

Seattle Area Service Committee (SASC)

Meeting Date: 07-12-2020

Location: Online Zoom Meeting

Start Times: New GSR Orientation starts at 12:30 pm
SASC Meeting begins at 1:00 pm

2019 Meeting Dates	
SASC Meeting Dates (monthly)	SASC Admin Committee Meeting (quarterly)
January 05	Q1: January 05, 2020 11:00AM (w/video conf call)
February 02	Q2: April 05, 2020 11:00AM (w/video conf call)
March 01	Q3: July 12, 2020 11:00AM (w/video conf call)
April 05	Q4: October 04, 2020 11:00AM (w/video conf call)
May 03	
June 07	
July 12	
August 02	
September 06	
October 04	
November 01	
December 06	
January 03, 2021	

Overview of July minutes:

- Activities Chair, Activities Treasurer, & Conventions and Events Representative, Positions all remain open, no nominations
- Donations to SASC can be made by Check, Money Order to the PO Box (found on the website) or Zelle.
- Assistant Recording Secretary was filled By Travis L
- Conversations on Guidelines and requirements for in person meetings to be able to Reopen was discussed.
-

SASC Meeting opened with the Serenity Prayer: 1:01PM
SASC Statement of Purpose read by: Michael
Twelve Traditions read by: Sue
Twelve Concepts of Service read by: Conor
Vision of NA Service read by: Derek

Announcements:

- No smoking or vaping in the facility. Smoking and vaping is across the street, near the sign that reads “smoking.”
- Please turn off cell phones
- Please have all group donations to the treasurer prior to the break.
- Note taking forms for GSRs available from secretary
- Please submit all Open Sharing Topics and Grievances prior to the break
- New motions *must* be submitted prior to New Business
- GSRs please fill out Group Reports and ensure that the secretary has your address (email or snail mail) for the minutes
- GSR Report forms, Motion forms, and SASC Guidelines are available at <http://www.seattlena.com>
- Group reports can be submitted online prior to the next SASC
- Help is needed 10 minutes following Area to take down the room
- Please take any fliers or informational posters for your groups at the end of the meeting

Roll Call of Service Members and Groups

SERVICE MEMBERS X = Present, A = Absent, O = Open Position	(First Half) Start 1:09PM	(Second Half) Start N/A
Chair	X	X
Vice Chair	O	O
Recording Secretary	X	X
Assistant Recording Secretary	O	O
Treasurer	X	X
Assistant Treasurer	O	O
Literature	X	X
Activities Chair	O	O
Activities Treasurer	O	O
RCM (1)	X	X
RCM (2)	X	X
PR Chair	X	X
Unity Day 2021 Chair	X	X
Convention & Events	O	O
SINAC Liaison	A	A
Fellowship Development	X	X

Home Groups	(First Half) Start 1:11PM	(Second Half) Start N/A
Total Seattle Area Home Groups (per current NA meeting schedule)	80	80
Total Home Groups Represented	17	17
Total Voting Group Service Representatives (by show of hands)	14	14
Total Home Groups Absent	63	63

For detailed home group roll call, see “Service Member and Group Roll Call” posting on seattlena.org ([member information](#)).

Approval of Previous SASC Meeting Minutes
APPROVED WITHOUT OBJECTION

New Group Service Representatives (GSR)

GSR

Home Group

No New GSR's Reported

GSR Announcements (see Appendix A for group reports)

Cyber Sisters, Open book meeting, A safe place for women to go, Meets Sat nights(womens speaker meeting at 7pm) and Sunday mornings(just for today basic text study)

Cheryl From Na Ricks , is back in the schedule , Center Lutheran church will not be open for an entire year. So a decision has to be made on how to carry the message from this point on and where.

PNWS4 – Speaker jam from 2-8 July 25th, 2020 a funderraiser from all over the word.

Derick- Into the light is not going to open until further notice (until city gives the go ahead)

Ligma- More Na at cherry hall in the District. Still Meeting on zoom and inquired about how to donate to Area.

