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## SUPPLEMENTARY PUBLIC SUMMARY REPORT

### EXTENSION of SCOPE of RSPO CERTIFICATION (CPO Mill – Module D: Segregation)

### SIME DARBY PLANTATION SDN BHD Flemington Palm Oil Mill Teluk Intan, Perak, Malaysia

*Report Author:*

**Senniah Appalasamy – May 2014**

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## SUMMARY

Flemington Palm Oil Mill and supply base was certified on 5<sup>th</sup> October 2011. During the certification assessment until the ASA2, Flemington Palm Oil Mill was implementing Mass Balance supply chain model for all the certified palm products. The management of Flemington Palm Oil Mill decided to extent the scope of the CPO Mill's supply chain model to Module D: Segregation because the palm oil mill stops receiving noncertified FFB. Extension of scope assessment was conducted as part of the extension of the scope on 10<sup>th</sup> May 2014. Based on the result of the extension of scope assessment, BSI concludes that Flemington Palm Oil Mill complies with the requirements of RSPO Supply Chain Certification Standard November 2011 (CPO Mills – Module D: Segregation) and able to produce segregated CPO and Palm Kernel.

The extension of scope assessment of the Flemington Palm Oil Mill was conducted against the RSPO Supply Chain Certification Standard (CPO Mills – Module D: Segregation) elements that related to the incoming FFB, processing, production of CPO and PK, record keeping and despatch of certified palm products. This summary report is a supplementary report for the extension of scope assessment.

BSI recommends that Flemington Palm Oil Mill approved as producer of Segregated RSPO Certified Sustainable Palm Oil and Palm Kernel beginning from mid March 2014.

### ABBREVIATIONS USED

CPO	Crude Palm Oil
FFB	Fresh Fruit Bunch
GPS	Global Positioning System
KER	Kernel Extraction Rate
OER	Oil Extraction Rate
PK	Palm Kernel
POM	Palm Oil Mill
RSPO	Round Table on Sustainable Palm Oil
SOP	Standard Operating Procedure

### 1.0 SCOPE OF SUPPLY CHAIN EXTENSION ASSESSMENT

#### 1.1 Identity of Certification Unit

The Flemington Palm Oil mill and estates are located in Teluk Intan, Perak, Malaysia. Flemington Palm Oil Mill is central to the certified supply base. During the previous surveillance assessment, Flemington mill used to purchase about 8% FFB from trader. However, during this extension of supply chain scope, Flemington Palm Oil Mill stops buying the FFB from trade. Since Mid March 2014, only Segregated FFB from company's own certified estates processed. The Flemington Palm Oil Mill began to implement and use the segregation supply chain model since Mid March 2014 for certified CPO and PK produced. The GPS location of the mill is shown below.

**Table 1: Mills GPS Locations and Processing Capacity**

MILL	EASTING	NORTHING
Flemington Palm Oil Mill Processing Capacity: 60mt/hour	100°51' 26"E	3°55' 41" N

#### 1.2 Description of Supply Base and Supply Chain

It is noted that Flemington Palm Oil Mill is receiving certified FFB from company's own RSPO certified estates. FFB is delivered to Flemington Palm Oil Mill for processing. There are 4 supply bases within the Flemington Certification Unit. During the previous surveillance assessment, it was reported that the total projected segregated certified FFB was 249,754mt from own certified supply base.

Since mid March 2014, Flemington Palm Oil Mill stopped purchasing non-certified FFB. This new strategy was decided by Sime Darby marketing department to ensure that Flemington Palm Oil Mill able to segregate all the certified FFB and produce segregated CPO and PK.

#### 1.3 Production Volume and Sales

The projected tonnage reported during the previous surveillance assessment was 52,448mt CPO and 13,736mt PK. Total of 249,754mt FFB was projected to be processed at Flemington Palm Oil Mill. The Certification Unit was certified since 5<sup>th</sup> October 2011. It was noted that there were certified CPO was sold through eTrace since the last assessment amounting to 1,030mt as mass balance using the previous supply chain model. The actual certified FFB processed for the period since last surveillance assessment is detailed in Appendix A covering financial year 2013/2014.

