# Morningstar Excel Add-In Reference Guide

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Morningstar Excel Add-In Morningstar Excel Add-In - Reference Guide

# **M RNINGSTAR**<sup>®</sup>

#### **Data Retrieval**

Morningstar Add-In **Oata Retrieval** 

#### **Data Retrieval Functions**

Morningstar Excel API provides five data retrieval functions:

1) MSDP 2) MSTS 3) MSDate 4) MSHOLDING 5) MSMEMBER

MSDP, MSTS, MSHOLDING functions work the same way for funds, stocks and accounts/model portfolios/custom benchmarks. All the examples below use funds or stocks for these three functions but you can apply the same logic to accounts/model portfolios/custom benchmarks by following the wizard to retrieve the global unique identifier (GUID) shown in the Formula Result Box to then get the corresponding data.

#### **MSDP (Data Point)**

Morningstar Add-In
MSDP (Data Point)

**MSDP - Data Point** 

Retrieve discrete value

Requires 2 parameters: security identifier and data attribute identifier Example: =MSDP("MORN", "sector")

MSDP is designed for retrieving current data points such as stock name, Morningstar Category for a mutual fund share class. MSDP requires two parameters, security identifier and data attribute identifier.

Security identifiers are trading symbol (long form such as NAS: AAPL or short form such as AAPL), ISIN, and CUSIP. When security types are not traded on exchanges, you need to provide an identifier defined by Morningstar (SecID). This would apply to market indices, separate accounts, and pension/life products.

As mentioned above, the security identifier for accounts/model portfolios/custom benchmarks is the global unique identifier (GUID), which can only be found in Direct log file - shown in the Formula Result Box.

Data point or attribute identifier defines the data point uniquely. Therefore, the data point names in text serve as the data identifier. For example, "name" represents name, "close" represents security closing price, or "ret\_market" represents market return. Parameter values are presented in quotation marks and separated by commas.

#### Examples

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#### Examples

#### Example 1: for single security with single data point

=MSDP("NAS: AAPL", "Base\_CUR", "CORR=C, HEADERS=FALSE")

Prof		investments Ecc Functions	Data		Workbook Refresh	Schedule	Templates Help Resources			
	B2	2 🗸		<i>f</i> ∗ =MS	DP("NAS:A	APL","Bas	e_CUR","CORR=C	, HEADERS	=FALSE")	
	А	В	С	D	E	F	G	Н	I.	J
1										
2		US Dollar								
2 3		US Dollar								
		US Dollar								
3		US Dollar								

=MSDP("NAS: AAPL", "Base\_CUR", "CORR=C, HEADERS=FALSE")

If a user changes the formula to =MSDP("NAS:AAPL", "Base\_CUR", "CORR=C, HEADERS=True"), then he will see the header in the screenshot below.

Profile	Investments Economic	Cell	Sheet V	Workbook So	1 hedule	Templates	? Help			
*	Data					*	Ψ.			
Connection	Functions		Re	fresh		Resour	ces			
	B2 🔻 💿	$f_x$	=MSD	P("NAS:AA	PL","Bas	e_CUR","	CORR=	C, HEADERS=T	RUE")	
A	В		С	D	E	F		G	Н	
1										
2	NAS:AAPL - Bas	e_CUR								
3	US Dollar									

=MSDP(A2, B1)

#### Examples

Profile	Investments Econom Data	ic Cell Sheet W	Vorkbook Sch	1 [ hedule Te	mplates Help Resources			
	B2 • (*	f <sub>x</sub> =MSDP	P(A2,B1)					
A	A Contraction	В	С	D	E	F	G	Н
1	Mgr_Name							
2 VFIAX	X Donald M. But	ler;Scott E. Geiger	1					
3 4								
4								

#### Example 2: for single security with multiple attributes =MSDP(\$A2, B1) or MSDP(\$A2,C1) or MSDP(\$A2, D1)

0.0	ofile	2.3.7.22.1.7C	ts Economic Data	Cell		Workbook Refresh	1 C Schedule	Templates Resou	(?) Help
	[	02	• (*	$f_x$	=MSI	DP(\$A2,D	1)		
1		A	В			С		D	
1			CUSIP	l	SIN		DOM	CILE	
2	MSFT		594918104	. L	JS59491	81045	United	d States	

Morningstar Excel Add-In Example 3: for multiple securities with multiple data points =MSDP(\$A2, B\$1)

	ofile	Investments Econo Dat	1000	Sheet Workboo Refresh	ok Schedule	Templates Help
	E	32. 👻 🤆	f <sub>x</sub>	=MSDP(\$A2,	B\$1)	a anticipation of section and
	A	В		С		D
1	-	Domicile	Advisor		Prospectu	s_Net_Exp_Ratio
2	PASAX	United States	Pacific Inve	estment Manag		1.38
3	JGBAX	United States	Janus Capit	tal Managemer		0.96
4	VHGEX	United States	Baillie Giffe	ord Overseas L		0.61
5	BCTIX	United States	American (	Century Inv Mg		0.27

#### **MSTS (Time Series)**

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MSTS (Time Series)

**MSTS - Time Series** 

Time series calculation

4 parameters required: security identifier, data attribute identifier, start date, end date

For most time series data like price, MSTS requires at least four parameters, but for custom calculation data points, MSTS requires more parameters dependent on the data point requirements. For example: to calculate an average, MSTS also requires source parameter; to calculate beta, MSTS requires source, benchmark, and RFP parameters - all dependent on your target data points.

Click Here for Guide on Custom Calculations

http://morningstardirect.morningstar.com/clientcomm/GuideOfCusCal.pdf

Relative dates can be applied Example: =MSTS("SEQUX", "return", "01/01/2012", "Imktclose")

MSTS is designed for retrieving data time series such as historical prices for stocks, NAVs for mutual fund, or historical calendar period returns for securities. MSTS requires a minimum of four parameters - security identifier, data point identifier, start date, and end date. For information on security identifier and data point identifier, refer to the MSDP section above. For start data and end data, the time range is defined for the intended data series. For example, function =MSTS("COLB", "close", "3/1/2011", "3/31/2011")" retrieves daily close price of Columbia Banking System, Inc. from 3/1/2011 to 3/31/2011.

Additional parameters are also offered to meet specific needs. For example, daily series can be displayed fully or at a lower frequency such as weekly or monthly. A maximum of fifteen parameters can be utilized to fully convey the return data requirements.

#### Examples

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#### Examples

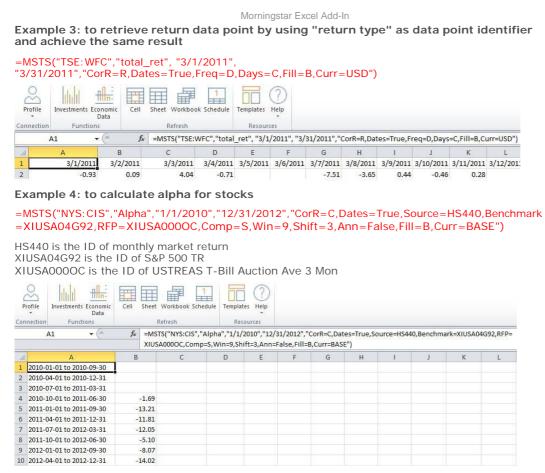
#### Example 1: to generate historical series

Profile		nomic Cell		book Schedule	Templates	? Help	
Connection	Functions	-	Refresh		Resourc	and the second s	
-	A1 👻	(= j	🕼 =MSTS("W	/FC", "close", '	'3/1/2011",	"3/31/20	11"
1	А	В	С	D	E	F	
1	31.65						_
2	31.55						
3	32.41						
4	31.91						
5	31.72						
6	32.51						
7	32.80						
8	32.06						
9	32.38						
10	32.10						
11	32.27						
12	31.23						
13	31.36						
14	31.83						
15	31.88						
16	31.51						
17	31.45						
18	31.54						
19	31.94						
20	31.61						
21	31.59						
22	31.91						
23	31.71						

Example 2: to retrieve return data point by using "return" as data point identifier and specifying return type as the additional parameter

#### =MSTS("TSE: WFC", "**return**", "3/1/2011", "3/31/2011", "CorR=R,Dates=True,Freq=D,Days=C,Fill=B,Curr=USD, rtype= **total**")

Profile	-	Data	Sheet Workboo Refresh	k Schedule	Templates Resource	*							
	A1 👻	(• fx	=MSTS("TSE:\	VFC","retu	m", "3/1/20	011", "3/31,	/2011","Co	rR=R,Dates	=True,Free	q <mark>=D,D</mark> ays=C	,Fill=B,Curr	=USD, rtype	e= total")
	A	В	С	D	E	F	G	Н	1	J	К	L	М
1	3/1/2011	3/2/2011	3/3/2011	3/4/2011	3/5/2011	3/6/2011	3/7/2011	3/8/2011	3/9/2011	3/10/2011	3/11/2011	3/12/2011	3/13/201
2	-0.93	0.09	4.04	-0.71			-7.51	-3.65	0.44	-0.46	0.28		



In the examples above, we indicated the start and end date but there are many different ways to save time in specifying a time range clearly without having to type full values for start date and end date. Below are two groups of examples to apply relative dates.

#### Group 1: Using "+" or "-" to define a date relative to a specific date

For example, with SD representing start date and ED representing end date, you can use "+" and "-" to define a date relative to a specific date. Date abbreviations are: D for working daily, W for week, M or C for month, Q for quarter, Y, X or G for year, S for half year. For detailed definition of these parameters, please refer to dash code part.

Example 1: when end date equals the start date plus six days

Example 2: Alternatively, when start date equals the end date minus six days

=MSTS("NAS: VIFSX","NAV\_daily", "ED-6d", "4/12/2011","Dates=True")

P	rofile 1		nents Ecor	nomic ata	Cell		Workbook Refresh	1 Schedule	Templates H Resource	?) ielp		
	A	1	•	(=	f <sub>x</sub>	=MS	TS("NAS:V	IFSX","NA	AV_daily", "E	D-6d", "4/1	2/2011","	Dates=True")
1	A		В	С		D	E	F	G	Н	1	J
1	4/5/20	)11	101.41									
2	4/6/20	)11	101.67									
3	4/7/20	011	101.52									
4	4/8/20	)11	101.12									
5	4/11/20	011	100.83									
6	4/12/20	)11	100.05									

Group 2: Using frequency abbreviations to retrieve values for the whole calendar period

M represents monthly, Q represents quarterly, and S represents half year. Please note that a similar logic may be provided in a future release to address fiscal calendar periods.