***You can donate by Check or Money Order if you want to send it by mail to the PO Box, or you can donate through Zelle.**

Kendra-From Tower of Power is going to be awhile before they can reside.

SASC Chair Monthly Report

Hello family!

The Service Members met today for the Quarterly Admin meeting where we determined the Q4 budget. The Treasurer, Courtney N, will report on that. We also discussed ways to increase participation at Area as well as to bring more people into the Admin body in the service positions we have yet to fill. We also covered the recommendation from Conor and the PR committee on how best to support the re-opening of meetings and how the SASC will manage that. He will go into greater detail about that in his own report, as well as in Open Share today.

I have received a lot of positive feedback from members inside and outside of our Area on our efforts to create a united plan for moving back to in-person meetings, and I just want to give you all a big THANK YOU for being such a wonderful group of humans who care so much about the safety of our members and the reputation of Narcotics Anonymous. I look forward to the day we can meet again in the same room and share all the hugs we've missed out on all these months.

In Loving Service,
Naomi L, SASC Chair

SASC Vice Chair Monthly Report Open Position, No Report Given

SASC Recording Secretary Monthly Report

Hi Family,

I am still looking for a Assistant Recording Secretary to guide and teach about the position, I have also had a very low group reports to add to the minutes and would love to see more being sent in to add into the minutes of SASC. Otherwise nothing to report. I am enjoying and love being of service in my current position. Thank you,

In loving Service.

SASC Recording Secretary
Chera S

SASC Assistant Recording Secretary Monthly Report Open Position, No Report Given

SASC Treasure Monthly Report (see Appendix B for full report)

SASC Treasurer Report

To: Seattle Area Service Committee of Narcotics Anonymous

From: Courteney N. (SASC Assistant Treasurer)

Date: 07-12-20

1. The bank statements and ledger balances matched this month.
2. I will now read the financial statement for June 2020. I have emailed the statement out to the recording secretary, chair and vice chair for distribution with the minutes.
3. Groups that wish to donate may do so in two ways:
 - a. Write a check (Payable to Seattle Area Fellowship) and mail it to: PO Box 70404, Seattle, WA, 98127
 - b. You may download the Zelle App, sign up to start using it, and send money to SASC at Treasurer@SeattleNA.org. Directions:
 - i. Download Zelle App
 - ii. Enroll using a debit card linked to a checking account; or
 - iii. Enroll using a US checking account using your bank login information, if your bank supports this feature
 - iv. Choose a person to pay (Treasurer@SeattleNA.org)
 - v. Confirm the amount and hit send. Please remember to include your home group name so that your group is credited for the donation.
4. The admin body set the budgets for Q4 on 7/12/20.
5. Quarterly prudent reserves were reset and there was 279.11 in excess funds for the previous quarter. The admin body does not have any special projects planned and the excess funds will be sent off to WSO and WNIR. There is an additional 156.91 that was still in excess funds from last quarter which will be sent to WNIR.

**SASC Assistant Treasure Monthly Report
Open Position, No Report Given.**

SASC Activities Chair Monthly Report

No Report Given

SASC Activities Treasure Monthly Report

No Report Given

SASC Literature Chair Monthly Report

No Report Given

SASC Regional Committee Members One (RCM 1) & Two (RCM 2) Monthly Report

RCM 1

Hello Family,

I attended the 142nd Washington North Idaho Region of Narcotics Anonymous on April 11th.

Our RCM2's report covers the majority of what took place, I will just be covering the RD's time at Region.

Our RD team attended the Virtual Partial WSC between April 24th and May 3rd. During that time a number of motions and elections were voted on, for a full summary of the decisions made at the Virtual WSC (Part One), you can visit https://www.na.org/admin/include/spaw2/uploads/pdf/conference/wsc2020virtual/Summary_of_Decisions_WSC_2020_Part_One.pdf. Part Two of the WSC will be held at the end of Aug. There was also a decision made to moved forward with a portion of the CAR Motions, 2, 4, 5, 9, 10, 12, 15, 26, 27, 28, 29, 30, & 31 (detailed below). Your RCM team will be using your previous responses to these motions to hand over our Area's consensus by Aug 6th to the RD team (there were 15 responses).