Flemington Palm Oil Mill produced Mass Balance CPO and PK until February 2014. Mid March onwards Flemington Palm Oil Mill stopped purchasing FFB from uncertified source. End of February 2014, the storage tank number 2 and all piping system were flashed and emptied. Mid March 2014 onward Segregated CPO is stored in Tank No.2. Palm Kernels were emptied as well to ensure mid March 2014 onward only segregated palm kernels are stored in the silo and Bunkers.

#### 1.4 RSPO Certification Details

RSPO Membership No: 1-0008-04-000-00  
 BSI RSPO Certificate No: SPO 590802  
 Date of certification: 5/10/2011  
 Date of ASA 2: 2-5/07/2013  
 Date of Extension of Scope: 10/05/2014

#### 1.5 Other Certifications Held

The Flemington Palm Oil Mill holds ISCC certificate as follows: Certificate No. EU-ISCC-Cert-DE107-70025614  
 Expiry Date: 20<sup>th</sup> March 2015

The Flemington Palm Oil Mill was certified under the Quality Environment Management System by Malaysian productivity Corporation (Ministry of International Trade and Industry): Certificate Number: AC 4149  
 Expiry Date: 9<sup>th</sup> March 2015.

### 1.6 Organisational Information / Contact Person

The contact details for the Flemington certification units as follows:

Contact Person:

Mr. Subramaniam Govindasamy  
Mill Manager,  
SOU 4 Management Units (KKS Flemington),  
36309 Sungai Sumun, Teluk Intan, Perak, Malaysia.  
Phone: +605 648 9153

Email: [flemingtonmill@simedarby.com](mailto:flemingtonmill@simedarby.com)

## 2.0 ASSESSMENT PROCESS

### 2.1 Certification Body

BSI Group Singapore Pte Ltd  
1 Robinson Road, # 15-01 AIA Tower,  
Singapore 048542

RSPO Scheme Manager: Mr Aryo Gustomo

Phone: +65 6270 0777

Fax: +65 6270 2777

Email: [aryo.gustomo@bsigroup.com](mailto:aryo.gustomo@bsigroup.com)

BSI is a leading global provider of management systems assessment and certification, with more than 60,000 certified locations and clients in over 100 countries. BSI Standards is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI has a Regional Office in Singapore, and an Office in Kuala Lumpur, Jakarta and Bangkok.

### 2.2 Qualifications of the Lead Assessor and Assessment Team

#### Senniah Appalasamy – Lead Assessor

He holds degree in Resource Economics from Agriculture University, Malaysia. He has vast experience in Plantation crop management covering oil palm plantation, rubber, cocoa and pepper for more than 10 years. He is also experience in manufacturing sector as a quality controller and production management. He is involved in RSPO implementation and assessment since 2008 as a team member and subsequently as a lead auditor with RSPO approved certification body covering assessment with RSPO P&C, RSPO SCCS, RSPO NPP and RSPO Group Certification in Malaysia, Indonesia and Thailand. He has completed ISO 9001:2008, RSPO SCCS awareness training, RSPO Lead Auditor Training Course, RSPO SCCS Lead Auditor Training Course, RSPO – RED Lead Auditor Training Course, International Sustainable Carbon Certification (ISCC) Lead Auditor training, Sustainability Report Assurance (SRA) Assessor Training, ISO 14001 and ISO 18001 Lead Auditor Training Course and OHSAS 18001 Lead Auditor Training Course. Besides RSPO, he is also qualified as ISCC lead auditor and SRA Lead Assessor. He have experience in other standards i.e. Global Gap Option 1 and 2 (Fruit, vegetable and aquaculture) and GMP B+ as team member.

### Muhammad Haris Bin Abdullah - Assessor

He graduated from the Open University Malaysia with a Bachelor of Business Administration (Hons) Majored in Human Resource Development and completed his Master's Degree in Business Administration from the University Utara Malaysia in January 2014. He has more than 3 years working experience in oil palm plantation and conducting social impact assessments of agriculture, agriculture best practices, and environmental impact assessment and workers welfare. He completed the RSPO Lead Auditor Training in April 2013 and passed the course. He is also passed the ISO 14001 and ISO 18001 Lead Auditor Training, OHSAS 18001 Lead Auditor Training Course and qualified as EICC auditor. He has completed International Sustainable and Carbon Certification (ISCC) Lead Auditor Training Courses. He had assisted with conducting audits of oil palm plantation for more than 7 companies against the RSPO P&C in Indonesia and in Malaysia for the past 4 years. During this assessment, he assessed on the aspect of Safety and Health, Legal, Social and community engagements, Stakeholders consultation, and workers welfare.