#### Example 1: to retrieve daily closing prices for the month of February 2010

#### =MSTS("NYS:GD", "close", "2010m2","Dates=True")

	•		ents Econ		Cell		Workbook S	1 Schedule		?) elp	
Con	nection		unctions	_			lefresh		Resources		
-	A1		• (	e	fx	=MS1	S("NYS:GD	", "close	", "2010m2",	"Dates=Tru	ue")
1	A		B	С		D	E	F	G	Н	
1	2/1/20:	10	69.43								
2	2/2/20		70.03								
3	2/3/20		70.12								
4	2/4/20	10	68.16								
5	2/5/20		66.66								
6	2/8/20		66.35								
7	2/9/20:	10	68.04								
8	2/10/20	10	67.64								
9	2/11/20		67.80								
10	2/12/20	10	67.95								
11	2/16/20	10	69.85								
12	2/17/20		70.10								
13	2/18/20	10	71.78								
14	2/19/20		72.61								
15	2/22/20	10	72.57								
16	2/23/20	10	71.81								
17	2/24/20	10	72.60								
18	2/25/20	10	72.20								
19	2/26/20	10	72.55								

Morningstar Excel Add-In Example 2: to retrieve daily closing prices for the first quarter of 2010

=MSTS("NYS:GD", "close", "2010Q1", "Dates=True")

10	rofile Inve	stments Econor Data	200 TO 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Sheet	Workbook S Refresh	1 Schedule	Templates He Resources	) Ip
	A1	• (*	f <sub>x</sub>	=MS	rs(" <mark>NYS:</mark> GD	", "close"	, "2010Q1","I	Dates=True")
1	А	В	С	D	E	F	G	Н
1	1/4/2010	69.19						
2	1/5/2010	69.30						
3	1/6/2010	69.24						
4	1/7/2010	69.44						
5	1/8/2010	69.44						
6	1/11/2010	70.73						
7	1/12/2010	70.30						
8	1/13/2010	71.07						
9	1/14/2010	71.10						
10	1/15/2010	70.61						
11	1/19/2010	70.69						
12	1/20/2010	69.36						
13	1/21/2010	68.14						
14	1/22/2010	67.02						
15	1/25/2010	67.86						
16	1/26/2010	68.72						

Morningstar Excel Add-In Example 3: to retrieve daily closing prices for the first half of the year, 2010

=MSTS("NYS:GD", "close", "2010S1","Dates=True")

	ofile Inv	vestments Eco Functions	Data	Cell		Workbook	1 Schedule	Templates H Resource	?) ielp *
	A1	•	6	f <sub>x</sub>	=MST	rs("NYS:GE	)", "close	", "2010 <mark>51</mark> ",'	"Dates=True"
1	А	В	C		D	E	F	G	Н
1	1/4/2010	69.19	Ŭ.						
2	1/5/2010	69.30	1						
3	1/6/2010	69.24							
4	1/7/2010	69.44							
5	1/8/2010	69.44	4						
6	1/11/2010	70.73							
7	1/12/2010	70.30	1						
8	1/13/2010	0 71.07	1						
9	1/14/2010	<b>71.10</b>	1						
10	1/15/2010	0 70.61							
11	1/19/2010	70.69							
12	1/20/2010	69.36	i						
13	1/21/2010	68.14							
14	1/22/2010	67.02							
15	1/25/2010	67.86	i						
16	1/26/2010	68.72	2						

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### **Configuration Capability**

Momingst:Dr Add-In [Configuration Capability

#### **Configuration Capability**

The table below shows the full range of configuration capability. In the Possible Values column, the first value is considered the default value with the exception of the rtype parameter. Therefore, if you do not specify a parameter explicitly, Morningstar Add-In will use the first value by default.

Parameter Name	Description	T CODIDIC VARIAGE
CorB	Indicate whether retried values be displayed	C for the next cell in the same column
Jom	vertically or horizontally	R for the next cell in the same row
	0	False forhide the dates
Dates	Show the dates or not	True for show the dates
		1 for day to day return
		D for daily
		W for weekly
ire a	Base frequency of retuned data	M for monthly
		Q for quarterly
		S for semi annually
		Y for yearly
	Typically used to indicate whether to return values	
Davs	for all ctendardcys, days ,,,;m act Jal VU es in the	W for returning data week days
/u ya	datak da)<	C for returning data of all calendar days
		B for showing blank
	psigled to d.:.ai,Uh days \' U00ut real VJ::s.	P for carrying over the previous day's data
ill	like a non- tradfig days	C for carrying over the last available data
	Incarion nanguays	
		0 for filing 0
Curr	ICurr.,-,0{ of the returned data	The three letter ISO currency code, in quotation marks, i.e.,
		"EUR" for Euro.
Scale	Reduce result 10x times	0, 00, 000, 000,000, etc
		B2P for Bid Price Return
		B2B for Bid-Bid Return
	Apply only to return data points, indicate return	gross for Gross Return
	type. Default value for Italy and UK mutual fund is	income for Income Return
	post tax return; for other domicled mutual fund is	investor for Investor Return
Туре	total retum; For dosed ends, ETF, stocks and	market for Market Return
	market in dex are market return; for money market	net for Net Return
	fund is total retum; for separate account is gross	028 for Offer Bid Plotum
	retum.	post_tax for Post-Tax Return
		price for Price Return
		total for Total Return
	Retrieve anrwzed or not a Mucff.ed day to day	False forn ot an nualized day to day return
Ann	retum.	True for annualized day to day return
Source	Source data used to calculate the target custom ca	Data Point ID, e.g. HP010 for Mon thly Return
Benchmark	Benchmark used to calculate the selected custom (	
{FP	Risk-free praxy	SedD of securities
Comp	Compounding Method	S for stan dard; L for logarithmic;
Nin	Rolling windows	Positive numbers
Shift	Window shift	Positive numbers

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#### **MSDate (Date)**

Morningstar Add-In
MSDate (Date)

MSDate - Date

Retrieve dynamic dates Examples: =MSDATE("Imktclose")

MSDate is designed to provide more convenience in defining time periods or effective dates. For example, MSDate can be used to dynamically retrieve last year end, last quarter end, last month end, last week end and last market close date. This function is considered necessary when you need to move time windows dynamically. Below is a table of these important dates.

Name	ID
Last market close	Imktclose
Last week end	lwend
Last month end	Imend
Last quarter end	Iqend
Last year end	lyend
Last semi year end	Isyend

#### Examples

Morningstar Add-In

#### Examples

#### Example 1: to retrieve the date for last year end

### =MSDATE("lyend")

	ofile		s Economic Data	Cell	Sheet Wor	kbook Schee	10000	lates Help
	1	41	• (*	fx	=MSDATE	("lyend")		
A	ļ	A	В	С	D	E	F	G
1	12/31	/2016						

#### Example 2: to retrieve the date for last quarter end

#### = MSDATE("Iqend") 30 F 1 11 1 EFF Investments Economic Data Profile Cell Sheet Workbook Schedule Templates Help Functions Connection Refresh Resources fx A2 А В С D Е F G 1 1 12/31/2016

#### **MSHOLDING (Holding Data)**

Morningstar Add-In MSHOLDING (Holding Data)

#### MSHOLDING (Holding Data)

Retrieve holding data

Require 2 parameters to retrieve latest holding: portfolio ID and position ID

Require 4 parameters to retrieve historical holding: portfolio ID, position ID, start date, end date

Example: =MSHOLDING("VFIAX","ISIN",) =MSHOLDING("SAUSA000WL;SA","TICKER","1/1/2011","12/31/2011")

MSHOLDING is designed for retrieving holdings of portfolios. MSHOLDING requires at least two parameters to retrieve the latest holding, portfolio ID and position ID. Portfolio IDs are ticker, ISIN, CUSIP and Morningstar SecID, the same as security identifiers of MSDP and MSTS. Position IDs define the output IDs of holdings and could be ticker, ISIN, CUSIP and Morningstar SecID.

MSHOLDING requires a minimum of four parameters to get historical holdings, portfolio ID, position ID, start date and end date.

Additional parameters are offered to meet more needs. The table below shows all additional parameters.

Parameter Name	Parameter Value
Holding Type/HT	all/stocks/bonds/cash/other, default as "all".
Freq	A/D/M/Q/Y, A for all available portfolios, default as "A".
Name	True/False, default as true.
Weight	True/False, default as true.
Shares	True/False, optional parameter, default as false.
Market Value/MV	True/False, optional parameter, default as false.
Curr	True/False, optional parameter, default as false.

#### Examples

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#### Examples

### Example 1: to retrieve latest holdings for a fund

#### =MSHOLDING("FOUSA00CJ8","ISIN")

57	ofile rofile		s Economic Data	Cell		Workbook So Refresh	1 hedule	Templa	ates Help	
	1	A1	<b>-</b> (n	f <sub>x</sub>	=MSI	HOLDING("F	OUSAO	DCJ8","	ISIN")	
		А				С	D			
1	ISIN		Name		Wei	ght				
2	US026	8747849	America	n Interna	ational	Group Inc		12.54		
3	US591	56R1086	MetLife	letLife Inc						
4	CH004	4328745	ACE Ltd					6.38		
5	US744	3201022	Prudenti	al Finan	cial Ind			5.47		
6	US571	7481023	Marsh & McLennan Companies Inc					5.30		
7	US171	2321017	Chubb Corp					4.76		
8	US001	0551028	Aflac Inc					4.70		
9	US020	0021014	Allstate	Corp				4.52		
10	US894	17E1091	Traveler	s Compa	nies Ir	nc		4.43		
11	US742	51V1026	Principal	Financia	al Grou	qu		2.99		
12	US416	5151048	Hartford	Financia	l Serv	ices Group li	nc 2.75			
13	GB00B	5BT0K07	Aon PLC	.C				2.65		
14	US31635A1051 Fide			Revere S	tr Tr		2.60			
15	US115	2361010	Brown &	n & Brown Inc 2.00						
16	US363	5761097	Arthur J	Gallaghe	r & Co	ES.		1.89		

### Example 2: to retrieve market value of latest holdings =MSHOLDING("GSSMX","ISIN","market value=true")

2	rofile	<i></i>	s Economic Data	Cell	Sheet Workbook Sch		lates Help	
	Ļ	1	• (=	f <sub>x</sub>	=MSHOLDING("GS	SMX","ISIN'	',"market v	alue=true")
4		А			В	С	D	E
1	ISIN		Name			Weight		
2	US3814	41W2733	Goldman	Sachs F	S Government FST	1.80		
3	US1652	2401027	Chesape	ake Lodg	ging Trust	1.15		
4	US7429	9621037	PrivateB	ancorp li	nc	1.15		
5	US9478	8901096	Webster	Financia	al Corp	1.10		
6	US7050	09V1008	Pebbleb	rook Hot	tel Trust	1.03		
7	US8476	53R1014	Spectrun	n Brands	Holdings Inc	1.02		
8	US2974	4251009	Esterline	Techno	logies	1.00		
9	US6780	0261052	Oil State	s Interna	ational Inc	0.99		
10	US0639	9041062	Bank of t	he Ozarl	ks Inc	0.98		
11	US1262	21E1038	CNO Fina	ancial Gr	oup Inc	0.96		
12	US7502	236101 <mark>4</mark>	Radian G	roup Inc	2	0.94		
13	US8627	72T1060	Strategic	Hotels & Resorts Inc		0.92		
14	US4219	9243098	Healthso	outh Corp	p	0.91		

Example 3: to retrieve number of shares and currency of latest holdings

=MSHOLDING("FOUSA00CJA;FO", "Ticker", "shares=true,curr=true")

0.0	ofile		nts Economic Data	Cell Sheet Workbo	ook Schedule	Templates Resou	(?) Help			
	ļ	Α1	• (e.	<i>f</i> ∗ =MSHOLDIN	IG("FOUSA00	CJA;FO","	Ticker",'	shares=tru	ie,curr=tru	ie")
1		А		В		С	D	E	F	T
1	Ticker		Name		Shar	es				
2	HD			pot Inc	1,42	4,400.00				
3	AMZN		Amazon.	com Inc	27	5,180.00				
4	PCLN		Priceline	Group Inc	6	64,520.00				
5	XLT		TJX Comp	oanies Inc	82	3,100.00				
6	LB			Inc	61	6,683.00				
7	ORLY		O'Reilly A	Automotive Inc	20	203,686.00				
8	AZO		AutoZone	e Inc	6	68,363.00				
9	GIII		G-III App	arel Group Ltd	60	606,434.00				
10	LOW		Lowe's Co	ompanies Inc	44	1,000.00				
11	ROST		Ross Stor	es Inc	53	4,200.00				
12	NKE		Nike Inc	Class B	18	4,820.00				
13	LULU		Lululemo	on Athletica Inc	26	3,757.00				
14	SIG			welers Ltd	12	1,700.00				
15	COST		Costco W	holesale Corp	10	9,043.00				
16	PVH		PVH Corp		12	6,000.00				
17	М		Macy's In	с	20	3,900.00				

