

“PAYROLL MANAGEMENT SYSTEM”

Introduction to Payroll Management System

Payroll Application has been designed for the purpose of maintaining details of salary such as various allowances and deductions that needs to be given to the employees of the organization. Also, it generates the salary Sheet of the employees of the organization that assists the accounts department in many ways. This Payroll system also takes care about the statutory requirements, i.e. GPF, CPF and INCOME TAX according to the Government Rules. The system gives different kinds of report, which is required for the payroll And Administration perspective. Payroll management system minimizes the work load involved in maintaining your employees overall account. It reduces human efforts and helps in maintaining an error free employee record.

Payroll Management System

Payroll management system uses software which is well supported by MYSQL. It generates timely and error free employee related payroll slips as follows:

- Salary
- Leave Requests
- Loan Details
- Provident Fund
- Bonus and Incentive
- Tax Deduction and Benefits

Salient Feature of Payroll Management System

- Three module software i.e. Payroll, TDS, Loan Management.
- Pay head formula master.
- Employee master
- Loan master
- Generate Pay Bill, Pay Slip, Bank Statement, TDS Schedule etc.
- Web based software
- Need minimum training to start.

Azansys Info Tech Private Limited

Website: www.azansys.com Email: info@azansys.com

Contact: +91-5944-244975, M: +91-9927119940

Need for Payroll Management System

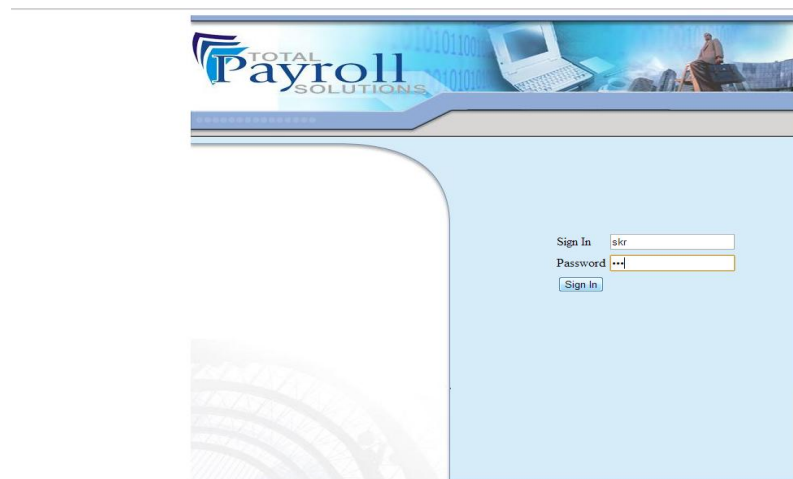
- The primary need of the payroll software is to process salary for your employees.
- It counts the number of days the employee has worked and sums up the salary for the month after deducting any loss of pay.
- It maintains the attendance record of the employee. This could be enhanced with the help of installing biometric devices for optimizing daily attendance.
- It also generates and maintains the major government report formats such as provident fund, ESI, leave, attendance and tax deduction.
- The payroll software provides automated pay slip which generates the exact salary required for each employee on the pay day.
- Payroll software can withhold multiple users and can maintain all their records for many years.
- It also helps in generating the overtime work schedules and gets the duly paid to the respective employee.

Thus, the payroll management system helps in processing the salary and the duly benefits needed for an employee.

Module Details:

User Authentication:

Only a valid user will be able to log on this system. There are different users to work as per their rights.



Azansys Info Tech Private Limited

Website: www.azansys.com Email: info@azansys.com

Contact: +91-5944-244975, M: +91-9927119940

Employee Management

Employee management helps to retain all necessary information of employees. It includes General Information, Official Information, Other Information, Qualification as well as Family Background.



Personal Information

Basic Information

* Emp Code :

* First Name :

Date Of Birth : Apr 8 2014

* Mobileno : Ph.No. :

Address Information

* Personal Address :

Bank Information

Bank Name:

Account Number :



Employee List

Total no of Employee:14 No of Pages:2

S.No.	Code	Name/Father's Name	DOB	Qualif.	Desig.	Address	Employee Type	Joining Date	
1	11	sk	28/10/1990	b.tech	Engineer	Viji-Parthupura, Post-Ghani hasanpur	Executive	17/01/2014	Edit Delete
2	111	sudheer	27/09/2013	b.tech	engg	ff	Executive	27/09/2013	Edit Delete
3	12	bb	17/01/2014	Engineer	bb		Executive	17/01/2014	Edit Delete
4	13	hh	17/01/2014	Engineer	hh		Executive	17/01/2014	Edit Delete
5	131	ka	24/12/1990	b.tech	Engineer	bilari	Executive	24/12/2013	Edit Delete
6	132	gg	24/12/1990	b.tech	Engineer	shamli	Non-Executive	24/12/2013	Edit Delete
7	16	ww	17/01/2014	Engineer	ww		Executive	17/01/2014	Edit Delete
8	17	cc	17/01/2014	Engineer	cc		Executive	17/01/2014	Edit Delete
9	231	jchjkj	14/12/1990	Engineer	Engineer	kjbjk	Executive	14/12/2013	Edit Delete
10	234	mm	16/08/2013	Engineer	Address		null	16/08/2013	Edit Delete

Setup Master

Set up Master helps you to update the fiscal year. It also helps to generate new pay head.