### 2.3 Assessment Methodology, Programme, Site Visits

The supply chain extension of scope assessment was conducted on 10<sup>th</sup> May 2014. Evidence of implementation to comply with the requirement of RSPO Supply Chain Certification Standard November 2011 (CPO Mills – Module D: Segregation) was fully complied by Flemington Palm Oil Mill. The audit programme is included as Appendix D covers auditing of all aspects required for the Module D: Segregation.

The methodology for collection of objective evidence included physical site inspections at the palm oil mill such as FFB receiving area, weighbridge, processing, piping system, storage, despatch area and interviews with executives, staff and employees involve in the implementation of the segregation Module D, review of documentation and records related to supply chain. This report is structured to provide a summary as per Annex 1 of RSPO Supply Chain Certification System November 2011 related to CPO Mill.

Mr. Aryo Gustomo, BSI RSPO Scheme Manager, has reviewed this report internally for conformance with BSI Procedures and the RSPO Supply Chain Certification System requirement.

### 2.4 Date of Follow up Assessment

The RSPO Supply Chain assessment will be incorporated with the next RSPO Principle and Criteria annual surveillance assessment.

### 3.0 ASSESSMENT FINDINGS

#### 3.1 Summary of Findings

As outlined in Section 2.3, objective evidence was obtained separately for each requirement under RSPO Supply Chain Certification Standard November 2011 (CPO Mills – Module D: Segregation). The result for each of these requirements is explained as an evidence of documented system to implement the segregated supply chain system.

During the extension of scope assessment, there was no any nonconformity identified. Flemington Palm Oil Mill already implemented segregated supply chain system during the assessment. Due to this reason, during the assessment all relevant document and records were well prepared and implemented effectively by the Flemington Palm Oil Mill.

This supplementary report covers the extension of scope to include the RSPO SCCS CPO Mill: Module D: Segregation assessment and verification details. This report is supplementary to the main ASA2 Public Summary Report posted on the RSPO website.

BSI recommends upgrading of the Flemington Palm Oil Mill's supply chain to Module D: Segregation to enable the palm oil mill to receive and produce Segregated RSPO Certified Sustainable Palm Oil and Palm Kernel.

#### D1: Documented Procedures

##### ***D.1.1 The facility shall have written procedures and/or work instructions to ensure implementation of all the elements specified for Segregation (SG) supply chain requirements.***

Flemington Palm Oil Mill has written procedure and work instruction to ensure the implantation of all the elements required for the implementation of Module D: Segregation. The previous procedure with Mass Balance requirement is revised to include the Segregation module requirements and implementation.

##### ***a) Complete and up to date procedures covering the implementation of all the elements for Segregation.***

Flemington palm oil mill have written documented Sime Darby Group procedure (SOP for Traceability and RSPO Supply Chain Certification System – issue 1.0, version 1, dated 01/08/2012) to include the Module D: Segregation (page 15) beside the existing supply chain module E: Mass Balance covering certified and non-certified FFB. The revised procedure includes all the requirements from receiving of FFB, processing, CPO and PK sales, dispatch, training and claims for both SG and MB Modules for Flemington Palm Oil Mill. During the extension of scope assessment, it was found that the Flemington Palm Oil Mill complied with all the requirements for Module D: Segregation.

##### ***b) The name of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements. This person shall be able to demonstrate***

##### ***awareness of the facilities procedures for the implementation of this standard.***

The mill manager and Quality Assurance Officer have the overall responsibility to ensure the implementation of the Segregation Module. The Segregated supply chain model was used because Mid March 2014 onwards only certified FFB is received and processed by the Flemington Palm Oil Mill.

It was noted that the mill manager delegates responsibilities to Quality Assurance Officer and mill assistant manager and staff as appropriate to ensure the implementation through on the job training. The delegation of responsibility covers the weighbridge staff, processing staff, laboratory staff, store personnel, administrative staff and security personnel. Interview with staff confirm that this was implemented.