#### Example 4: to retrieve historical holdings

#### =MSHOLDING("FOUSA00EMV;FO","CUSIP","1/1/2011","12/31/2011")

Profile Investments Economic Data

Connection Functions Refresh Resources

A1 • fx =MSHOLDING("FOUSA00EMV;FO","CUSIP","1/1/2011","12/31/2011")

14	А	В	С	D	E	F	G	н
1	CUSIP	Name	1/31/2011	2/28/2011	3/31/2011	4/30/2011	5/31/2011	6/30/2011
2	57582PAE0	Massachusetts St Go Ref Bd 5.25%	1.31	1.36	1.37	1.40	1.40	1.39
3	2491813T3	Denver Colo City & Cnty Arpt R Arpt S	5%					
4	709193JU1	Pennsylvania St Indl Dev Auth 5.5%						1.23
5	592247H78	Metropolitan Pier & Exposition Rev 5	1.00	1.03	1.04	1.05	1.07	1.07
6	419800DW4	Hawaii St Dept Budget & Fin Sp Rev 6.2	2%					
7	03255LBA6	Anaheim Calif Pub Fing Auth 6%						0.98
8	5925973P1	Metropolitan Transn Auth 5.5%						
9	64966GZA3	New York N Y Go Bds 5%			0.90	0.91	0.90	0.91
10	03255LAA7	Anaheim Calif Pub Fing Auth 6%	0.77	0.79	0.80	0.81	0.81	0.82
11	167592N67	Chicago III O Hare Intl Arpt R Rev 5.25	0.77	0.79	0.80	0.81	0.80	0.80
12	59334DEP5	Miami-Dade Cnty Fla Wtr & Swr Wtr 5.	25%		0.73	0.75	0.75	0.75
13	341507XT3	Florida St Brd Ed Lottery Rev Lottery 5	0.70	0.71	0.73	0.74	0.73	0.74
14	251255K46	Detroit Mich Wtr Sply Sys Re Rev B 5.2	0.79	0.79	0.81	0.80	0.78	0.79
15	45884AWW9	Intermountain Pwr Agy Utah Pwr Ref S	Su 5%					0.75
16	45200FSX8	Illinois Fin Auth 6.25%						0.73
17	982674CP6	Wyandotte Cnty Kans City Kans Util 5.6	55%					
18	796253ZN5	San Antonio Tex Elec & Gas Rev Rev Bo	d 5%					
19	45200BBY3	Illinois Fin Auth 5.25%	0.74	0.74	0.76	0.75	0.74	0.74
20	74265LXF0	Private Colleges & Univs Auth 5.25%						0.69
21	2548394Z3	District Columbia Rev Rev Bds 5.75%						
22	65820HD67	North Carolina Med Care Commn Ref	0.63	0.65	0.66	0.66	0.67	0.68
23	686507BQ6	Orlando Fla Utils Commn Util S Rev 5.2	5%					

Example 5: to retrieve historical stock holdings

# =MSHOLDING("PBFBX","ISIN","1/1/2012","6/30/2012","Freq=A,Holding type=stocks,MV=true,name=true")

	nection Fund	tions Refresh	Reso	urces				
	A1	✓ f <sub>x</sub> =MSHOLDING("PE	FBX","ISIN","1	/1/2012","6/30	/2012","Freq=/	A,Holding type:	=stocks,MV=tru	ue,name=true
4	A	В	С	D	E	F	G	Н
1	ISIN	Name	1/31/2012	2/29/2012	3/31/2012	4/30/2012	5/31/2012	6/30/2012
2	US26243X1090	Dryden Core Invt	20,015,890.00	20,084,637.00	20,175,065.00	20,222,586.00	20,290,281.00	20,336,223.00
3		Us 5yr Note (Cbt) Sep12	2,977,125.00	6,164,844.00	8,455,195.00	19,064,719.00	8,084,375.00	19,091,188.00
4	US74432D1046	Prudential Core Invt	7,676,934.00	9,426,721.00	12,743,857.00	11,866,592.00	5,518,633.00	10,297,033.00
5		Recv Pay Fix0.95 11/30/16						8,480,000.00
6	US0378331005	Apple, Inc.	6,755,904.00	8,028,112.00	8,872,156.00	8,354,632.00	8,145,993.00	8,000,800.00
7		Us 2yr Note (Cbt) Sep02	13,245,000.00	21,582,969.00	7,704,922.00	5,954,766.00	9,480,203.00	6,385,438.00
8		Recv Rec Fix0.93% 8/31/16						5,723,577.00
9	US30231G1022	Exxon Mobil Corporation	5,958,436.00	6,154,821.00	6,171,186.00	5,962,122.00	5,358,949.00	5,660,798.00
10		S&P500 Emini Index Sep12	3,074,270.00	2,592,360.00	5,191,840.00	5,644,080.00	3,862,140.00	4,543,940.00
11	US1667641005	Chevron Corp	3,957,447.00	4,189,335.00	4,117,158.00	3,973,836.00	3,617,022.00	3,607,256.00
12	US912828NU05	US Treasury Note 0.75%						3,307,608.00
13	US5949181045	Microsoft Corporation	3,157,141.00	2,799,881.00	2,657,819.00	2,562,016.00	2,898,946.00	3,197,053.00
14	US3696041033	General Electric Co	1,926,194.00	1,951,672.00	2,413,418.00	3,560,623.00	3,427,610.00	3,187,478.00
15		Ginnie Mae Jumbos TBA 4.5% 2042-0	07-01					3,022,851.00
16	US912833LR96	U S Treas Sec Stripped Int Pmt	2,724,737.00	2,688,901.00	2,606,511.00	2,717,202.00	2,868,881.00	2,844,392.00
17		Recv Pay Fix0.98% 8/31/16						2,840,000.00
18	US4592001014	International Business Machines Co	2,280,577.00	3,313,130.00	3,513,875.00	3,383,894.00	3,113,599.00	2,687,465.00
19	US02R0426780	Freddie Mac Gold Single Family TBA	4.5% 2042-07-0	01				2,669,922.00
20		Recv Payfix 0.91 11/30/16						2,660,000.00
21	US92343V1044	Verizon Communications Inc	653,401.00	661,208.00	1,573,164.00	2,364,249.00	2,408,874.00	2,495,306.00
22	US4581401001	Intel Corp	2,549,530.00	2,593,920.00	2,816,622.00	2,763,320.00	2,483,224.00	2,486,445.00
23	US9497461015	Wells Fargo & Co	2,834,568.00	3,036,413.00	3,312,980.00	3,150,477.00	2,981,964.00	2,415,739.00

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#### **MSMEMBER (Fund Groups)**

Morningstar Add-In

MSMEMBER (Fund Groups)

MSMEMBER (Fund groups)

Retrieve IDs of investment list or search saved in Direct

Require 3 parameters to retrieve IDs of investment list or search: Source ID, Group Value and Security ID.

Example: =MSMEMBER("L", "SAMPLE-US OE", "SecId")

MSMEMBER is designed for retrieving the IDs of all members of an investment list or a search, which is saved in Direct. MSMEMBER requires three parameters, Source ID, Group Value and Security ID. Source ID defines the source, "L" for investment list and "S" for search. Group Value is investment list name or search name. Security ID defines the output IDs of members and could be ISIN, Ticker, CUSIP, and SecID.

Additional parameter "CorR" is offered to indicate whether retried values are displayed vertically or horizontally, "C" for the next cell in the same column and "R" for the next cell in the same row.

#### Examples

Morningstar Add-In

#### Examples

### Example 1: to retrieve IDs of members for an investment list

#### =MSMEMBER("L", "SAMPLE LIST", "ISIN", "CORR=C")

	rofile Ir	vestments Functi	Data	Cell		Workbook	Schedule		?) Ielp	
Con	A1		v (≈	fx	-	070020202020		Resource	2	-11
	AI		• (=	Jx	=IVISI	VIEIVIBER(	L, SAIVIF	PLE LIST","ISI	N, CORREC	- )
1	A	В	C		D	E	F	G	Н	
1	US45920	01014								
2	US16676	41005								
3	US88579	Y1010								
4	US58013	51017								
5	US30231	G1022								
6	US14912	31015								
7	US19121	61007								
8	US91301	71096								
9	US09702	31058								
10	US93114	21039								
11	US47816	01046								
12	US89417	E1091								
13	US74271	81091								
14	US02581	61092								
15	US43707									
16	US26353									
17	US25468									
18	US92343									
19	US58933									
20	US60920	71058								

#### **MSECON**

Morningstar Excel Add-In

## Morningstar Add-In

#### **MSECON**

Economic Data function (MSECON) allows you to retrieve the most impactful Economic Indicators. Type in any economic data keyword (i.e GDP, Jobs, etc) to get the latest and most reliable data powered by FRED and Action Economics.

#### Examples

Morningstar Excel Add-In

### Morningstar Add-In

#### Examples

=MSECON("WORLD.INTEREST.RATES.10YEAR.TREASURY.YIELDS.GERMANY.QUARTERLY","Value","9/1/2012","8/31/2015","CorR=C,Dates=True,Days=T,Fill=B,AsofDate=8/31/2015,ShowCorrection=false,Ascending=false,AllVersions=true,LatestValue=false")

#### **Dash Code Functions**

Morningstar Excel Add-In

### Morningstar Add-In Dash Code Functions

#### Dash Code Functions

Dash codes in the Morningstar Add-In are an extension of the data retrieval functions where you can specify the start and end date in relation to a chosen number of periods before the current date or specified end date (i.e. "Latest -w1" will set the date to the end of the previous week). Multiple dash codes can be used in one date function. You also have the benefit of setting up floating time periods.

#### **Parameters**

Morningstar Add-In

#### **Parameters**

**Latest** - This will be yesterday's date as the current day's price will not have been collected yet. Latest can also be used in conjunction with the codes below by adding the codes onto the end of latest (e.g. Latest-m3)

**For start dates only** use the chosen end date plus a dash code. In the start date field if users enter just a dash code (e.g.'-w3' rather than 'latest-w3') the system will use the user specified end date and apply the dash code logic to that to find the start date. E.g. If the end date is 'latest-w2' and the start date is just '-w3'. The start date would go back 3 weeks from the end date (i.e. it would go back 5 weeks in total]

Examples below use a date of 12th April 2011 as the latest date. The actual date is the 13th of April.

+/-D - Goes forward/back the required number of working days, only includes Mon-Friday days. E.g. Latest-d5 will go back to 5th April 2011. (For a start date API would show this as 6th April 2011).

