

Certified Position Applicants



Please Include the Following Items With Your Application

_____ Resume with References

_____ Proof of Certification

NORWOOD R-I SCHOOL DISTRICT

Instill the need Inspire to Succeed Empower to Lead

BOARD OF EDUCATION

Rick Calhoun
Shawn Chadwell
Rhonda Coatney
John Kelly
DeDe Richardson
Debbie Shelton
Chad Sullivan

675 N HAWK AVENUE NORWOOD, MO 65717

Phone: (417) 746-4101
Fax: (417) 746-9950

ADMINISTRATION

Shannon Crain
Superintendent
Kevin Johnson
7-12 Principal
Christy Chadwell
EC-6 Principal

APPLICATION FOR A CERTIFIED POSITION

The Norwood R-I School District considers applicants for all positions without regard to race, color, religion, sex, national origin, or disability. If you have a disability or handicap which may require accommodation for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware of any accommodation you feel is necessary. If you have any inquiries, complaints or concerns about any pre-employment procedure or requirement, including completing this application, or about the District policy of non-discrimination, you may contact Norwood School at 417-746-4101.

All applicants are expected to answer all questions on this application. Answer “none” or “not applicable” where necessary.

Today's Date _____

Name: _____

Other names that may appear on your transcript or records:

Current Address: _____
(Street) (City) (Zip)

Home Phone: (____) _____ Cell Phone: (____) _____.

Position(s) for which you are applying: _____

Subject(s): _____ Grade Level _____

Are you available for substitute teaching? _____ Paraprofessional? _____

Extra duty positions you may be interested in sponsoring or coaching:

OTHER WORK EXPERIENCE

EMPLOYER NAME & LOCATION	POSITION	DATES OF EMPLOYMENT	NUMBER OF YEARS	SUPERVISOR	PHONE

REFERENCES:

NAME	ADDRESS	PHONE	POSITION

EMPLOYMENT QUESTIONS:

1. Have you ever been arrested for, or charged with or convicted of a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00) _____

2. Have you ever pleaded guilty or no contest to a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00) _____

3. Has the Missouri Division of Family Services or a similar agency in any other state or jurisdiction, ever issued a determination or finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological, or sexual abuse or neglect of a child? _____

4. Have you ever failed to be re-employed by an educational institution? _____

If the answer to any of the foregoing questions is “yes” please explain; use a separate sheet if necessary:

READ CAREFULLY BEFORE SIGNING

I acknowledge and agree to the following provisions as conditions to consideration of my application for employment:

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of my application for employment.
3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the even I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.
4. I understand that this application will be considered active through April 30th. I understand that if I wish my candidacy to remain open after that date I must submit another application.

SignatureDate



Do Not Write Below This Line - For Administrative Use Only

Date received: Application _____ Transcripts _____ Letters of Reference _____

Date interviewed: _____ Interviewed by: _____

MACHS: Approved _____

Date and time: Applicant notified _____

Date and time: Applicant accepted _____

Position offered: _____

Salary Step and level: _____

APPLICANT QUESTIONS

Name: _____

Please respond to the following questions in your own handwriting.

1. Why have you chosen teaching as your profession?
2. What student outcomes would you strive for as a teacher?
3. Why should Norwood School hire you over other applicants that may have the same qualifications?