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American Public University System

The Ultimate Advantage is an Educated Mind

School of Arts and Humanities

MILH304

Readings in Military Philosophy

3 Credit Hours

Eight Weeks

Prerequisite(s): None but HIST300 recommended

The course materials, assignments, learning outcomes, and expectations in upper level (300-400) undergraduate courses assume that you have completed lower level (100-200) History courses to develop content knowledge and skills necessary for research, writing, and critical thinking.

Students who have not fulfilled these requirements or awarded transfer credit should strongly consider completing these requirements prior to registering for upper level courses.

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Instructor Information

Instructor: Professor

Email:

Phone:

Office Hours:

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Course Description

This course is a study of basic concepts in military strategy and tactics viewed through the prism of the selected readings from well-known military philosophers. Both ancient and modern philosophers will be studied.

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Course Scope

MILH304—Readings in Military Philosophy is an introduction to the philosophy of war – the major attempts by powerful thinkers to grasp war as an integrated whole. Because it is an introductory course, the emphasis is on the most significant work of the most significant military philosophers from ancient China to the 21st century. Each of these thinkers had a cultural background that was very different from each other and observed different wars. Each thus approached the problem of war from a very different perspective. It is not surprising that each came to very different conclusions about the nature of war and the path a military leader needed to take in order to maximize his chances of success.

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Course Objectives

Upon completion of the course, students will be able to:

1. Examine the context surrounding the writings of significant military theorists in history, as well as their unique contributions to the understanding of the nature of war.
2. Describe the foundations of significant military thinking about the nature of warfare to include the relationship between political policy and application of military power, the relationship between the morale and material dimension of warfare, and the relationship between the ends and means in the application of military force.
3. Describe the similarities and the differences between the philosophers' influential works.
4. Discuss historical issues, respond to forum questions, and reflect on historical themes as presented in the context of the day and identifying any long term historical significance.
5. Identify, read, and critique primary and secondary sources, to include the benefits and biases of each type of source, and use the Chicago / Turabian style of documentation in written assignments.
6. Discuss, analyze, and critically think about historical periods to include mastery of major ideas, significant events, and historical changes and influences.

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Course Delivery Method

This course delivery is via distance learning and enables students to complete academic work in a flexible manner, completely online. Course materials and access to an online learning management system will be made available to each student. Online assignments are due by Sunday evening of the week (or as noted) and include Forum questions (accomplished in groups through a threaded forum), examination, and individual assignments submitted for review by the Faculty Member. Assigned faculty will support the students throughout this eight-week course.

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In online courses, we construct knowledge not just by completing readings and assignments. An important part of the process is communicating with classmates and learning from what they have to say. As such, we need to share online conversations about ideas.

Direct interaction is a key feature of the educational experience. For that reason, it is important that you interact with fellow students and the course instructor during the course as specified in this syllabus. Additionally, you can contact the instructor during posted office hours.

You are expected to submit classroom assignments by the posted due date and to complete the course according to the published class schedule. As adults, students, and working professionals we understand you must manage competing demands on your time. Should you need additional time to complete an assignment please contact the faculty **before the due date** so you can discuss the situation and determine an acceptable resolution. Routine submission of late assignments is unacceptable and may result in points deducted from your final course grade.

All Forum postings occur in the forum section of the classroom and have specific due dates that are in the Course Outline section of this syllabus. Your instructor will only grade the forum board postings from the forum board

All assignments are due as posted in the syllabus. I will accept late assignments with a penalty. Assignments 1 week late are deducted 50 percent of the grade. Two weeks results in a deduction of 75 percent. Anything later than that will receive a zero. There are exceptions to this policy, on a case-by-case basis, and generally deal with emergencies.

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Course Materials

REQUIRED CHAPTER AND ARTICLE READINGS:

The following sources will be your primary readings this semester. There is no textbook for this class, so please make sure you access all of the following chapter and article readings to complete this semester's assignments.