+/-W - Goes forward/back the required number of weeks and then to the previous Saturday point. E.g. Latest-w1 would return the 2nd April 2011 (back one week to the 5th April (Tuesday) then go back to the prior Saturday. (For a start date API would show this as 3rd April 2011)

+/-M - Goes forward/back the required number of Months and then to the previous Month end point. E.g. Latest-m0 it would go back to 31st March 2011. (For a start date API would show this as 1st April)

+/-C - Goes forward/back the required number of Calendar months to the same date in the month E.g. Latest-c3 would go back to the 12th Jan 2011. (For a start date API would show this as 13th Jan)

+/-Q - Goes forward/back the required number of quarters and then to the previous quarter end point E.g. Latest-Q2 would go back to 30th Sep 2010. (For a start date API would show this as 1st Oct 2010)

 $+ \ensuremath{\textit{/-S}}$  - Goes forward/back the required number of 6 month periods then to the previous Dec/June end point

E.g. Latest-s1 would go back to 31st June 2010. (For a start date API would show this as 1st July 2010)

+/-X - Goes forward/back the required number of years and then to the previous year end point E.g. Latest-x4 would go back to 31st Dec 2006. (For a start date API would show this as 1st Jan 2007)

+/-Y - Goes forward/back the required number of years and then to the previous month end point E.g. Latest -y1 would go back to 31st March 2010. (For a start date API would show this as 1st April 2010)

+/-G - Goes forward/back the required number of calendar years to the same point in the month E.g. Latest -g1 would go back to 12th April 2010. (For a start date API would show this as 13th April 2010)

#### Manual Examples

Morningstar Add-In

Manually write Dash Codes in MSTS function

Example 1 (generated on 9/29/2011): when latest=9/28/2011, start date=9/1/2011, end date=9/28/2011

=MSTS("NAS: JGBAX", "Return", "latest-m0", "latest", "Dates=True, Freq=d, Days=C, RType=total")

	*		Data	Cell		Workbook S	5chedule	Templates H	?) elp			
Con	nection	Functions	i		Re							
-	A	1 •	(	$f_{x}$	1			turn", "lates	t-m0", "la	test","Date	es=True,Fr	eq=d,
					C,RTy	pe=total")						
	Α	B	C		D	E	F	G	Н	1	J	
1	1/1/20	17										
2	1/2/20	017										
3	1/3/20	017 -0.32										
4	1/4/20	0.22										
5	1/5/20	017 0.66	i									
6	1/6/20	017 -0.53										
7	1/7/20	)17										
8	1/8/20	017										
9	1/9/20	0.33 0.33										
10	1/10/20	0.00										
11	1/11/20	0.22										
12	1/12/20	0.33 0.33										
13	1/13/20	.0.09										
14	1/14/20	017										
15	1/15/20	)17										
16	1/16/20	)17										
17	1/17/20	17 0 65										

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#### Morningstar Excel Add-In Example 2 (generated on 9/29/2011): when latest=9/28/2011, start date=1/1/2010, end date=12/31/2010. MSTS("INVS: MMM" "Classe" "ED 1X" "latest 0X" "Dates. True Freq. d Davis. C Fill. P")

=N	ISTS("NY	S:MMM"	,"Close	", "ED- <sup>-</sup>	1X", "late	est-0X",	"Dates=	True, Fre	eq=d,Da	iys=C,Fi	ll=B")	
	rofile mection	tments Econ Da Functions			Workbook S Refresh	ichedule 1	Templates H	2) elp				
	A1	• (	0	f <sub>x</sub> =MS	TS("NYS:MI	MM","Clos	e", "ED-1X"	, "latest-0	X","Dates=	True,Freq	=d,Days=C,	Fill=B")
	А	В	С	D	E	F	G	Н	I	J	К	L
1	1/1/2015	164.32										
2	1/2/2015	164.06										
3	1/3/2015											
4	1/4/2015											
5	1/5/2015	160.36										
6	1/6/2015	158.65										
7	1/7/2015	159.80										
8	1/8/2015	163.63										
9	1/9/2015	161.62										
10	1/10/2015											
11	1/11/2015											
12	1/12/2015	160.74										
13	1/13/2015	160.62										
14	1/14/2015	159.84										
15	1/15/2015	159.66										
16	1/16/2015	162.00										

Example 3 (generated on 9/29/2011): when latest=9/28/2011, start date=4/1/2011, end date=6/30/2011

#### =MSTS("NAS:PHDAX","NAV\_daily", "ED-1Q", "Iqend","Dates=True,Freq=d,Days=C")

	ofile	Investment	s Economi Data	c Cell		Workbook Refresh	Schedule	Templates F Resource	?) Help				
	A	1	• (*)	f <sub>s</sub>	=MST	rs("NAS:PH	IDAX","N	AV_daily", "	'ED-1Q", "I	qend","Dat	tes=True,Fr	req=d,Day	5=C")
	А	В		С	D	E	F	G	Н	I	J	К	L
1	7/1/20	16	8.57										
2	7/2/20	)16											
3	7/3/20	016											
4	7/4/20	)16											
5	7/5/20	016	8.57										
6	7/6/20	016	8.56										
7	7/7/20	)16	8.60										
8	7/8/20	016	8.65										
9	7/9/20	)16											
10	7/10/20	)16											
11	7/11/20	)16	8.70										
12	7/12/20	)16	8.74										
13	7/13/20	016	8.72										
14	7/14/20	)16	8.74										

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Example 4: when end date is specified to be April 6, 2011 plus 6 working days, i.e. April 14, 2011.

Profile	Investments E	Data		Vorkbook Schedule	*			
Connection	A1 Functio	▼ (=		iresh ("NAS:VIESX"."N	Resources AV_daily","4/4/201	1"."4/6/2011+	6d"."dates=tru	
4	А	В	C	D	E	F	G	Н
1	1/1/2011	10	1.43					
2	4/5/2011	10	1.41					
2 3	4/6/2011	10	1.67					
4	4/7/2011	10	1.52					
5	4/8/2011	10	1.12					
6	4/9/2011							
7	4/10/2011							
8 9	4/11/2011	10	0.83					
9	4/12/2011	10	0.05					
10	4/13/2011	10	0.08					
11	4/14/2011	10	0.09					

=MSTS("NAS: VIFSX","NAV\_daily","4/4/2011","4/6/2011+6d","dates=true,days=c")

#### **User Interface Examples**

Morningstar Add-In User Interface Examples

#### **Dash Codes in Investments Function**

To enter dash codes in Data Retriever Dialog, choose the End Dash Codes option in the Start date and End date drop down. The default dash code of "End date" is latest. Therefore, if you do not add an End date, the default is latest.

#### **MSDate Examples**

Morningstar Excel Add-In

### Morningstar Add-In MSDate Examples

#### Use Dash Codes with MSDate

Dash code parameters can be used in MSDate function. When MSDates is referred to or included in MSTS as start date, API will automatically add one day for MSDate result and use it as start date for MSTS calculation.

## Example 1 (generated on 9/29/2011): When Imktclose=9/28/2011, in MSTS start date=8/1/2011, end date=8/31/2011

#### =MSTS("GOOG","close",A1,A2,"dates=true,days=c")

A1: =MSDATE("Imktclose-1m") A2: =MSDATE("Imktclose-0m")

Profile		Investments Economic Data			Cell Sheet Workbook Schedule				Templates He	?) elp	
Con	nection	Fu	nction	s		Ref	resh		Resources	£	
	Di	Ű.	•	(n.	fx	=MSTS	"GOOG","(	close",A	1,A2,"dates	=true,day	's=c")
1	A		В	С		D	E	F	G	Н	1
1	6/30/20	5			6/30	)/2015	520.51				
2	//31/201	15			7/1	/2015	521.84				
3						/2015	523.40				
4						/2015	523.40				
5					7/4	/2015					
6					7/5	/2015					
7					7/6	/2015	522.86				
8					7/7	/2015	525.02				
9					7/8	/2015	516.83				
10					7/9	/2015	520.68				
11					7/10	/2015	530.13				
12					7/11	/2015					
13					7/12	/2015					
14					7/13	/2015	546.55				
15					7/14	/2015	561.10				
16					7/15	/2015	560.22				
17					7/16	/2015	579.85				
18					7/17	/2015	672.93				

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Morningstar Excel Add-In Example 2 (generated on 9/29/2011): When latest=9/28/2011, in MSTS start date=1/1/2010, end date=12/31/2010

=MSTS("XXX:9146","total\_ret", A1, A2,"Dates=True,Freq=m,Days=T")

A1: =MSDATE("latest-3s") A2: =MSDATE("latest-1s")

	ofile In		s Economi Data	c Cell	Sheet Wo Refre	rkbook Sch	1 edule	Templates Resou	(?) Help			
	D1		<b>-</b> (°	f <sub>x</sub>	=MSTS("	XXX:9146"	,"tota	l_ret", A1,	A2,"Da	ates=Tru	ue,Freq=m	,Days=T")
1	A	E	3	С	D	E	F	G		Н	1	J
1	12/31/20	13			12/2013	1.85						
2	12/31/20	14			1/2014	-1.45						
3					2/2014	3.32						
4					3/2014	-1.24						
5					4/2014	1,45						
6					5/2014	1.20						
7					6/2014	-0.01						
8					7/2014	2.01						
9					8/2014	1.29						
10					9/2014	-1.36						
11					10/2014	2.52						
12					11/2014	1.00						
13	3				12/2014	2.11						

#### **Custom Calculations**

Morningstar Add-In

#### **Custom Calculations**

The Morningstar Add-In supports custom calculation data with the MSTS function. New Parameters added for custom calculation data include: Source, Benchmark, RFP, Comp, Win, Shift, and more. New options have also been added to the Investment Dialog for custom calculation settings.

Parameter Name		Description	Possible Parameter Values	New Parameter or not?
Security Identifier		Define the security	Ticker, ISIN, CUSIP, SecID, exchange:ticker, exchange:ISIN, exchange:CUSIP, SecID;Universe	N
Data Point Io	lentifier	Define the data point	Data point names in text	N
Start Date/En	nd Date	Define the time range of intended data series	Dates	N
	Source	Source data used to calculate the target data points	Data Point ID, default to HP010 (Monthly Return)	Y
	Benchmark	Benchmark used to calculate the selected data points	SecID of securities	Y
	RFP	Risk-free proxy	SecID of securities	Y
	Comp	Compounding Method	S for standard; L for logarithmic; default to S;	Y
	Win*	Rolling windows	Positive numbers	Y
Additional Parameter	Shift*	Window shift	Positive numbers	Y
	Ann	Retrieve annualized or not annualized data	True/False,	N
	Curr Currency of the returned data		The three letter ISO currency code, i.e., "EUR" for Euro. Default to base currency.	N
	CorR	Indicate whether retried values be displayed vertically or horizontally	C for the next cell in the same column; R for the next cell in the same row; default to C	N
	Dates	Show the dates or not	True/False, default to false,	N

\*Win and Shift parameters are used to add multiple periods at once. For example, a one year window with 1 month shift (win=12m,shift=1m), will add 12 months of data, separated by each month, i.e. 1/1/2011-12/31/2011, 2/1/2011-1/31/2012, 3/1/2011-2/29/2012.

Please note that the Unit of Win and Shift should be consistent with frequency of source data. For example, when source is a monthly return, it's OK to write 'win=12m, shift=1m', or 'win=12, shift=1' in functions, but the Add-In will return N/A, if you set 'win=1y, shift=1m'.

#### Dialog for custom calculation data

There are six new options added for the custom calculation data shown in the red rectangle below.