Motions that will be voted on at the WSC 2020 2nd session

Motion #2 to approve the IP contained in Addendum A, "Mental Health in Recovery," as Fellowship approved recovery literature.

Motion#4 Acting as the trustor, the delegates present at the virtual WSC 2020, are continuing the suspension of Article 5, Section 3 of the FIPT Operational Rules, while we make a decision about the future. This suspension will expire at the close of WSC 2022

Motion #5 To approve the initiation of the established process to revise the Fellowship Intellectual Property Trust in the 2020–2022 Conference cycle.

Motion #9 to direct the World Board to create a project plan for WSC 2022 to create a new IP for women in recovery.

Motion #10 To direct the World Board to create a project plan for consideration at WSC 2022 to create a guide for online meetings.

Motion #12 To direct the World Board to create the Spanish-language Narcotics Anonymous (Basic Text), Step Working Guides, and It Works: How and Why available in an audio format.

Motion #15 Instruct the World Board to develop a project plan for the 2022 World Service Conference (WSC) to produce an informative video about Narcotics Anonymous, for Public Relations services [committees] and online publication, approved by NAWS, where it is briefly explained: 1. What is Narcotics Anonymous 2. How it Works 3. How to contact NA

Motion #26 To seat the Minas Region
I want to decide on this item during Part 2 of virtual WSC 2020

Motion #27 To seat the North-West Russia Region

Motion #28 To pause zonal seating by not considering seating requests from zones formed after WSC 2018 until after zonal seating criteria or a process for zonal seating is established by the WSC.

Motion #29 To approve the proposed changes to A Guide to World Services in NA as provided in the 2020 CAT and indicated in red.

Motion #30 To approve the proposed changes to A Guide to World Services in NA as provided in the 2020 CAT and indicated in red and highlighted.

Motion #31 To adopt the 2020–2022 Reimbursement Policy.

Just a reminder that our RD team is always available for information or assistance with service related issues. And also, there is no effective way to report on everything in NA World Services that is of interest to everyone. Here are many of the references that Service Enthusiasts use to familiarize themselves with what is going on. If that is you, feel free to take a look.

NAWS NEWS - <https://www.na.org/?ID=reports-nawsnews-nawsmain>

NA Way Magazine - <https://www.na.org/?ID=naway-toc>

Reaching Out - <https://www.na.org/?ID=reaching-out-index>

NAWS Annual Reports - <https://www.na.org/?ID=ar-2016>

Fellowship Intellectual Property Trust - <https://www.na.org/?ID=legal-bulletins-fipt>

And here are links to more project resources:

Local Service Toolbox: www.na.org/toolbox

Convention and Events Tools: www.na.org/conventions

Future of the WSC: www.na.org/future

And for the RD's full report, please visit WNIRNA.org and under Service Minutes find the full RSC minutes which will contain that report.

ILS,

Will C

RCM 2

Hello Family,

Yesterday, I attended Region and I will try and compile all my notes. I am yet to receive our RD and AD reports, and since they had so much to say, I will have to add their report to next months RCM update.

After about 20 minutes of conversation, everyone at Region decided to record our Zoom sessions because there have been some mistakes in “note taking” and everyone was in agreement that if we record our sessions, that we would get more accurate minutes.

RD Report: Donations to world are down 86%. More on this to follow later in this report. There is also a deadline on entries for our new Spiritual Principles book which will be August 10th. Like I said earlier, once I receive the RD and AD reports, I will add more details to this.

Auditor: Nothing to report

FUCRS (Fellowship Unified Crisis Response Subcommittee): For more information on opening meetings, please go to NA.org, under the Members section and Virtual Meetings.