The screenshot shows the 'Earning And Deduction Detail' form. It includes a navigation bar with 'Home', 'Reports', 'Account', 'Processing', 'Employee', 'Miscellaneous', and 'Logout'. Below the navigation bar is a 'Welcome to skr's PayRoll System' message. The main form area is titled 'Earning And Deduction Detail' and contains the following fields:

EmpNo	Emp_Name	EPF Employer %
88	srjmk Singh demola	12
Earning:		
Basic	0.0	
DA	0.0	
TA	0.0	
HRA	0.0	
HilAllow	0.0	
Conv	0.0	
Edu	0.0	
LTA	0.0	
Deduction:		
TDS	0.0	
PF	0.0	
ESIC	0.0	
PT	0.0	
EDLI	0.0	
EPS	0.0	
GIS	0.0	

Buttons: submit, Reset

Master Management

Master management allows you to make global changes in the software. Through master management you can update or add new Category, Designation, Name of Bank, Employee Type, City, Nationality, Country, TDS Challan, Grade Pay, Pay Band, etc.



The screenshot shows the 'Master Management' interface. It includes a navigation bar with 'Home', 'Reports', 'Account', 'Processing', 'Employee', 'Miscellaneous', and 'Logout'. Below the navigation bar is a 'Welcome to skr's PayRoll System' message. The main form area is titled 'Master Management' and contains the following fields:

Month: 1 Year: 2014 submit

Emp No	Name	Attendance	OT(In-days)	OT
111	sudheer kr rathore	1	0	0.0
131	ks s ss	1	0	0.0

Buttons: Enter

Dropdown menu options: A/C Head, Department, Designation, Banking, Grade, Pay Scale, Available Salary Head, DA Rate Setting For Arrear

Azansys Info Tech Private Limited

Website: www.azansys.com Email: info@azansys.com

Contact: +91-5944-244975, M: +91-9927119940

Payroll Management

Payroll Management allows you to generate salaries as per the 6th commission code of conduct. It also includes month start as well as month end process. Through payroll management you can withhold the payment of the employee (if necessary).



Attendance Master

Attendance master helps you to update the monthly attendance and over time of the employee.



Leave Management System

- When an Employee applies for leave he can know how many leaves are in balance (Casual Leave, Privilege Leave, Sick Leave, etc) through Leave Management System.
- We can categorize Leaves into encashable leaves/ non encashable leaves.
- The management allocates the number of days for each category of leave in one year. We can also set the carry forward limit for leaves.
- Leave Application Date, Leave type, like Casual Leave, Privilege Leave (shows the Balance Leaves to the Employee while applying)
- Leave Period i.e. the total number of days for which the leave is applied
- Reason for applying the Leave
- Address and Contact Number during Leave, in case of Emergency purposes
- Leave Approval is done by the HR Department .The Leave which the Employee has applied for, can be approved fully or partly The details given in the leave application are linked to the payroll system and the Employee's Salary is generated in accordance with his attendance

TDS Management

TDS management allows us to calculate tax in single click. It also generates TDS Challan for the every employee. It also generates Form – 16.



Azansys Info Tech Private Limited

Website: www.azansys.com Email: info@azansys.com

Contact: +91-5944-244975, M: +91-9927119940

Loan Management

Salary Management system allows you to manage the various loans taken by the employee of the organization. It calculates number of installments and the interest which employee need to pay against his/her sanction loan.

Reports

The system also generates different kind of statutory Reports: -

- TDS Reports i.e. Quarterly Returns, Income Tax Sheet
- Income Tax Schedule
- Loan Schedule (Like Car, Scooter, Computer and Festival etc.)
- Admin Reports i.e. Promotion, Increment, Pay Fixation and Probation Period.
- Pay Bill Reports,
- Pay Slip Reports,
- Bank Statement,
- Loan (Interest Calculation Sheet),
- Loan Detail
- Employee Information,
- Form – 16,



Azansys Info Tech Private Limited

Website: www.azansys.com Email: info@azansys.com

Contact: +91-5944-244975, M: +91-9927119940

Features

Payroll Management Software gives you the power to:

- Manage Employee Information Efficiently.
- Define the emoluments, deductions, leave, tax etc.
- Create his own Salary Structure and formulae.
- Generate Pay-Slip at the convenience of a mouse click.
- Generate and Manage the Payroll Processes according to the Salary Structure assigned to the employee.
- Generate all the Reports related to Branch, Department, employee, attendance/leave, payroll, Bonus etc.

Software Customization

This software is fully customizable according to your needs. Our main aim is to provide you with a solution that will be cost effective with no compromise in quality and service.

Azansys Info Tech Private Limited

Website: www.azansys.com Email: info@azansys.com

Contact: +91-5944-244975, M: +91-9927119940