Week One Required Readings

Week 1 Lecture in Lessons: "Military Philosophy in Classical Asia"

Boesche, Roger. "Kautilya's *Arthashastra* on War and Diplomacy in Ancient India" *Journal of Military History*. 67.1 (January 2003): 9-38. [Boesche Article on Kautilya](#)

Carey, Brian Todd. "The Sword Saint: The Martial Life and Writings of Miyamoto Musashi" in *History Magazine*, October/November 2009, Vol.11, Num. 1, 24-28. [Carey Article on Miyamoto Musashi](#)

Fitzsimmons, Scott. "Evaluating the Masters of Strategy: A Comparative Analysis of Clausewitz, Sun Tzu, Corbett and Mahan" *Innovations: A Journal of Politics*. Volume 7, 2007.

www.ucalgary.ca/innovations/files/innovations/Fitzsimmons-EvaluatingtheMastersofStrategyv.pdf

Sun Tzu, *The Art of War*. Trans. Ralph D. Sawyer. Boulder, CO: Westview Press, 1996. Introduction. Available in the APUS Online Library using the Online Book Catalog.

Week Two Required Readings

Week 2 Lecture in Lessons: "Classical and Medieval Military Philosophy in Europe"

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Aeneas Tacticus, An Introduction. www.aeneastacticus.net/intro.htm

Aeneas Tacticus' *Poliorketika*. www.aeneastacticus.net/text.htm

Brady, S.G., *The Military Affairs of Ancient Rome and Roman Art of War in Caesar's Time*. The Military Service Publishing Company, 1947. E-version by Mads Brevik, 2001.
www.pvv.ntnu.no/~madsb/home/war/romanarmy/index.php

Petersen, Charles. "The Strategikon: A Forgotten Military Classic" from *Military Review*. August, 1992. Scanned by Air War College. <http://www.au.af.mil/au/awc/awcgate/strategikon/strategikon.htm>

Vegetius, *The Military Institutions for the Romans*. Trans. John Clarke (1767). E-Version by Mads Brevik, 2001. www.pvv.ntnu.no/~madsb/home/war/vegetius/

Week Three Required Readings

Week 3 Lecture in Lessons: "Early Modern Military Philosophy in Europe, 1500-1789"

de Saxe, Maurice. *Reveries on the Art of War*. Trans. W. Fawcett. London, 1757. [Marshal de Saxe's Reveries on the Art of War](http://www.marshalde.saxe.com/)

Frederick II. *The King of Prussia's Military Instructions to His Generals*. Trans. T. Foster. 1818.
http://www.au.af.mil/au/awc/awcgate/readings/fred_instructions.htm

Machiavelli, Niccolo. *The Art of War*. Trans. Christopher Lynch. Chicago: University of Chicago Press, 2003. Introduction, pages XII-XXXIV. Available in the APUS Online Library using Ebrary.
<http://site.ebrary.com/lib/apus/docDetail.action?docID=10383914>

Machiavelli, Niccolo. *The Prince*. Trans. Peter Bondanella. London: Oxford University Press, 2005. Introduction, pages vii-xxxix. Available in the APUS Online Library using Ebrary.
<http://site.ebrary.com/lib/apus/docDetail.action?docID=10271528>

Ostwald, Jamel. *Vauban under Siege : Engineering Efficiency and Martial Vigor in the War of the Spanish Succession*. Boston, MA: Brill Academic Publishers, 2007. Introduction, pages 1-20. Available in the APUS Online Library using Ebrary. <http://site.ebrary.com/lib/apus/docDetail.action?docID=10234964>

Week Four Required Readings

Week 4 Lecture in Lessons: "Military Philosophy from the Age of Napoleon to the Great War, 1789-1914"

Cropsey, Seth and Arthur Milk, "Mahan's Naval Strategy" in *World Affairs*, Mar/Apr 2012, Vol. 174 Issue 6, 85-92. Available in the APUS Online Library in EBSCO. [Cropsey and Milk's Article on Mahan's Naval Strategy](http://www.worldaffairs.com/)

Handel, Michael I. "Corbett, Clausewitz, and Sun Tzu." *Navy War College Review*. Autumn, 2000.
<http://www.au.af.mil/au/awc/awcgate/navy/art7-a00.htm>

Handel, Michael I. "Who is Afraid of Carl von Clausewitz: A Guide to the Perplexed." Originally published at the United States Naval War College, 1997. Available online at:
<http://www.clausewitz.com/readings/Handel/Handlart.htm>

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Howard, Michael. "Clausewitz, On War." Washington, DC: Bradley Series Lecture at the Library of Congress, 1998. Pages 9-28. Available in the APUS Online Library using Ebrary.