Jack H. did talk about how meetings are autonomous and the best thing that NA, as a whole, can do to protect its name would be to follow the General Safety Guidelines.

Activities: Nothing to report.

H&I: Almost all facilities are shut down and not participating. Pierce County does have 1 meeting that they are using the Zoom platform for. Also, there was 1 order for literature of \$156.20.

IT: They are upgrading to the Wordpress platform and asked for an additional \$566 to complete this process.

Literature: Nothing to report

PI: Confusions on dates and time of meeting, so no meeting happened

C&E: There is a lot to report here, so I will try and sum it up the best that I can.

All 2020 Deposits for Clean and Free will transfer over to 2021.

The 2021 Clean and Free committee is starting to meet via Zoom. If you want to participate, visit WNIRNA.org

WNIRCNA is looking for speakers. Must have 5 years clean to be a Main speaker and 2 years clean to be a workshop speaker.

Learning Days in Everett is asking to be moved from this year to 2021 because of COVID 19. More on this to follow.

Franney is also asking that WNIRNA be a host committee for an upcoming fundraising Marathon Zoom Convention to support World Services. More on this to follow.

Business: We had a lot to talk about during business and of course, most of it was on the topic of this pandemic.

First off, Franney, has an awesome idea to have a virtual 72 hour Marathon Convention type meeting, filled with speakers, comedians, and the like. Our Region would be one of the host committees for this event, while having NO host committee hosting for longer than 2 hours. This will be a North America event, to include Mexico and Canada, and go consistently through the 72 hour period of the second weekend of September. The reason for this is that donations to world, either through literature or monies, is down 86%, and the estimated downfall from that is around \$720,000. So, the idea is for this to be a nationwide fundraiser for World. Franney, has already made steps in making this happen and has people all across the country ready to make this thing happen!

We talked a lot about meetings opening up and the dangers in doing so. There have been meetings across the country, and even in our state (Yakima and Tri-Cities Area) where meetings have opened, but then were unable to keep to our State's guidelines (Masks, Cleaning, Social Distancing, etc.) and had to close within days or weeks of opening. There have also been reports of meetings closing because members have gotten sick. That being said, people have done the footwork and tried to get our meetings insured through our Region. But in our insurance policy, WE ARE NOT COVERED with communicable diseases, and if someone were to get sick, and they really wanted to, they could file a lawsuit against individuals at said meeting.

It was also noted, that both our state and the Department of Justice considers NA as a “religious or spiritual” group. So, in that, we cannot dictate whether or not a meeting can begin, but guidelines must be followed and Areas do not have to recognize you as a meeting that is happening.

Jack H, our world board member, mentioned that the World Board is getting together for Zoom meeting on the 25th of this month to clarify where we stand as a fellowship on opening meetings and such.

Motions:

142.4 – Jack H. Changing wording of the RSC Meetings to include “meeting Virtually”

PASSED

142.5 – Jack H. Nominees for positions MUST BE present to get elected – PASSED

142.8 – Jack H. - To use the same theme for Clean and Free 2020 for C&F 2021. The intent for this is that around \$88,000 was spent on merchandise and to save this money and merchandise we can use the same theme. Most merchandise can be saved and will have the new 2021. Some merch cannot have the years changed and will have 2020 still on it. Also, registrations from Clean and Free 2020 will be transferred over to 2021 for those that are NOT asking for reimbursement. - PASSED

143.1 – Dan B. - Asking for additional \$566 to convert Regional IT over to Wordpress – PASSED

143.2 – Emily M – Move Learning Days 2020 in Everett to 2021. Intent: COVID 19 put a stop to all fundraising capabilities and in place of the 2020 dates, there will be a Zoom Speaker Event in its place to fundraise for 2021 on Saturday November 7th. - PASSED

143.3 – Tracy L – That WNIRNA Sponsor/Host a 72 hour Marathon Fundraising Convention, that will be held Nation wide, with speakers, comedy shows, etc. The intent is to recoup some of the funds that World Services has lost during the pandemic, which totals around \$720,000. This Convention will be held the second weekend of September. Franney already has a bunch of moving pieces on this and it will be ready to go. - PASSED

143.4 – Julia RV – That Region give our RD and AD team the vote of confidence at WSC. - PASSED

Elections: RSC Auditor – OPEN
RSC Lit Chair – Pawnee B

Thank you for letting me be of service,

Jake H.