##### ***D.1.2 The facility shall have documented procedures for receiving and processing certified and non-certified FFBs.***

Flemington Palm Oil Mill has documented Sime Darby Group procedure (SOP for Traceability and RSPO Supply Chain Certification System – issue 1.0, version 1, dated 01/08/2012) covering procedure for receiving the incoming FFB (certified), processing, storage and outgoing of certified palm products (CPO and PK). System available to make stamping on the receiving documents to indicate the certified FFB received. The weighbridge Standard Operating Procedure (Mill Weighing Operations – Standard Operating Policies and Procedures version 1 dated 8/3/2011) covers all the relevant work instruction as an additional guideline beside the supply chain procedure.

During the expansion of scope assessment it was noted that the Flemington Palm Oil receive only certified FFB from own supply base that was certified during the initial certification. It has ceased from receiving FFB from non-certified source.

There is also certified FFB received from other adjacent RSPO Certified Sime Darby Group estates such as Sungai Wangi estate (RSPO Certificate No. RSPO 0015 valid until 2/3/2016).

#### D.2: Purchasing and goods in

##### ***D.2.1 The facility shall verify and document the volumes of certified and non-certified FFBs received.***

Daily summary of FFB received records are prepared at the entry point at the weighbridge. Daily summary and monthly summary documented for all the certified. Records verified through internally from head office and external audit. During this extension scope assessment, only certified FFB are received by the palm oil mill. All consignment of FFB received from the estates are accompanied by Delivery Note with unique running numbers which includes details whether certified source or non-certified, field number, block, total FFB, date harvested, estimated tonnage, transport vehicle number and driver's details. Weighbridge clerk then confirms the details whether the FFB is from certified or non-certified source before accepting. The mill also has verification

procedure in the weighbridge SOP page 57 section 2.2.5.1 – 2.2.5.9.

All FFB received at the mill are issued with a weighbridge ticket that records details of the source (supply base name, date and time, transport details and weight). Weighbridge system is computerised. No amendments can be made by the weighbridge clerk once the details are keyed in.

Weighbridge ticket dated 10/4/2013 was checked and verified. The FFB was from certified supply base with certificate number SPO 590802 within the Flemington Certification Unit's supply base.

Monthly summary reports and daily summary report (FFB received Summary Report By date) for the FFB received in January – April 2014 was checked by the audit team. Appendix B shows the details of the FFB received. The recording system complies with the requirement of the Segregated (SG) module. It was noted that during the month of Mid March 2014, only certified FFB from certified own supply base was received to enable the mill fully implement the Segregation Supply Chain system.

**D.2.2 The facility shall inform the CB immediately if there is a projected overproduction.**

During interview with the mill manager, assistant and the representative from the Sime Darby Palm Industries and sustainability department confirm that they are aware that the mill must inform the Certification Body immediately should there a overproduction is noted.

**D.3 Record keeping**

**D.3.1 The facility shall maintain accurate, complete, up-to-date and accessible records and reports covering all aspects of these requirements.**

Daily summary records are prepared at the entry point at the weighbridge (FFB received Summary Report By date). Daily summary and monthly summary documented for all the certified. Records verified by internal and external audit. At point of this assessment, Flemington Palm Oil Mill only receives and process certified segregated FFB. The records are prepared through computerised system which includes stock movement and balance. There are 4 CPO tanks (each with 2,000mt storage capacity). Tank 1 and 2 is used for storage. Tank 1 used for Special Quality oil (FFA below 1.2%) and Tank 2 stored with CSPO/SG. Both tanks contain segregated certified palm oil. There are 3 palm kernel silo (each with 300mt storage capacity)

**D.3.2 Retention times for all records and reports shall be at least five (5) years.**

The retention period is specified in the Supply Chain Procedure (SOP for Traceability and RSPO Supply Chain Certification System – issue 1.0, version 1, dated 01/08/2012) page 3 as five years and financial documents retained longer based on the local regulation requirement.

**D.3.3 The facility shall record and balance all receipts of RSPO certified FFB and deliveries of RSPO certified CPO, PKO and palm kernel meal on a three-monthly basis.**

All the inventory records are maintained and updated on daily basis and monthly report shows monthly inventory on the "Reporting Spreadsheet". The "Reporting Spreadsheet covers the FFB received, CPO and PK produced and despatched or sold on a three monthly basis. Since there is no kernel crushing activity at the Flemington Palm Oil Mill, no PKO and Palm kernel meal produced at Flemington Palm Oil Mill. Certified CPO and PK is sold to Sime Darby's subsidiary companies such as Sime Darby Futures Trading Sdn Bhd. Once sold the ownership belongs to the buyer and the buyer takes up the traceability records.