<http://site.ebrary.com/lib/apus/docDetail.action?docID=10022123>

Herberg-Rothe, Andreas. "Clausewitz or Sun Tzu: Paradigms of Warfare in the 21st Century" *World Security Network*, (2006). www.worldsecuritynetwork.com/Other/Herberg-Rothe-Andreas/Clausewitz-or-Sun-Tzu---Paradigms-of-warfare-for-the-21st-century

Jardeen, Jack. "He Wrote the Book on Naval Warfare: Alfred Thayer Mahan." *Sea Classics*. Nov 2011. Pages 26-31. Available in the APUS Library using ProQuest. [Jardeen's Article on Alfred Thayer Mahan](#)

Week Five Required Readings

Week 5 Lecture in Lessons: "Military Philosophy from the Great War to the Eve of World War II, 1914-1939"

Eula, Michael J. "Giulio Douhet and Strategic Air Force Operations" *Air University Review*. September/October 1986. www.airpower.au.af.mil/airchronicles/aureview/1986/sep-oct/eula.html

Glines, Carroll. "Air Power Visionary: Billy Mitchell" *Aviation History*. September 1997. Vol. 8, Issue 1. Available through the APUS Online Library using EBSCO. [Online Library Log-In](#)

Mitchell, William. *William "Billy" Mitchell's Airpower*. Compiled by Johnny R. Jones for the Air University. Air Power Research Institute. Maxwell Air Force Base, 1997. [Mitchell's Treatise on Airpower](#)

Ong, Weichong, "Blitzkrieg: Revolution or Evolution." *The RUSI Journal*. Vol. 152, Num. 6. Dec. 2007, pages 82-87. [Ong's Article on Blitzkrieg-Revolution or Evolution](#)

Reid, Brian Holden. "The British Way in Warfare: Liddell Hart's Ideas and Its Legacy" *The RUSI Journal* 156:6, (2011) 70-76. [Holden Reid's Article on Liddell Hart](#)

Reid, Brian Holden. "J.F.C. Fuller: From Practice to Theory" *History Today* Vol. 39, Issue 6, June 1989, 44-50. [Holden Reid's Article on JFC Fuller](#)

Shiner, John F. "Reflections on Douhet: The Classic Approach" *Air University Review*. January/February, 1986. www.airpower.au.af.mil/airchronicles/aureview/1986/jan-feb/shiner.html

Week Six Required Readings

Week 6 Lecture in Lessons: "Military Philosophy during World War II, 1939-1945"

Carey, Brian Todd. "Command of the Air: A Brief History of US Strategic Airpower in World War II" in *World at War* magazine, February 2009, Vol. 1, Num 4. [Carey's Article on US Strategic Airpower in World War II](#)

Carey, Brian Todd. "The Fighter-Bomber Comes of Age" in *Aviation History*, November 1998. Vol. 9. Num. 2: 42-48, 80. [Carey Article on the Rise of Fighter-Bomber in WWII Part 1](#) [Carey Article on the Rise of the Fighter-Bomber in WWII Part 2](#)

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Hone, Thomas C. "Replacing battleships with aircraft carriers in the Pacific in World War II." *Naval War College Review* 66, (1) (Winter 2013): 56-76. [Hone Article Replacing Battleships with Carriers](#)

Milner, Marc. "The Dawn of Modern Anti-Submarine Warfare: Allied responses to the U-Boats, 1944–45." *The RUSI Journal*, 134:1 (1989), 61-68. [Milner Article Dawn of Modern AntiSubmarine Warfare](#)

Ong, Weichong, "Blitzkrieg: Revolution or Evolution." *The RUSI Journal*. Vol. 152, Num. 6. Dec. 2007, pages 82-87. [Ong's Article on Blitzkrieg-Revolution or Evolution](#)

Week Seven Required Readings

Week 7 Lecture in Lessons: "Military Philosophy in the Nuclear Age and the Age of Limited Wars, 1945-Present"

Bence, Christopher. "Warden Vs. Pape" *Air & Space Power Journal*. February, 2000. www.airpower.au.af.mil/airchronicles/cc/bence.html