**SASC Public Relations Chair Monthly Report
No report Given**

SASC Unity Day 2021 Chair Monthly Report

Hi family!

Last month we brought up the fact that a motion was made and passed in 2018 to have a sister account for Unity Day funds and that still hasn't happened. We ended the conversation with 2 things; 1. The 2018 motion wasn't detail oriented so we needed to create an adhoc to create a new motion. 2. There was nothing in the guidelines previously or now regarding Unity Day having a sister account. After contacting the person who put in the original motion to help me with this, she informed me that the motion wasn't meant to be detailed, because the guideline was and is in the guidelines already. The motion was meant to call attention to the guideline that was not being implemented. I did some research in the guidelines and it actually is in the guidelines so I have attached and highlighted that portion of the guidelines.

Unity Day is currently in discussion as to whether or not it is viable or safe to continue planning for a 2021 convention based on the rising increase in infections. Our Convention happens typically within the first quarter of the year, we can't have any fundraisers, and all of us our noticing that virtual meeting, and convention attendances are decreasing rapidly. Even if we had a virtual fundraiser, it isn't guaranteed that we would be able to have the attendance needed to raise funds. Another option that were looking at is pushing the convention off until the end of the year, however we would impede on the next committees ability to start their service positions. Right now we have over a \$5816 in the Unity Day Funds which would be an over \$816 donation to Area and the \$5000 start for the new committee (the new committee gets \$1000 more than the 2021 committee due to a motion passed in 2019) if we were to decide to cancel the 2021 convention.

Any thoughts and advice would be appreciated?

Tricia P.

SASC Conventions and Events Representative Monthly Report

POSITION OPEN, NO REPORT GIVEN

**SASC SINAC Liaison Monthly Report
No Report Given**

SASC Fellowship Development Monthly Report

Hello, Family. Fellowship Development held our monthly meeting over Zoom on Saturday, July 11th, from noon to 1:30 with five addicts in attendance. This month, we set up a Fellowship Development Zoom account. This will allow us to have our committee meeting information posted on seattlena.org under Service at all times, which was not possible the way we were generating our meetings. This will be great, because it will allow any member to find out about our meeting at any time! The cost of this account is \$16.54 per month, making the cost for one quarter \$49.62. Therefore, at the Admin. Meeting on July 12th, we asked for our budget to be increased to \$50 a quarter to cover that.

We are still planning our Newcomer Workshop. Before our next meeting, committee members will talk to our friends about what they think of having it on Zoom. It may turn out that if we want the workshop before September of 2021, the only option will be to do it virtually, and we will discuss this more at our next meeting. Other than that, we have worked out many of the particulars of how we will do the event. To help with our continued planning, Group Liaison Coordinator, Rick S., will reach out to the PR Chair about possibly facilitating contact between treatment centers PR has relationships with and our committee regarding encouraging their clients to attend. He will also talk to the PR Chair and H&I Coordinator about them making presentations at the workshop. Also, at the July 12th Admin. Meeting, Unity Day 2021 Chair, Tricia P., offered assistance in encouraging attendance, which will be really great.

It was decided at the July Admin. Meeting that the text alert system from a couple years ago would be resurrected and that Fellowship Development would be administering it. For anyone who does not know, the text alert system was implemented as a Special Project by PR as a slick way of getting the word out to NA members that things are happening, such as events or elections at Area. The system was transferred on to the Activities Subcommittee once established, as is done with Special Projects, before its use was eventually halted. Now, Fellowship Development will be administering this to be able to keep members aware of what is happening, so please stay tuned for how to get signed-up as we get the ball rolling! Unity Day 2021 Chair, Tricia P., who set up the system in the first place, has agreed to help us get off the ground.

