

# PATROL SCHEDULE EXAMPLES <br> 12-HOUR SHIFTS 

## PLヘNIT SᄃHEDபLE

PERSONNEL SCHEDULING SOFTWARE FOR PUBLIC SAFETY SERVICES

## Option A

| Rotation Completes in: | 2 weeks |
| :--- | :--- |
| Setup: | 2 templates, requiring 2 squads |
| Rotation: | [2 on 3 off] [2 on 2 off] [3 on 2 off] |
| Used by Departments Sized: | $15-125$ people |

Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day |  |  | Day | Day |  |  |
| Wk 2 |  | Day | Day |  |  | Day | Day |

Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  | Day | Day |  |  | Day | Day |
| Wk 2 | Day |  |  | Day | Day |  |  |

Repeat with 1 more squad ( 2 templates) for nights, to cover $24 \times 7$.

With this rotation, you can add more weeks to the templates. Below is an example of what a 4-week template could look like. We have seen $2,4,6,8+$ week templates for this rotation.

Template: A template could be a single employee or a squad of employees working the same shifts. This would depend upon your department size and minimum staffing levels.

## Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  | Day | Day |  |  | Day | Day |
| Wk 2 | Day |  |  | Day | Day |  |  |
| Wk 3 |  | Night | Night |  |  | Night | Night |
| Wk 4 | Night |  |  | Night | Night |  |  |

Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day |  |  | Day | Day |  |  |
| Wk 2 |  | Night | Night |  |  | Night | Night |
| Wk 3 | Night |  |  | Night | Night |  |  |
| Wk 4 |  | Day | Day |  |  | Day | Day |

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## PLANIT SᄃHEDபLE

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## Option B

| Rotation Completes in: | 2 weeks |
| :--- | :--- |
| Setup: | 2 templates, requiring 2 squads |
| Rotation: | $[4$ on 3 off] [3 on 4 off] and <br> [3 on 3 off] [4 on 4 off] |
| Used by Departments Sized: | $25-175$ people |

Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  |  |  | Day | Day | Day |  |
| Wk 2 |  |  |  | Day | Day | Day | Day |

Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day | Day | Day |  |  |  | Day |
| Wk 2 | Day | Day | Day |  |  |  |  |

Repeat with 1 more squad ( 2 templates) for nights, to cover $24 \times 7$.

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## PLヘNIT SCHEDபLE

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## Option C

| Rotation Completes in: | 8 weeks |
| :--- | :--- |
| Setup: | 2 templates, requiring 2 squads |
| Rotation: | [4 on 4 off] |
| Used by Departments Sized: | $50-200$ people |

Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day | Day | Day | Day |  |  |  |
| Wk 2 |  | Day | Day | Day | Day |  |  |
| Wk 3 |  |  | Day | Day | Day | Day |  |
| Wk 4 |  |  |  | Day | Day | Day | Day |
| Wk 5 |  |  |  |  | Day | Day | Day |
| Wk 6 | Day |  |  |  |  | Day | Day |
| Wk 7 | Day | Day |  |  |  |  | Day |
| Wk 8 | Day | Day | Day |  |  |  |  |

Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  |  |  |  | Day | Day | Day |
| Wk 2 | Day |  |  |  |  | Day | Day |
| Wk 3 | Day | Day |  |  |  |  | Day |
| Wk 4 | Day | Day | Day |  |  |  |  |
| Wk 5 | Day | Day | Day | Day |  |  |  |
| Wk 6 |  | Day | Day | Day | Day |  |  |
| Wk 7 |  |  | Day | Day | Day | Day |  |
| Wk 8 |  |  |  | Day | Day | Day | Day |

Repeat with 1 more squad ( 2 templates) for nights, to cover $24 \times 7$.

## PLヘNIT. SCHEDபLE

## Option D

| Rotation Completes in: | 2 weeks |
| :--- | :--- |
| Setup: | 2 templates, requiring 2 squads |
| Rotation: | [5 on 5 off] [2 on 2 off] |
| [5 on 2 off] [2 on 5 off] |  |
| Used by Departments Sized: | $50-75$ people |

Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day | Day | Day |  |  |  |  |
| Wk 2 |  | Day | Day |  |  | Day | Day |

Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  |  |  | Day | Day | Day | Day |
| Wk 2 | Day |  |  | Day | Day |  |  |

Repeat with 1 more squad ( 2 templates) for nights, to cover $24 \times 7$.