Brodie, Bernard. *Strategy in the Missile Age*. Santa Monica, CA: Rand Corporation, 1959. Summary (pages iii-xi). http://www.rand.org/content/dam/rand/pubs/commercial_books/2007/RAND_CB137-1part1.pdf

Carey, Brian Todd. "Striking Within Limits: Aerial Interdiction in the Korean War" in *Strategy and Tactics* magazine, May/June 2006, Number 236. [Carey Article on Korean War Part 1](#) [Carey Article on Korean War Part 2](#)

Cropsey, Seth. "Don't Give Up the Ships: The Navy's Flawed New Strategy" *The Weekly Standard* Vol. 13, Num. 10. [Cropsey Article on Modern Naval Strategy](#)

Day, Tim. "A Cooperative Strategy for 21st Century Sea Power--Then What?" United States Army War College, 2008. [Day Article on Modern Naval Strategy](#)

Dennison, Clayton. "Operation Iraqi Freedom: What Went Wrong" A Clausewitzian Analysis" *Journal of Military and Strategic Studies*, Spring 2006/07, Vol. 9, Issue 3. [Dennison Article on Operation Iraqi Freedom](#)

Freeman, Lloyd. "Can the Marines Survive?" *Foreign Policy: National Security*. March 26, 2012. www.foreignpolicy.com/articles/2013/03/26/can_the_marines_survive

Hawkins, William R. "Iraq: Heavy Forces and Decisive Warfare" *Parameters*. (Autumn 2003): 61-67. [Hawkin Article on Iraqi War and Decisive Warfare](#)

Lewis, Steve. "Che Guevara and Guerrilla Warfare: Training for Today's Nonlinear Battlefield." *Military Review*. September/October, 2001, pages 98-101. [Lewis Article on Che Guevera and Guerrilla Warfare](#)

Mao Tse Tung, *On Guerrilla Warfare*, (1937). From Selected Works of Mao Tse Tung: Vol. IX. Maoist Documentation Project, 2000. <http://www.marxists.org/reference/archive/mao/works/1937/guerrilla-warfare/>

Mocktaitis, Thomas R. "The Iraq War: Learning from the Past, Adapting to the Present, and Planning for the Future." U.S. Army War College External Research Associates Program, 2007. [Mocktaitis Article on Iraqi War Past Present and Future Lessons](#)

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Powell, Jon S. "AirLand Battle: The Wrong Doctrine for the Wrong Reason" *Air University Review*, May-June 1985. www.airpower.au.af.mil/airchronicles/aureview/1985/may-jun/powell.html

Romjue, John L. "The Evolution of the AirLand Battle Concept" *Air University Review*, May-June 1984. www.airpower.maxwell.af.mil/airchronicles/aureview/1984/may-jun/romjue.html

"U.S. Maritime Strategy for the 21st Century." Official document of the United States Navy. Released October, 2006. [US Maritime Strategy for the 21st Century](#)

Warden, John A. "Air Theory for the Twenty-first Century" in *Battlefield of the Future*. Reproduced for Air University. www.airpower.au.af.mil/airchronicles/battle/chp4.html

RECOMMENDED REFERENCES

The Chicago Manual of Style, 15th ed. Chicago: University of Chicago Press, 2003.

Turabian, Kate L. *Manual for Writers of Term Papers*, 6th Edition. Chicago: University of Chicago Press, 1996. *Purchase Optional*.

Marius, Richard, and Melvin E. Page. *A Short Guide to Writing about History*, 6th ed. New York: Longman, 2007.

All other course readings will be available online in the E-Classroom.

IMPORTANT NOTE: The Department of History and Military History requires conformity with the traditional [University of Chicago Style Manual and its Turabian offshoot](#). Citations will follow traditional footnote / endnote attribution. **Do not use parenthetical (APA / MLA) variations. Students in History and Military History classes cannot use Wikipedia or encyclopedias – this includes online encyclopedias.**

Recommended References:

The APUS Online Library, in the Tutorial & Student Studies Center provides a link to the *Chicago Style Manual – Online*. If you are majoring in History or Military History, then it is highly recommended that you purchase a bound version of this style manual because you will need to be required to follow this citation manual in all of your History, Military History and Military History courses.