**D.3.4 The following trade names should be used and specified in relevant documents, e.g. purchase and sales contracts, e.g. \*product name\*/SG or Segregated. The supply chain model used should be clearly indicated.**

Flemington Palm Oil Mill has prepared a rubber stamp with wording "CSPO/SG" to specify the Segregated Supply Chain Model on the purchase and sales documents. Sample documents and rubber stamp was presented during the assessment for verification.

**D.4 Sales and good out**

**D.4.1 The facility shall ensure that all sales invoices issued for RSPO certified products delivered include the following information:**

During the extension of scope assessment, it was noted that there were no sales of segregated certified palm product sold through UTZ/RSPO IT System. Previously the certified oil sold as mass balance CPO. Palm kernel is sold as conventional product. Sales through GreenPalm is carried out as a group rather than individual mill. The mill has system to carry out sales of certified palm products and makes traceability records as per RSPO requirement. The existing system and documents checked have the following information which will be applied to the sales of certified palm products:

**a) The name and address of the buyer**

Name and address of the buyer was written on the existing invoice. Sample checked was the CPO despatched to Sime Darby Futures Trading Sdn Bhd. Sample checked dated 25 March 2014, weighbridge ticket No. 008421.

**b) The date on which the invoice was issued**

Date is written on all dispatch and relevant documents. The sampled document was dated 25<sup>th</sup> March 2014.

**c) A description of the product, including the applicable supply chain model (Segregated)**

The Flemington Palm Oil Mill sold certified palm products end of March and April 2014 amounting 1,030mt. System in place to indicate the product description and supply chain model on the sales and delivery documents through stamping the supply chain model as "CSPO/SG".



**d) The quantity of the products delivered**

Each delivery of the palm products accompanied with delivery note (Sample: 16863), weighbridge ticket (sample number: 008419) and a security checklist. The delivery note and weighbridge ticket includes total weight 40.72mt of the product (CPO) delivered to the buyer Sime Futures Trading Sdn Bhd.

**e) Reference to related transport documentation.**

Weighbridge ticket and delivery note includes the transport references such as transport instruction, lorry number (BKJ 2138) and driver's name and identification details.

**D.5 Processing**

Flemington Palm Oil Mill has established and implemented procedure for processing Segregated FFB to produce segregated palm products (CPO and PK). On-site assessment on the facility confirmed that the Supply Chain Procedure and work instructions were implemented. The requirement for the implementation of Segregation Module which covers processing of segregated FFB, storage and transporting are complied.

**D.5.1 The facility shall assure and verify through clear procedures and record keeping that the RSPO certified palm oil is kept segregated from non certified material including during transport and storage and be able to demonstrate that it has taken all reasonable measures to ensure that contamination is avoided. The objective is for 100 % segregated material to be reached. The systems should guarantee the minimum standard of 95 % segregated physical materials; up to 5 % contamination is allowed.**

During the extension of scope assessment, it was noted that the palm oil mill only receive certified segregated FFB. Although this minimised the contamination issue, the palm oil mill have internal inspection through the weighbridge work instruction to ensure that incoming FFB is verified before accepted at the mill's FFB ramp. During this assessment it was confirmed that only certified source of FFB from own certified supply base is received and processed. This ensures that there is no possibility of mixing during processing. Appendix B shows the segregated FFB record. Mid March 2014 onwards only segregated certified FFB is received. Therefore the Flemington Palm Oil mill is able to produce segregated palm products.

**D 5.2 The facility shall provide documented proof that the RSPO certified palm oil can be traced back to only certified segregated material.**

Receiving, processing and storage records using the excel spreadsheet can trace back to only certified segregated FFB. These records are transferred to the processing, storage and delivery documents. Externally, Sime Darby's Plantation Sustainability Quality Management department conduct internal audits to verify the accuracy of the records. Evidence is maintained through daily and monthly records to trace

back all RSPO certified palm oil to only certified segregated materials.

**D.5.3 In cases where a mill outsources activities to an independent palm kernel crush, the crush still falls under the responsibility of the mill and does not need to be separately certified. The mill has to ensure that:**

**a) The crush operator conforms to these requirements for segregation**

**b) The crush is covered through a signed and enforceable agreement**

There is no outsourcing activity by the Flemington Palm Oil Mill. The kernel is sold to a subsidiary kernel crushing plant belong to Sime Darby and the ownership is no longer belongs to Flemington Palm Oil Mill. The kernel crushing plant have own supply chain certificate and it is independent from the mill.