## PLヘNIT SᄃHEDபLE

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## Option E

| Rotation Completes in: | 4 weeks |
| :--- | :--- |
| Setup: | 4 templates |
| Rotation: | [2 on 2 off $x 2$ [ [3 on 2 off] [2 on 4 off] [2 on 2 <br> off] [3 on 2 off] |
| Used by Departments Sized: | $25-50$ people |

Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Night | Night |  |  | Night | Night | Night |
| Wk 2 |  |  | Night | Night |  |  |  |
| Wk 3 |  | Day | Day |  |  | Day | Day |
| Wk 4 | Day |  |  | Day | Day |  |  |

Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  |  | Night | Night |  |  |  |
| Wk 2 |  | Day | Day |  |  | Day | Day |
| Wk 3 | Day |  |  | Day | Day |  |  |
| Wk 4 | Night | Night |  |  | Night | Night | Night |

Template 3

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day |  |  | Day | Day |  |  |
| Wk 2 | Night | Night |  |  | Night | Night | Night |
| Wk 3 |  |  | Night | Night |  |  |  |
| Wk 4 |  | Day | Day |  |  | Day | Day |

Template 4

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  | Day | Day |  |  | Day | Day |
| Wk 2 | Day |  |  | Day | Day |  |  |
| Wk 3 | Night | Night |  |  | Night | Night | Night |
| Wk 4 |  |  | Night | Night |  |  |  |

These 4 templates will cover $24 \times 7$.

## PLヘNIT. SCHEDபLE

## Option F

| Rotation Completes in: | 4 weeks |
| :--- | :--- |
| Setup: | 2 templates, requiring 2 squads |
| Rotation: | [2 on 2 off] [4 on 2 off $\times 2$ [ [2 on 4 off $\times 2$ ] |
| Used by Departments Sized: | $25-50$ people |

Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day |  |  | Day | Day |  |  |
| Wk 2 |  |  | Day | Day |  |  |  |
| Wk 3 |  | Day | Day |  |  | Day | Day |
| Wk 4 | Day | Day |  |  | Day | Day | Day |

## Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  | Day | Day |  |  | Day | Day |
| Wk 2 | Day | Day |  |  | Day | Day | Day |
| Wk 3 | Day |  |  | Day | Day |  |  |
| Wk 4 |  |  | Day | Day |  |  |  |

Repeat with 1 more squad ( 2 templates) for nights, to cover $24 \times 7$.

## PLヘNIT SᄃHEDபLE

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## Option G

| Rotation Completes in: | 6 weeks |
| :--- | :--- |
| Setup: | 2 templates, requiring 2 squads |
| Rotation: | [3 on 3 off] |
| Used by Departments Sized: | $25-75$ people |

Template 1

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 | Day | Day | Day |  |  |  | Day |
| Wk 2 | Day | Day |  |  |  | Day | Day |
| Wk 3 | Day |  |  |  | Day | Day | Day |
| Wk 4 |  |  |  | Day | Day | Day |  |
| Wk 5 |  |  | Day | Day | Day |  |  |
| Wk 6 |  | Day | Day | Day |  |  |  |

Template 2

|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Wk 1 |  |  |  | Day | Day | Day |  |
| Wk 2 |  |  | Day | Day | Day |  |  |
| Wk 3 |  | Day | Day | Day |  |  |  |
| Wk 4 | Day | Day | Day |  |  |  | Day |
| Wk 5 | Day | Day |  |  |  | Day | Day |
| Wk 6 | Day |  |  |  | Day | Day | Day |

Repeat for 1 more squad (2 templates) for nights, to cover $24 \times 7$.

## Need a System to Manage Officer Scheduling in Your Department?

Planlt Scheduling Software can handle $24 \times 7$ schedules with ease. Planlt is a web-based scheduling system that can manage and streamline tasks such as time-off, overtime, open shifts, and court. You can access it from your desktop, laptop, tablet, or smartphone. If you're interested in learning more, please click one of the buttons below or call us today!

See the software