 $\cdot$  Source data: Choose from a dropdown list of source data available for the target custom calculation data

Benchmark: find benchmark name with auto look-up;
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- Risk-free proxy: find risk-free proxy name with auto look-up;
  Compounding method: Choose from two method options: standard/logarithmic;
- Rolling window: set the time period for each calculation;
- Window shift: set how often each calculation is performed;

#### 🜃 Morningstar Add-In - 🗆 X Layout Securities Output Add Attributes/Time series Row O Column Show Headers Holdings Identifiers Security Data Point Portfolio Management Vanguard 500 Index Admiral Information Ratio (arith) Attributes/Time series Start Date End Date Holdings 1/1/2014 Last Month End 12/31/2016 3 years ago Sort Show Dates O Descend () Ascend Rolling Windov Window Shift months months 🦳 Req Continuous Source Data 🛛 Annualize Source Data Risk-Free Proxy Compounding Method Benchmark Standard Monthly Return Cancel Submit

#### Custom Calculation data points available in Add-In

Full Name	Short Name
Alpha (non-excess return)	Alpha_non_excess_ret
Alpha	Alpha
Average	Average
Average Gain	Average_Gain
Average Loss	Average_Loss
Batting Average	Batting_Average
Beta (non-excess return)	Beta_non_excess_ret
Beta	Beta
Correlation (non-excess return)	Correlation_non_excess_ret
Correlation	Correlation
Down Capture Ratio	Down_Capture_Ratio

Down Capture Return	Morningstar Excel Add-In Down_Capture_Return
Downside Deviation	Downside_Deviation
Excess Return	Excess_Return
Excess Return (geo)	Excess_Return_geo
Information Ratio (arith)	Info_Ratio_arith
Information Ratio (geo)	Info_Ratio_geo
Kurtosis	Kurtosis
Loss Std Dev	Loss_Std_Dev
Max	Max
Median	Median
Min	Min
Relative Risk	Relative_Risk
Residual Std Dev (non-excess return)	Residual_Std_Dev_non_excess_ret
Residual Std Dev	Residual_Std_Dev
R2 (non-excess return)	R2_non_excess_ret
R2	R2
Semi Dev	Semi_Dev
Sharpe Ratio (arith)	Sharpe_Ratio_arith
Sharpe Ratio (geo)	Sharpe_Ratio_geo
Skewness	Skewness
Sortino Ratio (arith)	Sortino_Ratio_arith
Sortino Ratio (geo)	Sortino_Ratio_geo
Std Dev	Std_Dev
Tracking Error	Tracking_Error
Treynor Ratio (arith)	Treynor_Ratio_arith
Treynor Ratio (geo)	Treynor_Ratio_geo
Up Capture Ratio	Up_Capture_Ratio
Up Capture Return	Up_Capture_Return
Upside Deviation	Upside_Deviation
Calmar Ratio	Calmar_Ratio
Sum	Sum

Best Month	Morningstar Excel Add-In Best_Month
Worst Month	Worst_Month
Best Quarter	Best_Quarter
Worst Quarter	Worst_Quarter
Gain Std Dev	Gain_Std_Dev
Max Drawdown	Max_Drawdown
Max Drawdown # of Periods	Max_Drawdown_#_of_Periods
Max Drawdown Peak Date	Max_Drawdown_Peak_Date
Max Drawdown Valley Date	Max_Drawdown_Valley_Date
Up Period Percent	Up_Period_Percent
Down Period Percent	Down_Period_Percent
Longest Up-Streak # of Periods	Longest_Up_Streak_#_of_Periods
Longest Up-Streak Return	Longest_Up_Streak_Return
Longest Up-Streak Start Date	Longest_Up_Streak_Start_Date
Longest Up-Streak End Date	Longest_Up_Streak_End_Date
Longest Down-Streak # of Periods	Longest_Down_Streak_#_of_Period
Longest Down-Streak Return	Longest_Down_Streak_Return
Longest Down-Streak Start Date	Longest_Down_Streak_Start_Date
Longest Down-Streak End Date	Longest_Down_Streak_End_Date
Up Number Ratio	Up_Number_Ratio
Up Percent Ratio	Up_Percent_Ratio
Down Number Ratio	Down_Number_Ratio
Down Percent Ratio	Down_Percent_Ratio
Sharpe Ratio	Sharpe_Ratio
First Value	First_Value
Last Value	Last_Value
First Date	First_Date
Last Date	Last_Date
Number of Observations	Number_of_Observations
Omega	Omega
Kappa(3)	Kappa(3)

Jarque-Bera	Morningstar Excel Add-In Jarque_Bera		
Sortino Ratio	Sortino_Ratio		
Sterling Ratio	Sterling_Ratio		
Average Drawdown	Average_Drawdown		
Appraisal Ratio (non-excess return)	Appraisal_Ratio_non_excess_ret		
Std Error Alpha (non-excess return)	Std_Error_Alpha_non_excess_ret		
Std Error Alpha	Std_Error_Alpha		
Std Error Beta (non-excess return)	Std_Error_Beta_non_excess_ret		
Std Error Beta	Std_Error_Beta		
Bear Beta	Bear_Beta		
Bear Correlation	Bear_Correlation		
Bull Beta	Bull_Beta		
Bull Correlation	Bull_Correlation		
Efficiency Ratio (arith)	Efficiency_Ratio_arith		
Coefficient of Variation	Coefficient_of_Variation		
Gain/Loss Ratio	Gain/Loss_Ratio		
Max Drawdown Recovery # of Periods	Max_Drawdown_Recovery_#_of_P riods		
Max Drawdown Recovery Date	Max_Drawdown_Recovery_Date		
Max Gain	Max_Gain		
Max Gain # of Periods	Max_Gain_#_of_Periods		
Max Gain Start Date	Max_Gain_Start_Date		
Max Gain End Date	Max_Gain_End_Date		
Appraisal Ratio	Appraisal_Ratio		
Covariance (non-excess return)	Covariance_non_excess_ret		
Covariance	Covariance		
Downside Std Dev	Downside_Std_Dev		
Upside Std Dev	Upside_Std_Dev		
Gain Deviation	Gain_Deviation		
Loss Deviation	Loss_Deviation		
Efficiency Ratio (geo)	Efficiency_Ratio_geo		
M-Squared	M_Squared		

Std Dev Population	Morningstar Excel Add-In Std_Dev_Population		
Up Number	Up_Number		
Down Number	Down_Number		
Overall Capture Ratio	Overall_Capture_Ratio		
Semi Std Dev	Semi_Std_Dev		
Semi Variance	Semi_Variance		
Overall Deviation	Overall_Deviation		
Average Absolute Deviation	Average_Absolute_Deviation		
Max Absolute Deviation	Max_Absolute_Deviation		

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### Examples

Morningstar Add-In

### Examples

### Example 1: get data with Dialog--calculate "beta" for funds

🚺 Morningstar Add-In						- 🗆 ×
Securities 🔘	Layout	Output				
Attributes/Time series	Row O Column	Show Headers			Add	
Holdings						
Identifiers	Security	Data Point	~			
Portfolio Management	Cambria Global Value ETF	Beta				
Attributes/Time series	Start Date		End Date			
Holdings	Enter Date	1/1/2014	Enter Date	12/31/2016		
	Sort					
	Descend Ascend	Show Dates				
	Rolling Window	Window Shift				
	6 months	3 months	Reg Continuous Source Data	Annualize		
	Source Data	Compounding Method	Benchmark	Risk-Free Proxy		
	Monthly Return			USTREAS T-Bill Auction Av	- 2 M	
			304- 300 HK (1303)	OSTREAS 1-BIILAUCIOILAV		
	Security	Data Point Formula			* * * *	
	🕨 🟋 🛛 Cambria Global Val	Beta = MSTS("AR	CX:GVAL","Beta","1/1/2014","12/31/	2016","CorR=C, Dates=False	, Ascending=True,	в 🗘 /
	·			ſ	Cancel	Submit

	ARCX:GVAL - Beta
2014-01-01 to 2014-06-30	
2014-04-01 to 2014-09-30	1.04
2014-07-01 to 2014-12-31	0.85
2014-10-01 to 2015-03-31	1.19
2015-01-01 to 2015-06-30	1.43
2015-04-01 to 2015-09-30	0.88
2015-07-01 to 2015-12-31	0.58
2015-10-01 to 2016-03-31	1.09
2016-01-01 to 2016-06-30	1.53
2016-04-01 to 2016-09-30	0.83
2016-07-01 to 2016-12-31	-0.20

Layout       Output         Attributes/Time series       Row @ Column         Security       Data Point         American Funds Income Fund of       Std Dev         Start Date       Enter Date         Enter Date       12/1/2016         Enter Date       12/1/2016         Source Data       Compounding Method         Benchmark       Risk-Free Proxy         Yearly Return       Logarithmic         Source Data       Compounding Method         Benchmark       Risk-Free Proxy				gstar Excel Add-In		l fan fwada
Add Add Row © Column Show Headers Add Security Data Point American Funds Income Fund of Std Dev Start Date Enter Date 12/11/2016 Enter Date 12/31/2016 Sort © Descend Ascend Show Dates Rolling Window Window Shift Sort © Descend Ascend Show Dates Source Data Compounding Method Benchmark Risk-Free Proxy Yearly Return © Logarithmic Security Data Point Formula Add Add		t custom data w	ith Dialogcald	culate a single p	beriod "Std Dev"	
Security       Data Point         American Funds Income Fund of Std Dev         Start Date         Enter Date         Intrivioutes/Time series         Holdings             Soft         Descend       Ascend         Show Dates         Rolling Window       Window Shift         years       Years         Reg Continuous Source Data       Annualize         Source Data       Compounding Method         Becurity       Data Point         Formula       Image: Security         Veary Data Point       Formula         American Funds In Std Dev       =MSTS("NASAMECX", Std_Dev", "12/1/2016", "12/31/2016", "CORR-C, DATES-FALSE, ASCENDING=F"	Attributes/Time series	Layout				Add
ioldings       Data       Data	ortfolio Management 🛛 🖸			]		
years years Req Continuous Source Data Annualize Source Data Compounding Method Benchmark Risk-Free Proxy Yearly Return Cogarithmic Security Data Point Formula  American Funds In Std Dev =MSTS("NASAMECX","Std Dev","12/1/2016","CORR=C, DATES=FALSE, ASCENDING=F.		Enter Date Sort			12/31/2016	
American Funds In Std Dev     MSTS("NAS:AMECX","Std_Dev","12/1/2016","12/31/2016","CORR=C, DATES=FALSE, ASCENDING=F		years Source Data	years Compounding Method	Benchmark		
			I	S:AMECX","Std_Dev","12/1/2016","1		

2016-01-01 to 2016-12-31	16.21

Morningstar Add-In			- <del>-</del>	harp ratio" for st		:
Securities Attributes/Time series Holdings	0	Layout Row  Column	Output 🗹 Show Headers			Add
Identifiers Portfolio Management Attributes/Time series Holdings	0	Sort	Data Point Sharpe Ratio	End Date	12/31/2016	3
		Descend      Ascend     Rolling Window     s     months     Source Data     Monthly Market Return     Security	Show Dates     Window Shift     3 months     Compounding Method     Standard     Data Point     Formula	Req Continuous Source Data Benchmark	Annualize Risk-Free Proxy USTREAS T-Bill Auction Ave 3 M	<u>4</u>
		K Microsoft Corp		NAS:MSFT","Sharpe_Ratio","1/1/2014"		

	NAS:MSFT - Sharpe_Ratio
2014-01-01 to 2014-08-31	1.02
2014-04-01 to 2014-11-30	1.07
2014-07-01 to 2015-02-28	0.16
2014-10-01 to 2015-05-31	0.08
2015-01-01 to 2015-08-31	-0.01
2015-04-01 to 2015-11-30	0.43
2015-07-01 to 2016-02-29	0.29
2015-10-01 to 2016-05-31	0.32
2016-01-01 to 2016-08-31	0.12
2016-04-01 to 2016-11-30	0.24

### Example 4: get data with function--calculate "average" for funds

Formula:

=MSTS("NAS: VFIAX", "Average", "1/1/2010", "12/31/2012", "CorR=C,Dates=True,Source=HP010,Win=5 ,Shift=1,Fill=B,Curr=BASE") HP010 is ID of monthly return

Results in Excel:

В	C	D	E	F	G	Н	I
2010-01-01 to 2010-05-31	-0.18						
2010-02-01 to 2010-06-30	-0.50						
2010-03-01 to 2010-07-31	0.28						
2010-04-01 to 2010-08-31	-1.83						
2010-05-01 to 2010-09-30	-0.36						
2010-06-01 to 2010-10-31	2.00						
2010-07-01 to 2010-11-30	3.05						
2010-08-01 to 2010-12-31	2.98						
2010-09-01 to 2011-01-31	4.36						
2010-10-01 to 2011-02-28	3.26						
2010-11-01 to 2011-03-31	2.50						

### Example 5: get data with function--calculate "Alpha" for stocks

### Formula:

=MSTS("NYS:CIS", "Alpha", "1/1/2010", "12/31/2012", "CorR=C, Dates=True, Source=HS440, Benchmark =XIUSA04G92,RFP=XIUSA0000C,Comp=S,Win=9,Shift=3,Ann=False,Fill=B,Curr=BASE") HS440 is ID of monthly market return; XIUSA04G92 is ID of S&P 500 TR; XIUSA0000C is ID of USTREAS T-Bill Auction Ave 3 Mon;