Microsoft Word (if you do not have MS Word, please save all files as a Rich Text Format (.rtf). **NOTE - The classroom only supports .doc, .docx, and .rtf files.** Please visit Adobe for a free copy of [Adobe Reader](#).

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Evaluation Procedures

As your instructor, I will determine your final grade for this course based on the following grading instruments:

Forum Postings are a critical component of all Military History classes. Studies indicate that students who participate in discussion in the online classroom their retention on the particular subjects by over 40 percent compared to only reading the text. There-are three distinct parts of a forum posting:

1. **Your Initial Post** a substantial posting of 300 – 450 words (minimum). This will be your response to the question posted and should include detail, analysis and critical thinking about the topic. This post requires citation and a bibliography.
2. **Student Replies** (this should be 175-250 words). You are required to complete 3 student replies and you should try to focus your posts on students who disagree or have a different perspective than yourself.

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3. **Your response to the Instructor's comment/question** (this should be 175-200 words) During each forum, your instructor will reply to one of your postings with a question designed to foster your critical thinking skills, either your primary answer to the question or a comment that you made to another student and you will be required to answer this question. This post requires citation and a bibliography.
4. Your grade on the forum posting therefore includes your initial answer, student replies, and replying to your instructor's follow-up question.

While composing your answer, use proper grammar. Do not use abbreviations or contractions. Before you post the answer, check your grammar; please note that the way you talk is not the way that you need to write your answer. Lastly, ensure that you do not have any spelling errors. It is often best to compose your posting in a word program and after you check it for grammar and spelling, copy it into the forum posting.

A **Research Paper**, by its very design, will test your ability to construct a well-written paper that shows your comprehension of the topic through analysis of various resources. For many students, writing a research paper can be one of the most intimidating assignments that they will face in a class. In reality, a research paper is only a series of tasks using several intellectual skills. Once you understand this assignment not as a large paper that requires weeks of research and writing, but a series of skills, the easier writing the paper will be. As addressed earlier, the initial step in writing the paper is choosing the topic, the second is choosing a bibliography (your sources), the third step is creating an outline. You will complete all three of these steps in the Research Proposal Paper, which you should view as a work in progress.

This research paper is a minimum of 2,800 words in length (minus citation and bibliography), and you must consult a minimum of nine academically credible sources (minimum of three primary and six secondary). Bibliographies and citations will be in the [Chicago Manual of Style](#) format.

The parameters of this paper are pretty specific and the elements of this paper are proscribed below:

“Picking ONE of the following periods of military history:

- 500 BC to 1500 AD (Greek, Roman, Byzantine, and Western European)
- 1500-1763
- 1763--1830
- 1830-1914
- 1914-1945
- 1945-present
- Non-western (Chinese, Indian, Islamic, Japanese, Korean, Vietnamese)

Choose one significant military theorist from that period and describe his or her contribution to military philosophy.

- Is this person associated with a military treatise and if so, why was the treatise written?
- How did technological advancements or limitations of this person's age shape his or her ideas?
- What social latitudes or constraints influenced this person's military philosophy and the warfare of the age?
- Was this person's ideas well-respected in following periods by other military theorists? Why or why not?
- What lessons does this person's military philosophy impart to warfighting in the 21st century”?

Please use the above questions as subheadings for your major research paper. Also, make sure when you have completed your research paper, you look at the following checklist to make sure your paper meets all required criteria:

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- Coversheet with student name, assignment, course number, date and institution.
- Major research paper begins with an introduction of period and military philosopher, including **bolded thesis** at end of introduction.
- Restatement of each of the questions above verbatim as subheadings before answering.
- Narrative with word count no-less-than 2,800 words (discounting citation and bibliography).
- Citation using Chicago-Turabian footnotes or endnotes (no parenthetical citation allowed).
- **Minimum of nine sources, three primary and six secondary (Please use academic caliber primary and secondary sources to construct this paper. You may not use Tertiary sources. Please see source requirements and restrictions).**
- Conclusion.
- Full bibliography in Chicago-Turabian style.
- Please label your paper as follows: lastnamefirstnameMILH304ResearchPaper (ex. SmithJohnMILH304ResearchPaper)

The next steps include gathering information from your sources to assist you in writing the paper, keeping notes of your sources, and writing a rough draft. As you write the rough draft, if you use any of the information from your sources word-for-word you must cite the source by using endnotes or footnotes. If you read the information and write it in your own words and it is not common knowledge, then you must cite the source because you are paraphrasing someone's information. After you complete your rough draft, you need to read it again and revise the paper into your final draft. Once you have the final draft complete, proofread the paper and submit it to your instructor.

