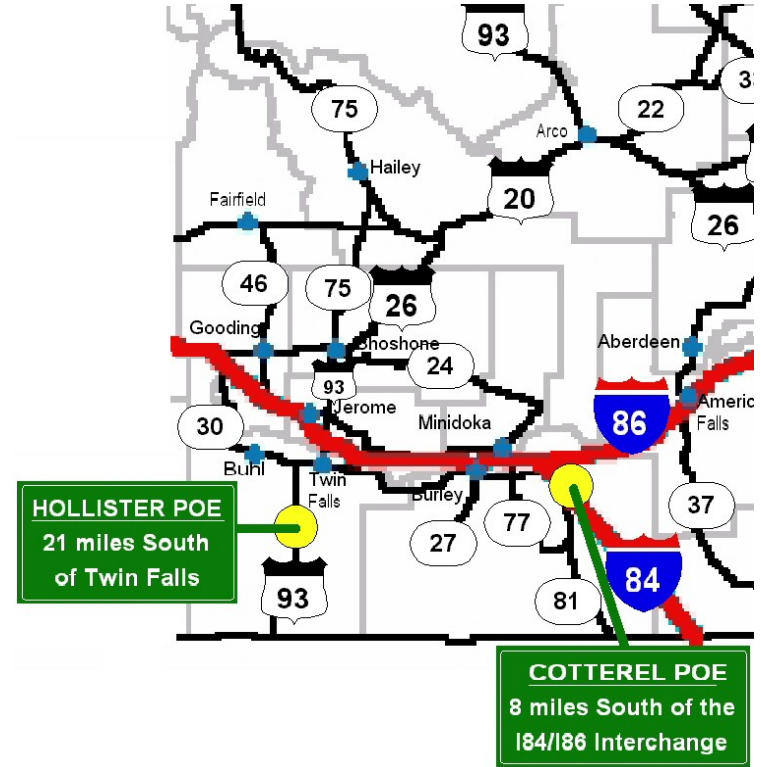
Fax: (208) 322-7844

Cottarel Port of Entry

M.P. 229 - I-84

6 Miles South of I-84/I-86 Interchange (208) 349-5650

Fax: (208) 349-5651



IDAHO PORTS OF ENTRY LOCATIONS

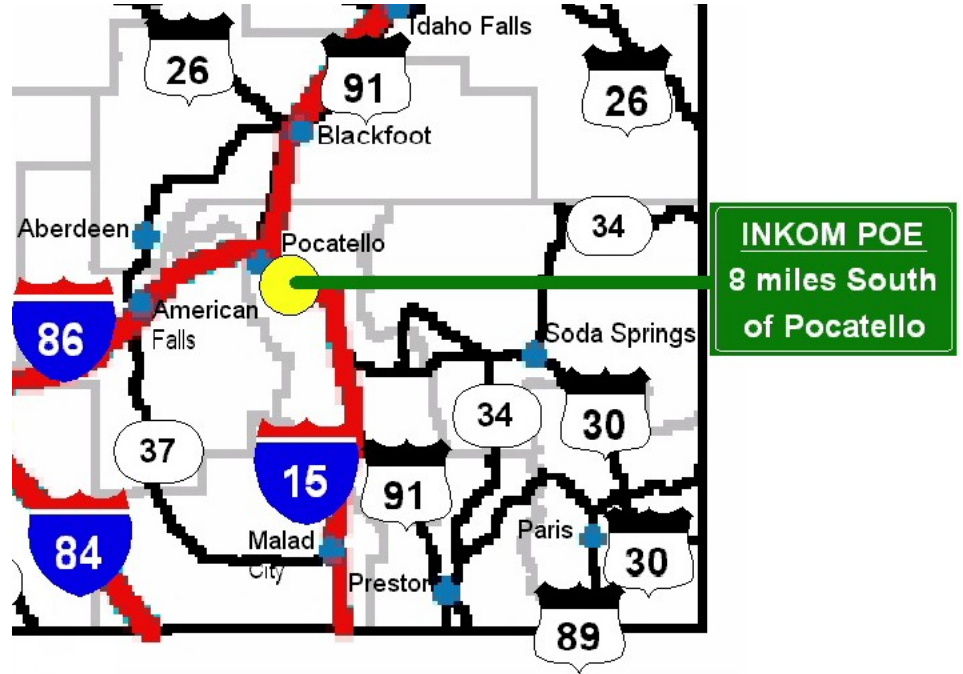
DISTRICT FIVE

Inkom Port of Entry

M.P. 59 - I-15

8 Miles South of Pocatello (208) 775-3322

Fax: (208) 775-4568



IDAHO PORTS OF ENTRY LOCATIONS

DISTRICT SIX

Sage Junction Port of Entry

M.P. 142 - I-15

8 Miles North of Roberts (208) 228-3636

Fax: (208) 228-3639