В	С	D	E	F	G	H	I
2010-01-01 to 2010-09-30							
2010-04-01 to 2010-12-31							
2010-07-01 to 2011-03-31							
2010-10-01 to 2011-06-30	-1.69						
2011-01-01 to 2011-09-30	-13.21						
2011-04-01 to 2011-12-31	-11.81						
2011-07-01 to 2012-03-31	-12.05						
2011-10-01 to 2012-06-30	-5.10						
2012-01-01 to 2012-09-30	-8.07						
2012-04-01 to 2012-12-31	-14.02						

### Example 6: get data with function--calculate "Tracking Error" for separate accounts

Formula:

=MSTS("F00000HGPT", "TRACKING\_ERROR", "1/1/2010", "12/31/2012", "CorR=C,Dates=True,Source=H PD10,Benchmark=XIUSA04G92,Comp=L,Win=8,Shift=2,Ann=False,Fill=B,Curr=BASE") HPD10 is ID of monthly gross return; XIUSA04G92 is ID of S&P 500 TR; logarithmic as compounding method;

Results in Excel:

=MSTS("F00000HGPT", "TRACKING\_ERROR", "1/1/2010", "12/31/2012", "CorR=C, Dates=True, Source=HPD10, Benchmark False, Fill=B, Curr=BASE")

В	С	D	E	F	G	H
2010-01-01 to 2010-08-31	2.29					
2010-03-01 to 2010-10-31	2.33					
2010-05-01 to 2010-12-31	2.56					
2010-07-01 to 2011-02-28	2.31					
2010-09-01 to 2011-04-30	1.80					
2010-11-01 to 2011-06-30	1.61					
2011-01-01 to 2011-08-31	1.29					
2011-03-01 to 2011-10-31	1.97					
2011-05-01 to 2011-12-31	2.13					
2011-07-01 to 2012-02-29	2.13					
2011-09-01 to 2012-04-30	1.45					
2011-11-01 to 2012-06-30	1.85					
2012-01-01 to 2012-08-31	1.49					
2012-03-01 to 2012-10-31	1.59					
2012-05-01 to 2012-12-31						

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### Morningstar Excel Add-In Accounts/Model Portfolios/Custom Benchmarks

Morningstar Add-In

Accounts/Model Portfolios/Custom Benchmarks

### Accounts/Model Portfolios/Custom Benchmarks

For accounts, Morningstar Add-In supports discrete data with MSDP function, time series data with MSTS function, and holding data with MSHOLDING function;

Trailing return, trailing risk, return, return index, portfolio stats, custom cal and holding data have also been enabled for accounts in the Add-In;

Getting data for accounts is similar as getting data for Funds/Stocks, except that, security identifier for accounts is GUID.

### Dialog for accounts

Securities tab is for funds, stocks, indices and separate accounts.

Portfolio Management tab is for accounts, model portfolios and custom benchmarks.

Morningstar Add-In			-	■ ×
Securities O Portfolio Management O Attributes/Time series	Layout Output ○ Row ⑥ Column IV Show Headers	A	dd	
Holdings	Object Accounts Data Point Account Advanced Investment Part			
	Security Data Point Formula	* * *	*	
		Cancel	Sub	mit

Once you enter your data point, you will be able to then select the applicable options.

🕻 Morningstar Add-In									
Securities	0	Layout	Output					_	
Portfolio Management	0	Row O Column	Show Headers						Add
Attributes/Time series									
Holdings		Object	Accounts		Data Point				
		Account	Advanced Investm	ient Part 🔽	Return				
		Start Date			End Date				
		1 month ago	12/28/2016		Last Market Close		1/27/2017		
		Sort			Return Period				
		Descend Ascend	Show Dates		Standard Colling				
		Currency	Frequency		Fill		Days		
		Base Currency	Day to Day		Blank	•	Trading days/Activity days		
		Return Type							
		Total	Annualize						
		Security	Data Point	Formula				* *	~ ×

**Object:** Three options - Accounts, Model portfolios and Custom benchmarks; Accounts is the default option.

Accounts: The name of this box changes according to the selected options from Object;

When users click Portfolio Management tab and select the Attributes/Time Series sub-tab, as the default option of Object box is Accounts, the default name of this box is Accounts. The Add-In reads all accounts the users saved in Direct. When users select Model portfolios in the Object box, the box name will change to Model portfolios. Add-in will read all Model portfolios the users saved in Direct. The same logic is applied to the Custom benchmark option.