While composing your paper, use proper English. Do not use abbreviations, contractions, passive voice, or first/second person (I, me, you, we, our, us). Before submitting your paper, check your grammar and use spell check. Remember, the way you talk is not the way you write a paper.

Midterm and Final Exams. Prior to taking any exam, you need to study for the test by concentrating on the important points covered in the class (those that you instructor pointed out in the weekly objectives for example), combine information from different sources if needed, organize your materials for yourself so that when you are ready to study that you have all your materials together, and spread your study sessions over several periods (do not try to study for the test just hours before you take it). While taking the test, if it is a short answer or essay test, use good English when composing your answers. If it is a multiple choice, true / false, or fill-in-the-blank question, then read the question very carefully and select the best answer.

The assignment / course breakdown is as listed below --- it looks more complicated than it really is and gives you multiple changes to earn points, not just a few all or nothing assignments.

<u>Grade Instruments:</u>	<u>Points</u>	<u>% Final Grade</u>
Forum Main Essay & answer to follow-up to professor's question and 3 Student Responses	6 Graded Forums (Weeks 2-7) 100 point grading scale (50 points for initial post and 20 points answer to professor follow-up question 10 points for 3 student responses)	35%
Week 3 Major Paper Topic Choice	Major Paper Topic Choice and Working Bibliography submission 100 point scale	5%
Week 4 Midterm	25 Short Identifications from Semester Readings (4 points per ID)	15%
Week 7 Research Paper	2,800-word-plus Major Paper on one	30%

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	Significant Military Philosopher 100 point scale	
Week 8 Final Exam	25 Short Identifications from Semester Readings (4 points per ID)	15%
TOTAL	1000	100%

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Grading Scale

Please see the [Student Handbook](#) (click here) to reference the University's grading scale.

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Course Outline

Week	Topic(s)	Learning Objective(s)	Reading(s) and Web-Activities	Assignment(s) and Forum Postings
1	Course Introduction and Military Philosophy of Classical Asia	1-4	See Assignments under the Week 1 Lessons for Required, Optional and Suggested Readings.	Week 1 Forum (Required but Ungraded) (due Friday, 11:59 pm est) and
2	Military Philosophy in Classical and Medieval Europe	1-4	See Assignments under the Week 2 Lessons for Required, Optional and Suggested Readings.	Week 2 Forum (due Friday, 11:59 pm est) and Follow-up response to Professor and Student Response (due Sunday, 11:59 pm est)
3	Military Philosophy in Early Modern Europe to 1789	1-4	See Assignments under the Week 3 Lessons for Required, Optional and Suggested Readings.	Week 3 Forum (due Friday, 11:59 pm est) and Follow-up response to Professor and Student Response (due Sunday, 11:59 pm est)
4	Military Philosophy from the Age of Napoleon to the Great War	1-6	See Assignments under the Week 4 Lessons for Required, Optional and Suggested Readings.	Week 4 Midterm Week 4 Forum (due Friday, 11:59 pm est) and Follow-up response to Professor and Student Response (due Sunday, 11:59 pm est)
5	Military Philosophy from the Great War to the Eve of World War II	1-6	See Assignments under the Week 5 Lessons for Required, Optional and Suggested Readings.	Week 5 Forum (due Friday, 11:59 pm est) and Follow-up response to Professor and Student Response

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				(due Sunday, 11:59 pm est)
6	Military Philosophy in the World War II	1-4	See Assignments under the Week 6 Lessons for Required, Optional and Suggested Readings.	Week 6 Forum (due Friday, 11:59 pm est) and Follow-up response to Professor and Student Response (due Sunday, 11:59 pm est)
7	Military Philosophy in the Nuclear Age and the Age of Limited Wars	1-4	See Assignments under the Week 7 Lessons for Required, Optional and Suggested Readings.	Week 6 Forum (due Friday, 11:59 pm est) and Follow-up response to Professor and Student Response (due Sunday, 11:59 pm est) Research Paper due Research Paper Forum due
8	Final Exam Due Sunday	1-6	As Required for completion of Final Exam	Week 8 Final Exam Week 7 Forum Ungraded

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Policies

Please see the [Student Handbook](#) to reference all University policies. Quick links to frequently asked question about policies are listed below.