Finally, we are working on finding members to fill our three open positions: Vice-Chair, Caravan Coordinator, and Workshop Coordinator. All committee members are reaching out to our networks trying to develop prospects. If anyone is interested, please contact fellowshipdevelopment@seattlena.org, or attend our meeting on August 1st, from noon to 2 [here](#). I would love to talk to anyone about what these positions entail, and that information is also in Section 4 of Fellowship Development's guidelines, which were sent out to everyone on the email list, and which will also be available at <https://seattlena.org/member/Memberinfo.htm> very soon. Our next committee meeting will be Saturday, August 1st, from noon to two via Zoom [here](#). Like I said, the access information will from now on be posted on seattlena.org under Service. I hope you are all well. Thank you, everyone for being of service!

Together WE Can!

Freddie H.

SASC Ad-Hoc Committee Reports
NO ACTIVE AD-HOC COMMITTEES

Open Sharing

Tricia- Should we c

ancel Unity day 2021 or move it to the end of 2021 year but doing that would impede on the next year committee in doing their job for 2022 ,Dropping It would leave a donation to area of \$818 and the \$1000 needed to raise the prudent reserve from \$4,000 to \$5,000.

Members of the body gave input on what they felt should be done about the decision to cancel or move to end of the year, Multiple members gave the advice and insight to cancel Unity 2021 that is normally held in spring of 2021.

Lorraine- Vapping in meetings, Please be mindful and not Vape or smoke during a meeting or if you are moving around a bunch along with if you are eating to please turn off your camera during that time and can reactivate your camera after you are finished and would like meetings to consider adding language to the meetings opening literature.

Mike A- Created two posters from PR one that includes a QR code that takes you directly to the meetings.

Will asked Mike- How do you launch it if you don't have QR code or know how to use it, if you are not tech savvy?

MIKE answered that you can open up your basic camera and it will automatically take you to it without even taking a picture.

Connor – Brought up the topic of in person meetings and how to handle having them efficiently while following the guidelines and recommendations of the state and CDC. The Do's and Don'ts and how to address if max capacity has been reached of the meeting per guidelines. It was brought to the body's attention that any home group can be sued both at group level, NA level and individual level if someone was to catch a virus ,

A member argued that the recommendations for meetings to meet again in person should be put into a motion for an addon to a guidelines change, instead of just being posted to the website,

Grievances

No Grievances Filed

Old Business

Motion: 2020-06-Fellowship Development; updated revised guidelines-
Passed unanimously 14-0

Open Service Position(s):

Vice chair, No Nominations.

Activities Chair, No Nominations.

Activities Treasurer, No Nominations.

Assistant Treasurer, No Nominations.

Conventions and Events Representative, No Nominations.

New Business

Open Service Position(s):

Recording Secretary- Chera nominated and Elected by the SASC GSR body.
Assistant Recording Secretary- Travis L nominated by Chera and Elected by the SASC GSR body.

Motion 2020-07-01-

MOTION FORM No: 2020-07-01

MADE BY: Will C

SECONDED BY: Lorraine L

MONTH / YEAR: July 2020

HOME GROUP: Eastshore NA

Make sure you say:

EXAMPLES:

1. Who is to do something I move that the SASC hold its March meeting
 2. What they are to do on April 7th.
- If needed, also tell: I move that the SASC hold an annual
3. How they are to do it Unity Day convention in February or
 4. When it is to be done March of each year, conducted by the
 5. Why they are to do it Activities Sub-Committee, as a celebration of unity.

I MOVE THAT:

the service position of Web Coordinator be transitioned from the Seattle Area Public Relations Subcommittee to the Seattle Area Service Committee and adhere to the changes to the Qualifications & Duties and Responsibilities outlined below. This change would take affect as soon as this motion is passed.