Other settings work the same as Attributes/Time Series tab and Holdings tab for Securities.

```
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```

### Examples

Morningstar Add-In

### Examples

### Example 1: get base currency with MSDP for accounts

Morningstar Add-In				- 🗆 X
Securities  Attributes/Time series Holdings	Layout Row  Column	Output Show Headers		Add
Identifiers	Object	Accounts	Data Point	
Portfolio Management		Advanced Investme	nt Part 📱 Base Currency	
Attributes/Time series				
Holdings	Security	Data Point	Formula 🎗 🔦 🔨	
	Advanced Investm	Base Currency	=MSDP("2F1446B8-F7B4-4265-9607-CED56A36F7CA;UA","Base_CUR","CORR=C, HEAD	DERS=TR 🏦 🔺
			Cancel	Submit

After selecting the data point, click on add to add it to the basket and submit to see the result. Results in Excel:

А	В	С	D
		US Dollar	

	Morningstar Excel Add-In	
Example 2: get	t trailing return with MSDP for accounts	
	TC	
Securities O	Layout Output	
Portfolio Management	Row 💿 Column 🗹 Show Headers	Add
Attributes/Time series		
Holdings	Object Accounts Data Point	
	Account Advanced Investment Part 🔽 Total Return	
	Start Date End Date	
	Enter Date 12/28/2016 Enter Date 1/27/2017	
	Sort	
	O Descend Ascend Show Dates	
	Currency Frequency Fill Days	
	Base Currency 🔽 Day to Day 💽 Blank 💽 Trading days/Activity day	/5
	Return Type	
	Total Annualize	
	Security Data Point Formula	* <b>* *</b> ¥
	Advanced Investm Total Return =MSTS("2F144688-F784-4265-9607-CED56A36F7CA;UA","total_ret","12/28	8/2016","1/27/2017"," 🗘
		•
		Cancel Submit

В	С	D	E
	1.73		

## Morningstar Excel Add-In Example 3: get equity style box with MSDP for models

You can also get time series style box for models, if you set start date and end date in the dialog.

Morningstar Add-In						×
Securities O Portfolio Management O Attributes/Time series	Layout Row      Column	Output Show Headers			Add	
Holdings	Object Model Portfolio Start Date Enter Date Sort Descend Ascend	Accounts Mstar Model  1/1/2014 Show Dates	Data Point  Equity Style Box (Long) End Date  Enter Date	12/31/2016	V	
	Frequency Monthly Security Monthly Monthly	Fill  Fill Fill  Fill Fill  Fill F	Days Trading days/Activity days Formula = M315(109174960-6905-438A-9864-013580	▼ 2F8E18;MD <sup>-</sup> ,"Eq_Stylebox <sup>-</sup> ,"	<b>* * * *</b>	▲
					Cancel Subm	

E2 • (*) 5 =MSTS(*69174980-69C5-438A-9884-D135802F8E18;MD*,"Eq_Stylebox","1/1/2014","12/31/2016","CORR=C, DATES=FALSE, ASCENDING=FALSE, FREQ=M, DAYS FILL=B, <u>HEADERS=TRUE"</u> )										:Т,		
A B	С	D	E	F	G	н	1.1	J	K	L	М	N
L 2 3 4 5			69174980- = = = =	59C5-438A	-9884-D135802F8E18;MD - Eq_Stylebox							

				N	lorningst	ar Excel Ac	ld-In			
Example 4:	get	equity sector	(G	ICS) data	with	<b>NSTS</b> for	models			
Morningstar Add-In										
Securities Attributes/Time series Holdings	0	Layout Row  Column		Output f Show Headers					,	Add
Identifiers Portfolio Management Attributes/Time series Holdings	0	Object Model Portfolio Start Date Enter Date		Accounts Mstar Model 1/1/2014	5	End Date	% (Long Rescaled	<u></u>		
		Sort  Descend Ascend  Frequency  Monthly		Show Dates Fill Blank		Days Calendar days		]		
		Security           >         X         Mstar Model	_	0ata Point ΩCS Financials % (	Formula	.74980-69C5-438A	4-9884-D135802F	8E18,MD*,*GiCS_Fina		
									Cancel	Submit

£2	• (	fx.	=MSTS("691 FILL=B, HEAD		:5-438A-9884-D135802F8E18;MD","GICS_Financials","1/1/2014","12/31/2016","C E")	CORR=C, DATES=TRUE, ASCENDING=F	ALSE, FREQ=M, DAYS	εC,
A	в	с	D	E	F	G	н	1
				6	i9174980-69C5-438A-9B84-D135B02F8E18;MD - GICS_Financials			
			8	12/2016	15.76			
				11/2016	15.76			
				10/2016	15.76			

### Morningstar Excel Add-In Example 5: get return (day to day) for models

Morningstar Add-In		- 🗆 X
Securities C Attributes/Time series Holdings	Layout         Output           O Row	Add
Identifiers Portfolio Management Attributes/Time series Holdings	Object     Accounts     Data Point       Model Portfolio     Mstar Model     Return       Start Date     End Date       Enter Date     1/27/2017       Sort     Return Period       © Descend     Ascend       ✓ Show Dates     © Standard       Currency     Frequency       Base Currency     Day to Day       Blank     Trading days/Activity days       Return Type     Annualize	
		* • • *   16","1/27/2017","C 🗘 A
		Cancel Submit

Results in Excel:

Γ

2016-12-28 to 2017-01-27	2.15	

Example 6, cal	aulato austom	Morningst calculation data	ar Excel Add-In	ouctom bonch	marke
Morningstar Add-In			i, M-Square for	custom benchi	
Securities  Attributes/Time series Holdings	Layout O Row () Column	Output 🗹 Show Headers			Add
Identifiers Portfolio Management Attributes/Time series	Object Custom Benchmark Start Date	Accounts	Data Point M-Squared End Date	]	
Holdings	Enter Date Sort Descend  Ascend Rolling Window	12/28/2016       Show Dates       Window Shift	Enter Date	1/27/2017	•
	8 months Source Data Monthly Gross Return	2 months Compounding Method Standard	Req Continuous Source Data Benchmark     S&P 500 TR USD	Annualize Risk-Free Proxy USTREAS T-Bill Auction Ave 3	Mc
	Security	Data Point Formula M-Squared =MSTS(*98.	A507E6-9328-4DFA-A3A7-37E9799		• • • • • • • • • • • • • • • • • • •

Cancel Submit

2010-01-01 to 2010-08-31	7.81
2010-03-01 to 2010-10-31	19.78
2010-05-01 to 2010-12-31	16.24
2010-07-01 to 2011-02-28	22.46
2010-09-01 to 2011-04-30	17.38
2010-11-01 to 2011-06-30	8.57
2011-01-01 to 2011-08-31	-9.57
2011-03-01 to 2011-10-31	-6.63
2011-05-01 to 2011-12-31	-11.58
2011-07-01 to 2012-02-29	-0.19
2011-09-01 to 2012-04-30	4.76
2011-11-01 to 2012-06-30	3.30
2012-01-01 to 2012-08-31	4.28
2012-03-01 to 2012-10-31	-1.48
2012-05-01 to 2012-12-31	

# Morningstar Excel Add-In Example 7: get holding of custom benchmark

Custom Benchma			
	arks		×
Risk Level 7 of 7			×
SecId	0	•	
Enter Date	×	1/1/2012	
Enter Date	×	12/31/2012	
C Stocks	C Bonds	( All	
Weight(%)	C Market value	C Number of s	hares
All		V Sho	w name
	95EFEA;BM", "SECIO	", "1/1/2012", "12/	31/201
	SecId Enter Date Enter Date C Stocks C Weight(%) All	Secid	SecId         Im           Enter Date         Im           Enter Date         Im           C Stocks         Bonds           C Weight(%)         Market value           All         Im           Im         Im

### Results in Excel:

A	В	C	D	E	F
SecID	Name	1/31/2012	2/29/2012	3/31/2012	4/30/2012
FOUSA06VV3	FTSE Emerging TR GBP	36.00	36.00	36.00	36.00
XIUSA04CGI	FTSE Allsh TR GBP	23.00	23.00	23.00	23.00
XIUSA000RZ	MSCI Pacific Ex Japan GR USD	17.00	17.00	17.00	17.00
FOUSA08060	IPD UK All Property TR GBP	10.00	10.00	10.00	10.00
XIUSA04CHO	FTSE AW Dv Europe Ex UK TR USD	9.00	9.00	9.00	9.00
FOUSA06CMD	FTSE Japan TR GBP	5.00	5.00	5.00	5.00
XIUSA04C72	Citi UK GBI GBP	0.00	0.00	0.00	0.00
XIUSA000TO	Citi G7 USD				
FOUSA06JD2	BBA Libor 3 Month GBP				
XIUSA04CX5	Barclays Pan Euro HY Euro TR EUR				
FOUSA05PL3	IBOXX GBP NonGilts TR				

Comment [MC1]: ??? what is this? Example

-					lorningstar Excel Add-In		
Example 8:	geı	Sec	ID for inve	estment II	st which includes both funds and	accoun	
Securities Attributes/Time series Holdings Identifiers	0	_	) Column	Output		Ad	/d
Portfolio Management	0	Source Investme Security I SecId	ID	List/Search name 10/21/2010			
		×	Security 5 stars stocks 9/28	Data Point SecId	Formula =MSMEMBER("L", "5 stars stocks 9/28/2016", "SECID", "CorR=C")	* ^ V	× 4
						Cancel	Submit

A user can also pull a list from Morningstar Direct Cloud and those are denoted with a little "diamond" like below: "5stars5globes0"

Results in Excel:

FOUSA00L8W	
efa41e82-9d9c-439e-ac81-815e6eb20c20;MD	GUID of models
5b902d03-7236-4b74-82df-c75c9f967b82;MD	doib of model

### Data points available for accounts/models

Please go to the data dictionary part of the following link for data points available for accounts/models: https://aduatl62.morningstar.com/ExcelAddInServer/\_

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### **Troubleshooting**

Morningstar Add-In

### **Multiple Office versions**

Morningstar Add-In
Multiple Office versions

### Can two version of Microsoft Office® be installed?

Yes, the Morningstar Add-In is capable of running multiple versions of Office®/Excel®.

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### **Received Interop Assemblies Error**

Morningstar Add-In
B Received Interop Assemblies Error

### I recieved a Primary Interop Assemblies error during installation, how do I fix this?

During the installation process the Setup Wizard will automatically install a Primary Interop Assemblies (PIAs) if it is not found (for more information on PIAs see: <a href="http://msdn.microsoft.com/en-us/library/aa302338.aspx">http://msdn.microsoft.com/en-us/library/aa302338.aspx</a>). In some cases users might receive an error message about the PIAs installation and the Setup Wizard will stop installation. This is most likely caused by Admin rights on a user's computer. If this occurs, log off and log back into the computer as an Admin and re-install the Morningstar Add-In. Once installation is complete, Admin rights are NOT needed to run the add-in.

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### The Morningstar Add-In disappeared

Morningstar Add-In

### The Morningstar Add-In disappeared from my Excel® ribbon, how can I get it back?

In some instances the Morningstar Add-In might be auto-disabled if Excel® crashes in the process of retrieving data. In order to re-enable the add-in navigate to Add-Ins in Excel® Options. In the 'Manage:' drop-down list select 'Disabled Items' then press 'Go...' Select 'Morningstar add-in (ribbon helper) ()', 'Enable', and then 'Close'. Then select 'OK' in the Excel Options window. Next, close all Excel® instances and re-open Excel®. The tab or list should appear.

Seneral	View and manage Microsoft Office	Add-ins.	
ormulas			
Proofing	Add-ins		
Save	Name -	Location	Туре
anguage	Morningstar Add-In	C:\rningstar Add-In\Morningstar Add-In.xll	Excel Add-in
dvanced	Morningstar Add-In Sharing Add-in for Microsoft Lync 2010	C:\ Files (x86)\Microsoft Lync\collabaddin.dll	COM Add-In COM Add-in
Customize Ribbon	Inactive Application Add-ins		
Quick Access Toolbar	Analysis ToolPak Analysis ToolPak - VBA	C:\e\Office14\Library\Analysis\ANALYS32.XLL C:\ffice14\Library\Analysis\ATPVBAEN.XLAM	Excel Add-in Excel Add-in
Add-Ins	Commodity Add-In Custom XML Data	C:\Commodity Add-In\Commodity Add-In.xll C:\)Microsoft Office\Office14\OFFRHD.DLL	Excel Add-in Document Inspector
rust Center	Date (XML)	C:\s\microsoft shared\Smart Tag\MOFLDLL	Action
and dealer and and a second second	Euro Fine Disabled Items	ibrary/EUROTOOL.XLAM	Excel Add-in E
	Hea Hide Evrol from functioning correctly	use they prevented e\Office14\OFFRHD.DLL e\Office14\OFFRHD.DLL	Document Inspector Document Inspector
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### Empty parser list in Upload Interface

Morningstar Add-In

Empty parser list in Upload Interface

### How come my parsers drop-down list is empty in the Upload user interface?

Parsers are located at the server level. If your parser list is blank, or does not include the parser you are looking for, it most likely is not set up on that server. This can also be caused if a user is not able to connect to a server. If this is the case, please contact your internal IT or MorningstarDirectFeedback@morningstar.com.

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Greyed out Icons

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### How come some of my icons are greyed out?

The icons and features are entitled based on username basis. If a particular username is not entitled to certain features they will be greyed out. In addition, when the active cell contains a function, all other function icons will be greyed out.

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Comment [MC2]: What is this?