- [Drop/Withdrawal Policy](#)
- [Plagiarism Policy](#)
- [Extension Process and Policy](#)
- [Disability Accommodations](#)

WRITING EXPECTATIONS

All written submissions should be submitted in a font and page set-up that is readable and neat. The format is described below.

- Typewritten in double-spaced format with a readable style and font and submitted inside the electronic classroom (unless classroom access is not possible and other arrangements have been approved by the professor).
- Arial 11 point font or Times New Roman 12 styles.
- Page margins Top, Bottom, Left Side and Right Side = 1 inch, with reasonable accommodation being made for special situations and online submission variances.

CITATION AND REFERENCE STYLE

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Assignments completed in a narrative essay or composition format must follow the Chicago Manual of Style guidelines. The APUS Online Library, in the Tutorial & Student Studies Center provides a link to the *Chicago Style Manual – Online*. If you are majoring in History or Military History, then it is highly recommended that you purchase a bound version of this style manual because you will need to be required to follow this citation manual in all of your History, Military History and Military History courses.

LATE ASSIGNMENTS

Students are expected to submit classroom assignments by the posted due date and to complete the course according to the published class schedule. As adults, students, and working professionals I understand you must manage competing demands on your time. Should you need additional time to complete an assignment please contact me before the due date so we can discuss the situation and determine an acceptable resolution. Routine submission of late assignments is unacceptable and may result in points deducted from your final course grade. **Please review the Course Late Assignment Policy under the Week 1 Professor Announcement for more information.**

NETIQUETTE

Online universities promote the advance of knowledge through positive and constructive debate--both inside and outside the classroom. Discussions on the Internet, however, can occasionally degenerate into needless insults and “flaming.” Such activity and the loss of good manners are not acceptable in a university setting--basic academic rules of good behavior and proper “Netiquette” must persist. Remember that you are in a place for the fun and excitement of learning that does not include descent to personal attacks, or student attempts to stifle the discussion of others.

- **Technology Limitations:** While you should feel free to explore the full-range of creative composition in your formal papers, keep e-mail layouts simple. The Educator classroom may not fully support MIME or HTML encoded messages, which means that bold face, italics, underlining, and a variety of color-coding or other visual effects will not translate in your e-mail messages.
- **Humor Note:** Despite the best of intentions, jokes and--especially--satire can easily get lost or taken seriously. If you feel the need for humor, you may wish to add “emoticons” to help alert your readers: ;-), :), ☺

DISCLAIMER STATEMENT

Course content may vary from the outline to meet the needs of this particular group.

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Academic Services

ONLINE LIBRARY RESEARCH CENTER & LEARNING RESOURCES

The Online Library is available to enrolled students and faculty from inside the electronic campus. This is your starting point for access to online books, subscription periodicals, and Web resources that are designed to support your classes and generally not available through search engines on the open Web. In addition, the Online Library provides access to special learning resources, which the University has contracted to assist with your studies. Questions can be directed to librarian@apus.edu.

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- ***Charles Town Library and Inter Library Loan:*** The University maintains a special library with a limited number of supporting volumes, collection of our professors' publication, and services to search and borrow research books and articles from other libraries.
- ***Electronic Books:*** You can use the online library to uncover and download over 50,000 titles, which have been scanned and made available in electronic format.
- ***Electronic Journals:*** The University provides access to over 12,000 journals, which are available in electronic form and only through limited subscription services.
- ***Smarthinking:*** Students have access to ten free hours of tutoring service per year through [Smarthinking](#). Tutoring is available in the following subjects: math (basic math through advanced calculus), science (biology, chemistry, and physics), accounting, statistics, economics, Spanish, writing, grammar, and more. Additional information is located in the Online Library. From the Online Library home page, click on either the "Writing Center" or "Tutoring Center" and then click "Smarthinking." All login information is available. [Table of Contents](#)