(See changes to SASC Guidelines and Seattle Area Public Relations Subcommittee Guidelines below)

INTENT:

To align the position and duties within the Seattle Area service structure according to the positions duties and needs of the Seattle Area.

For Chair / Parliamentarian use only:

Major Motion Non-Major

(on going, affects operation of Area or Sub-Committee)

Affects sub-Committee / Officer: PR / Web Coordinator

Motion requires: Simple Majority: 2/3 Majority: Other:

Motion must go back to groups: Yes No

Motion: Passed Failed

In Favor Against Abstaining

Changes to SEATTLE AREA SERVICE COMMITTEE (SASC)

GUIDELINES:

(Add the following sections)

Section 8.4 SASC Service Members

8.4.X Web Coordinator

8.4.X.1 Qualifications

- A. A minimum of two years clean time
- B. A minimum of one year of NA service experience
- C. Possess the technical ability to update area website

D. Has a personal computer, or access to a computer, with administrative rights to download needed software and access to an Internet connection

E. Has an email address

F. Familiarity with all internet and website related NAWS handbooks

8.4.X.2 Duties and Responsibilities

A. Logs on bi-weekly to make updates

B. Coordinates all website activities

C. Works with SASC Subcommittee Chairs to manage any requests for website related needs of their respective subcommittees

D. Attends and presents a report at the following Seattle Area level meetings:, SASC, SASC Administrative meetings, and any Ad Hoc committee meetings that directly affect the Seattle Area Website

E. Assist Seattle Area NA meetings in providing current information and verifying accuracy for both the Seattle Area and WSO websites

F. Assist the PR Schedules Coordinator to ensure Seattle Area NA meeting information is current and accurate information

G. Attends the WNIR IT Subcommittee meeting held at the RSC All-Subs meeting

Section 10.4 Election Schedule

April Web Coordinator

Changes to Seattle Area Public Relations Subcommittee Guidelines:

(Remove the following)

Web Coordinator

o Statement of Purpose: Our purpose in maintaining a web site for the Seattle Area of Narcotics Anonymous is to make information about the Seattle Area and about Narcotics Anonymous as a whole available to the public, to addicts who might need NA, and to our current members.

o 2 years continuous clean time

o Term 1 year

o Previous PR Subcommittee or other relevant service experience.

o Possess the technical ability to update area website.

o Has a personal computer or access to a computer with administrative rights to download needed software, an external hard drive or memory stick with at least 8GB of storage available and access to an Internet connection.

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o Has an email address.

o Logs on bi-weekly to make updates.

o Familiarity with all internet and website related NAWS handbooks.

o Attend monthly PR Subcommittee and SASC meetings.

o Coordinates all website activities.

o Makes monthly written report to the PR Subcommittee on the status of the website.

o Facilitates sustaining public relations activities handed off from Special Projects

Coordinator.

- o Assist Seattle Area NA meetings in providing current information and verifying accuracy for both the Seattle Area and WSO websites.
- o Assist the PR Schedules Coordinator to ensure Seattle Area NA meeting information is current and accurate information
- o Estimated time commitment 12 hours per month
- o Facilitates sustaining public relations activities handed off from Special Projects Coordinator.

(Update the following in RED)

Schedules Coordinator

Maintains close communication with the **SASC Web Coordinator** and out-lying areas schedules representatives within the WNIR.

**CLOSED MEETING AT
3:42PM**

Appendix A: Group Reports

Detailed reports are only provided of the groups who filled out a report form and turned it to the Recording Secretary

Meeting Name: Recovery In Progress	Day & Time: Tuesdays @ 7:30pm	GSR: Andrew
SASC Donation: \$0	Secretary: Chera	Treasure: Travis
Rent: / \$16/20 Mon	Group Report: . Basic text study ,Smaller group with Passionate people involved in NA Service, Group is always trying to find new ways to reach the new comer.	
Submitted By: Chera	Date: 07/12/2020	