**D.6 Training**

**D.6.1 The facility shall provide the training for all staff as required to implement the requirements of the Supply Chain Certification Systems.**

RSPO supply Chain Training was conducted on 2 May 2014 at the Flemington Palm Oil Mill meeting room attended by 7 staffs including mill manager, executives, weighbridge clerk, lab personnel and administrative personnel. Training conducted by executives trained in RSPO SCCS from Sime Darby Plantation Sustainability and Quality Management Department covering Module D: Segregation. Interview with the manager, executives and staff (weighbridge clerk, administrative clerk and lab supervisor) confirmed that they are able to explain the required procedures and records for the RSPO Segregated Supply Chain Module implementation. There were also training on supply chain and e-trace conducted on the 28 November 2013 by the representative from the Sime Darby Head Office attended by 6 staffs.

**D.7 Claims**

**D.7.1 The facility shall only make claims regarding the use of or support of RSPO certified palm oil that are in compliance with the RSPO Rules for Communication and Claims.**

During the extension of scope assessment, it was noted that there were no any claims made by the Flemington Palm Oil Mill. However, at the group level, Sime Darby Plantation Sdn Bhd have RSPO Trademark license (No. RSPO – 1106024). The claims from the group level are as per the RSPO Guidelines on Communication and Claims and the Logo Usage and Guidelines. Reference made to link:

[http://www.rspo.org/files/resource\\_centre/RSPO CC Rules adopted\\_301111](http://www.rspo.org/files/resource_centre/RSPO_CC_Rules_adopted_301111) and

[http://www.rspo.org/file/TM\\_Logo Usage & Guidelines.pdf](http://www.rspo.org/file/TM_Logo_Usage_&_Guidelines.pdf)

**3.2 Detailed Identified Nonconformities**

There was no nonconformity identified during this extension of scope assessment.

**4.0 CERTIFIED ORGANISATION'S ACKNOWLEDGEMENT  
OF INTERNAL RESPONSIBILITY**

**4.1 Acknowledgement of Internal Responsibility and  
Formal Sign-off of Assessment Findings**

Please sign below to acknowledge receipt of the assessment visit described in this report and confirm the acceptance of the assessment report contents including assessment findings.

SIME DARBY PLANTATION SDN. BHD.  
FLEMINGTON OIL MILL

.....  
Manager,  
Flemington Palm Oil Mill

(Subramani A/L Govindasamy)  
Mill Manager

Signed for on behalf of  
BSI Group Singapore Pte Ltd



.....  
Senniah Appalasamy  
BSI RSPO Lead Auditor  
17.05.2014



## Appendix A: Flemington Palm Oil Mill Certified FFB Processed, CPO and PK Production Detail

Month	Certified FFB Processed	Certified CPO Produced	Certified PK Produced	Certified		
				Mass Balance	Segregation #	Remarks
July 2013*	25,683	5,247	1,299	√	-	-
August 2013*	20,748	4,168	1,114	√	-	-
September 2013*	17,361	3,575	991	√	-	-
October 2013*	17,607	3,638	944	√	-	-
November 2013*	15,901	3,347	857	√	-	-
December 2013*	15,273	3,149	857	√	-	-
January 2014*	13,869	2,918	754	√	-	-
February 2014*	12,038	2,637	690	√	-	-
1 <sup>st</sup> Half of March 2014*	9,666	2,133	595	√	-	-
2 <sup>nd</sup> Half of March 2014**	8,075	1,782	497	-	√	Only certified FFB received and processed
April 2014**	22,723	5,031	1,329	-	√	Only certified FFB received and processed
<b>TOTAL ACTUAL</b>	<b>178,944</b>	<b>37,625</b>	<b>9,927</b>	-	-	

**Note:** \* Mass Balance supply chain system.

\*\* Segregation supply chain system. Actual Certified Production details which are segregated.

# Segregation was implemented in 2<sup>nd</sup> half of March 2014 onwards.

## Appendix B: Record of Certified FFB Received by the Flemington Palm Oil Mill

Month	Certified Supply Base Estates (Segregated)					Certified Segregated Total FFB
	Flemington	Bagan Datoh	Sg Samak	Sabak Bernam	Certified FFB from Seri Intan Certification Unit (Certificate No. RSPO0015 valid until 2 March 2016)	
July 2013*	3,516	5,362	5,057	3,607	8,141	<b>25,683</b>
August 2013*	3,308	4,606	4,892	4,152	3,790	<b>20,748</b>
September 2013*	3,027	4,186	5,752	3,926	470	<b>17,361</b>
October 2013*	3,377	4,355	5,743	4,132	0	<b>17,607</b>
November 2013*	2,915	4,241	5,224	3,521	0	<b>15,901</b>
December 2013*	2,586	4,255	5,051	3,381	0	<b>15,273</b>
January 2014*	2,306	4,202	4,405	2,841	115	<b>13,869</b>
February 2014*	2,252	3,982	3,226	2,578	0	<b>12,038</b>
March 2014*	2,409	4,218	3,837	2,781	4,496	<b>17,741</b>
April 2014*	2,562	4,496	3,776	2,834	9,055	<b>22,723</b>
	<b>28,258</b>	<b>43,903</b>	<b>46,963</b>	<b>33,753</b>	<b>26,067</b>	<b>178,944</b>

Note: \* All the certified FFB received are from segregated source.

### Actual Sales of Certified Palm Products - 01 July 2013 - 30 April 2014

MILL	Certified CPO Sales	Certified PK Sales	Remarks
Flemington Palm Oil Mill	1,030mt (Mass Balance)	NIL	-

## Appendix C: Sime Darby – Flemington Certification Unit RSPO Certificate Detail

Sime Darby Plantation Sdn. Bhd.  
 SOU 4 Management Unit (Flemington Palm Oil Mill),  
 36309 Sungai Sumun,  
 Teluk Intan, Perak, MALAYSIA  
<http://www.plantation.simedarby.com>

BSI RSPO Certificate No: SPO 590802  
 Certificate Issued Date: 05 October 2011  
 Date of Expiry: 04 October 2016  
 Date of extension of Supply Chain Scope: 10 May 2014  
 Applicable Standards: RSPO Certification System June 2007 (revised March 2011) including Annex 4:  
 Procedures for Annual Surveillance; RSPO P&C MY-NIWG 2010; RSPO Supply Chain Certification System  
 November 2011; RSPO Supply Chain Certification Standard November 2011 CPO Mills - Module – D:  
 Segregation.

<b>Flemington Palm Oil Mill and Supply Base</b>		
Location	Teluk Intan, Perak, Malaysia.	
Address	SOU 4 Management Unit (Flemington Palm Oil Mill), 36309 Sungai Sumun, Teluk Intan, Perak, Malaysia.	
GPS	Longitude: 100° 51' 26" E ; Latitude: 3° 55' 41" N	
CPO Tonnage Total Production (Certified)	52,448	
PK Tonnage Total Production(Certified)	13,736	
Company Estate FFB Tonnage (certified)	249,754	
FFB Tonnage (Certified)	Flemington Estate	45,500
	Bagan Datoh Estate	80,647
	Sungai Samak Estate	68,257
	Sabak Bernam Estate	55,350

## Appendix D: Extension of Scope Assessment Plan

**Team: SA: Senniah Appalasy; MH: Muhammad Haris**

Date	Time	Subjects	SA	MH
9/5/2014 Friday	PM	Audit Team travelling to Location.	√	√
10/5/2014 Saturday	08.30 – 09.00	Opening Meeting Introduction Presentation by the mill managers on supply chain: Segregation Model implementation. Presentation by Audit Team Leader and confirmation on the assessment and extension of the scope. Finalize Audit schedule.	√	√
	09.00 – 12.00	Flemington Palm Oil Mill site visit. Verify Implementation of Supply Chain Procedure. - Receiving point and physical control of incoming certified FFB and non-certified FFB (if any). - Processing and piping system. - Storage facility and work instruction. - Despatch facility and piping. - Control of outgoing products and verification of tankers. - Interview with on-site executive and staff.	√	√
	12.00 – 13.00	Lunch.	√	√
	13.00 – 15.00	Document audit of all the documentation/records to fulfil Module D: Segregation supply Chain requirement. - Purchasing and incoming documents. - Processing records. - Storage records. - Despatch records. - Invoicing and contracts. - Traceability records. - Training and claim records.	√	√
	15.00 – 15.30	closing meeting	√	√