Meeting Name: NA Regulars	Monday @ 7pm	GSR: Josie H
SASC Donation: \$0	Secretary: Karen	Treasure: Timmy C
Rent: \$0 / month	<p>Group Report: : OUR ZOOM INFORMATION. Attendees are required to have an authenticated ZOOM account to get through. ZOOM ADDRESS <u>157 647 881</u> – <u>PW 067841</u></p> <p>We have not collected the 7th Tradition since the first of March, nor have we made donations since then. Our Group donations in the last year have amounted to - \$600.00 to Region and \$700.00 to World Service. We will be opening an on line account to facilitate restarting the 7th Tradition collection to continue to fund NA services.</p> <p>We will be collecting our meeting supplies from the Church for inventory and home group members usage this weekend. They are in the CHOP zone and have been having an increase call for services that will exclude NA for a while</p> <p>Average attendance 16 members on ZOOM</p> <p>Our only concern is how to reach the new comer effectively</p>	
Submitted By: Cheryl	Date: 07/09/2020	

Meeting Name: Safe Place NA	Day & Time: Saturday 9 Am	GSR: Scott F
SASC Donation: 0	Secretary: Elessa	Treasure: Kristen W
Rent: 0/ month	Group Report: Still going strong via Zoom. We've been making donations directly to NA World Services via PayPal. Nothing else to report.	
Submitted By:	Date: 07/13/2020	

Appendix B: Treasurer's Report

SASC Treasurer's Report	Start of Qtr. 2	April 2020	May 2020	June 2020	End of Qtr 2 2020
Summary of Income/Expenses					
Beginning Balance		\$14,779.73	\$11,831.23	\$13,310.51	
Total Income		\$0.00	\$2,082.75	\$1,438.99	
Total Expenses		\$2,948.50	\$603.47	\$693.85	
Ending Balance	\$14,779.73	\$11,831.23	\$13,310.51	\$14,055.65	
Ending Balance Consists of the Following Subaccounts					
General Fund	\$2,300.00	\$1,085.94			
Activities	\$4,000.00	\$4,000.00			
Literature	\$2,072.07	\$422.12			
Unity Day 2019	\$5,816.26	\$5,816.26			
Starter Packets	\$350.00	\$350.00			
Excess Funds	\$241.40	\$156.91			
Ending Balance	\$14,779.73	\$11,831.23	\$0.00	\$0.00	
Income					
					Total Qtr
Group Donations		\$0.00	\$1,351.50	\$1,438.99	\$2,790.49
Activities		\$0.00			\$0.00
Literature		\$0.00	\$731.25		\$731.25
Unity Day 2019		\$0.00			\$0.00
Fellowship Development		\$0.00			\$0.00
Total Income		\$0.00	\$2,082.75	\$1,438.99	\$3,521.74
Expenses					
					Total Qtr
<i>SASC Officers</i>					
PR		\$572.11	\$74.90	\$74.90	\$721.91
Admin.		\$641.95	\$528.57	\$491.95	\$1,662.47
RCM-1					\$0.00
RCM-2					\$0.00
Secretary					\$0.00
Treasurer					\$0.00
Fellowship Dev.					\$0.00
Subtotal SASC Officers		\$1,214.06	\$603.47	\$566.85	\$2,384.38
<i>Subcommittees/Special Projects</i>					
Activities					\$0.00
Literature		\$1,649.95			\$1,649.95
Unity Day 2019					\$0.00
Starter Packets					\$0.00
Subtotal SASC Subcommittees/Special Projects		\$1,649.95	\$0.00	\$0.00	\$1,649.95
<i>Donations</i>					
10% Donation to Region				\$127.00	\$127.00
Quarterly Donation to World		\$24.14			\$24.14
Quarterly Donation to Region		\$60.35			\$60.35
Subtotal Donations		\$84.49	\$0.00	\$127.00	\$211.49
Total Expenses		\$2,948.50	\$603.47	\$693.85	\$4,245.82