**Comment [MC3]:** Does this apply to the Dire side?

### Morningstar Excel Add-In **Unable to update all Functions** Morningstar Add-In Unable to update all Functions How come I am not able to update all the functions on a spreadsheet? Comment [MC4]: Does this apply to Direct? The icons and features are entitled on username basis. If a particular username is not entitled to certain features they will be greyed out. If a spreadsheet has functions a username is not entitled to, they will not update when refreshing. Last Updated: 08/24/15 | © Morningstar, Inc., 2015 Cell references are being overwritten Morningstar Add-In Cell references are being overwritten Comment [MC5]: Does this apply to Direct -Why are my cell references being overwritten when I refresh my spreadsheet? Upon refresh, the add-in targets a block of cells that will be refreshed/overwritten once the data has returned from the server. These are located in adjacent columns to the right of the function (cells on the same row but different columns). The width of the refresh range depends on the number of symbols/queries being refreshed. Last Updated: 08/24/15 | © Morningstar, Inc., 2015 **Contact Client Support** Morningstar Add-In E Contact Client Support How can I contact client support if I have further questions? Client support can be reached via email at MorningstarDirectFeedback@morningstar.com or phone support at the following numbers. Phone Asia (excluding mainland China) +852 2973 4680 Australia and New Zealand +61 2 9276 4420 Canada +1 866 229 0216

+86 755 3311 0088

+44 20 3107 0020

+1 866 229 0216

China

United Kingdom

For other countries, click here

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United States

### **Refresh Methods**

Morningstar Excel Add-In

## Morningstar Add-In Refresh Methods

### **Refresh Options**



Once worksheets are set up they can be saved and later retrieved and refreshed to pull in any updates to the data since the last run.

Cell - refresh a single sell that contains the function string

Sheet- refresh the current sheet within the workbook

Workbook - refresh the entire workbook including all sheets

Schedule - schedule a specific time or range to refresh

### Schedule

Advanced Refresh Options			
Refresh workt	book upon opening Excel		
Refresh workt	book at specific time		
09/01/2015 1	1:26		
🕅 Refresh workt	book in recurring interval		
Start Time	09/01/2015 11:26	-	
		1.4.1	
End Time	09/01/2015 11:26		
End Time	09/01/2015 11:26		

Refresh workbook upon opening  $\ensuremath{\mathsf{Excel}}$  will automatically refresh the entire workbook when the file is opened

Refresh workbook at a specific time will allow a user to update the file one the specified date and time  $% \left( {{\left[ {{{\rm{s}}_{\rm{s}}} \right]}_{\rm{s}}} \right)$ 

Refresh workbook in recurring interval will allow a user to update in various increments (minutes, hours, days)

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### References

Morningstar Add-In

### References

There are many tools to help you maximize the value of Morningstar Add-In. In addition to this user guide and the video provided on the first page, you have access to live sessions located in Morningstar Direct's training page as well as the data dictionary, templates, and FAQs located on the <u>Add-In landing page</u>. Also, from the Morningstar Add-In, you get easily get access to most of this information in addition to sending us feedback should you have any questions, concerns, or suggestions.

Morningstar Excel Add-In

#### MORNINGSTAR<sup>®</sup> Excel Add-In Home Templates Data Dictionary FAOs Stock Q Search X Export ΔII Full Name Short Name Туре Asset\_Turnover\_1Yr-FY1 Asset Turnover 1 Yr - FY1 Discrete Cash Flow - Summary Asset\_Turnover\_1Yr-FY10 Asset Turnover 1 Yr - FY10 Discrete EPS Estimates Asset\_Turnover\_1Yr-FY2 Asset Turnover 1 Yr - FY2 Efficiency - History > Discrete Asset\_Turnover\_1Yr-FY3 Asset Turnover 1 Yr - FY3 Discrete Equity Style Analysis Asset\_Turnover\_1Yr-FY4 Asset Turnover 1 Yr - FY4 Discrete Financial Health Asset\_Turnover\_1Yr-FY5 Asset Turnover 1 Yr - FY5 Discrete Historical Market Cap and Enterprise Value Asset\_Turnover\_1Yr-FY6 Asset Turnover 1 Yr - FY6 Discrete Historical Morningstar Analysis & Ratings Asset\_Turnover\_1Yr-FY7 Asset Turnover 1 Yr - FY7 Discrete Historical Operation Ratios Asset\_Turnover\_1Yr-FY8 Asset Turnover 1 Yr - FY8 Discrete Historical Price Asset Turnover 1 Yr - FY9 Asset\_Turnover\_1Yr-FY9 Discrete Historical Price Ratios Financial\_Leverage\_1Yr-FY1 Financial Leverage 1 Yr - FY1 Discrete Historical Style Analysis Financial\_Leverage\_1Yr-FY10 Financial Leverage 1 Yr - FY10 Discrete

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### Templates

Morningstar Add-In

### **Asset Class Winners & Losers**

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Asset Class Winners & Losers Template

### Click Here to Access the Template

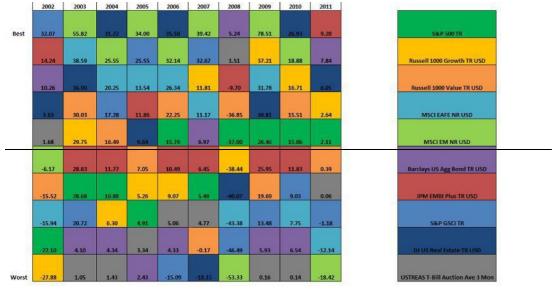
Retrieve annual returns on 10 investments to visualize asset class fluctuations over time.

Be sure to install the latest version of Excel API (1.01.023), enable all macros, and open the attached file.
 Log in with your Morningstar Direct credentials. "Ctrl + Alt + F9" will refresh the spreadsheet.

Edg in with your moningstal blieft credentials. Citri + Art + 19 with refersion the spreadsheet.
 Enter your investments in the "Inputs" worksheet by entering a SecID, Ticker, or CUSIP into the cells in column B.

4. Once these investments have been entered, go back to the "Winners & Losers" worksheet.

5. Now press "Ctrl + Shift + R" to run a macro to sort the spreadsheet according to the investments entered.



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### **Correlation Matrix**

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### **Correlation Matrix Template**

### Click Here to Access the Template

Retrieve 3 years of monthly returns on 20 investments to automatically create a correlation matrix containing conditional formatting. A red cell indicates high correlation and a blue cell indicates low correlation. Just enter tickers, SecIDs, or CUSIPs into the cells in column A.

### Correlation Matrix

Start Date: 5/31/2009

		Fidelity New Markets Income	PIMCO Emerging Markets Bond A	BlackRock World Income Inv A	Dodge & Cox Income	Calamos Market Neutral Income A	Artisan Small Cap Value Investor	T. Rowe Price Small-Cap Stock	Permanent Portfolio	Sequoia	Tweedy, Browne Global Value	Yacktman	Wasatch Small Cap Growth	Wells Fargo Advantage Growth A	Loomis Sayles Bond Admin	Oppenheimer Developing Markets A	Vanguard Emerging Mkts Stock Ick Adm	Goldman Sachs Commodity Strategy A	Harbor Commodity Real Return ST Adm	PIMCO Commodity Real Ret Strat A	Natixis ASG Global Alternatives A
MIX	Fidelity New Markets Income	1.000																			
AEMX	PIMCO Emerging Markets Bond A	0.939		-																	
DWIX	BlackRock World Income Inv A	0.659																			
DDIX	Dodge & Cox Income		0.939																		
/SIX	Calamos Market Neutral Income A		0.670																		
TVX	Artisan Small Cap Value Investor					0.903															
CFX	T. Rowe Price Small-Cap Stock	0.531	0.547	0.078	0.343	0.892	0.976	1,000													
RPFX	Permanent Portfolio	0.597	0.706	0.354	0.463	0.750	0.735	0.726	1.000												
QUX	Sequoia	0.582	0.601	0.133	0.383	0.873	0.920	0.898	0.712	1.000											
BGVX	Tweedy, Browne Global Value	0.678	0.669	0.281	0.504	0.885	0.845	0.845	0.656	0.829	1.000										
ACKX	Yacktman	0.618	0.628	0.293	0.445	0.923	0.896	0.878	0.712	0.855	0.888	1.000									
AAEX	Wasatch Small Cap Growth						0.930														
GRAX	Wells Fargo Advantage Growth A			0000000000000	and a second second		- State State State	1000	0.000	And the second			0.957	and the second second							
FAX	Loomis Sayles Bond Admin												0.738								
DMAX	Oppenheimer Developing Markets A		0.776		2000	100000000					10000	100000	0.892	Contraction in the	0.000	1.000					
MAX	Vanguard Emerging Mkts Stock Idx Adm												0.879								
SCAX	Goldman Sachs Commodity Strategy A	0.496	0.518	0.093	0.240	0.793	0.728	0.701	0.723	0.768	0.701	0.688	0.710	0.774	0.660	0.746	0.758	1.000			
CMRX	Harbor Commodity Real Return ST Adm	0.574	0.651	0.265	0.379	0.768	0.700	0.667	0.853	0.692	0.683	0.687	0.664	0.698	0.728	0.806	0.813	0.899	1.000	-	
CRAX	PIMCO Commodity Real Ret Strat A	0.586	0.661	0.275	0.394	0.775	0.708	0.672	0.857	0.695	0.689	0.696	0.668	0.703	0.739	0.812	0.819	0.895	0.999	1.000	
AFAX	Natixis ASG Global Alternatives A	0.585	0.602	0.314	0.548	0.843	0.716	0.711	0.745	0.743	0.793	0.712	0.702	0.764	0.817	0.812	0.823	0.779	0.766	0.767	1.000

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### Best Month/Worst Month Heatmap

### Morningstar Add-In Best Month/Worst Month Heatmap

### Best Month Worst Month Heatmap Template

### Click Here to Access the Template

XIUSA04G92 S&P 500 TR

Retrieve historical monthly returns to visualize seasonal market trends. Just enter a ticker, SecID, or CUSIP in cell A1. Quickly identify best and worst months dating back over 20 years.

		5						0				
	January	February	March	April	May	June	July	August	September	October	November	Decembe
2012	4.48	4.32	3.29	-0.63	-6.01							
2011	2.37	3.43	0.04	2.96	-1.13	-1.67	-2.03	-5.43	-7.03	10.93	-0.22	1.02
2010	-3.60	3.10	6.03	1.58	-7.99	-5.23	7.01	-4.51	8.92	3.80	0.01	6.68
2009	-8.43	-10.65	8.76	9.57	5.59	0.20	7.56	3.61	3.73	-1.86	6.00	1.93
2008	-6.00	-3.25	-0.43	4.87	1.30	-8.43	-0.84	1.45	-8.91	-16.79	-7.18	1.06
2007	1.51	-1.96	1.12	4.43	3.49	-1.66	-3.10	1.50	3.74	1.59	-4.18	-0.69
2006	2.65	0.27	1.24	1.34	-2.88	0.14	0.62	2.38	2.58	3.26	1.90	1.40
2005	-2.44	2.10	-1.77	-1.90	3.18	0.14	3.72	-0.91	0.81	-1.67	3.78	0.03
2004	1.84	1.39	-1.51	-1.57	1.37	1.94	-3.31	0.40	1.08	1.53	4.05	3.40
2003	-2.62	-1.50	0.97	8.24	5.27	1.28	1.76	1.95	-1.06	5.66	0.88	5.24
2002	-1.46	-1.93	3.76	-6.06	-0.74	-7.12	-7.80	0.66	-10.87	8.80	5.89	-5.87
2001	3.55	-9.12	-6.34	7.77	0.67	-2.43	-0.98	-6.26	-8.08	1.91	7.67	0.88
2000	-5.02	-1.89	9.78	-3.01	-2.05	2.47	-1.56	6.21	-5.28	-0.42	-7.88	0.49
1999	4.18	-3.11	4.00	3.87	-2.36	5.55	-3.12	-0.49	-2.74	6.33	2.03	5.89
1998	1.11	7.21	5.12	1.01	-1.72	4.06	-1.06	-14.46	6.41	8.13	6.06	5.76
1997	6.25	0.78	-4.11	5.97	6.09	4.48	7.96	-5.60	5,48	-3.34	4.63	1.72
1996	3.40	0.93	0.96	1.47	2.58	0.38	-4.42	2.11	5.63	2.76	7.56	-1.98
1995	2.59	3.90	2.95	2.94	4.00	2.32	3.32	0.25	4.22	-0.36	4.39	1.93
1994	3.40	-2.71	-4.36	1.28	1.64	-2.45	3.28	4.10	-2.45	2.25	-3.64	1.48
1993	0.84	1.36	2.11	-2.42	2.67	0.29	-0.40	3.79	-0.77	2.07	-0.95	1.21
1992	-1.86	1.30	-1.94	2.94	0.49	-1.49	4.09	-2.05	1.18	0.35	3.41	1.23
1991	4.36	7.15	2.42	0.24	4.31	-4.58	4.66	2.37	-1.67	1.34	-4.03	11.44
1990	-6.71	1.29	2.65	-2.49	9.75	-0.67	-0.32	-9.04	-4.87	-0.43	6.46	2.79
1989	7.32	-2.49	2.33	5.19	4.05	-0.57	9.03	1.95	-0.41	-2.32	2.04	2.40
1988	-1.86	1.30	-1.94	2.94	0.49	-1.49	4.09	-2.05	1.18	0.35	3.41	1.23
1987	13.47	3.95	2.89	-0.89	0.87	5.05	5.07	3.73	-2.19	21.54	-8.24	7.61
1986	0.56	7.47	5.58	-1.13	5.32	1.69	-5.59	7.42	-8.27	5.77	2.43	-2.55
1985	7.79	1.22	0.07	-0.09	5.78	1.57	-0.15	-0.85	-3.13	4.62	6.86	4.84
1984	-0.56	-3.52	1.73	0.95	-5.54	2.17	-1.24	11.04	0.02	0.39	-1.12	2.63
1983	3.72	2.29	3.69	7.88	-0.87	3.89	-2.95	1.50	1.38	-1.16	2.11	-0.52
1982	-1.31	-5.59	-0.52	4.52	-3.41	-1.50	-1.78	12.14	1.25	11.51	4.04	1.93
1981	-4.18	1.74	4.00	-1.93	0.26	-0.63	0.21	-5.77	-4.93	5.40	4.13	-2.56
1980	6.22	-0.01	-9.72	4.62	5.15	3.16	6.96	1.01	2.94	2.02	10.65	-3.02
	January	February	March	April	May	June	July	August	September	October	November	Decembe
Average	0.97	0.14	1.24	2.03	1.43	0.03	0.90	0.38	0.69	1.28	1.97	1.84
Min	-8.43	-10.65	-9.72	-6.06	-7.99	-8.43	-7.80	-14.46	-10.87	21.54	-8.24	-5.87
Max	13.47	7.47	9.78	9.57	9.75	5.55	9.03	12.14	8.92	11.51	10.65	11.44
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### Year to Year Heatmap

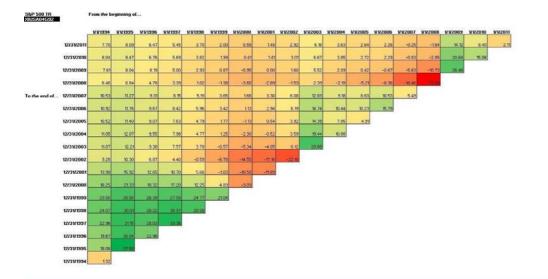
Morningstar Excel Add-In

## Morningstar Add-In Year to Year Heatmap

Year to Year Heatmap Template

### Click Here to Access the Template

Retrieve a matrix of returns to illustrate multiple holding periods of any investment. Just enter a ticker, SecID, or CUSIP in cell A2.



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### **Yield Curve**

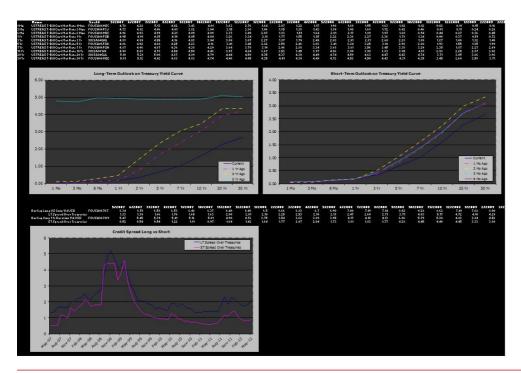
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### Yield Curve Template

### Click Here to Access the Template

Retrieve dynamic yield curve and credit spread charts updated on a monthly basis.

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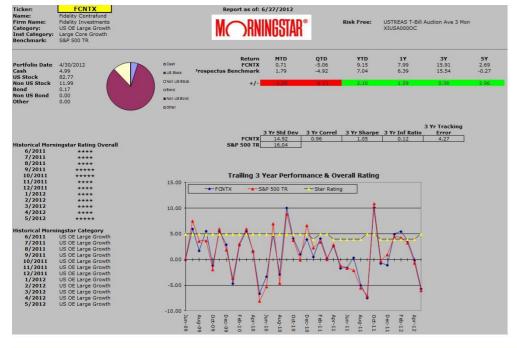
### **Fund Sheet**

Morningstar Add-In

### Fund Sheet Template

### Click Here to Access the Template

Retrieve managed portfolio content such as performance relative to benchmark, allocation, risk statistics, asset flows, and more. Just enter the ticker, SecID, or CUSIP into cell B1.



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### **Stock Sheet**

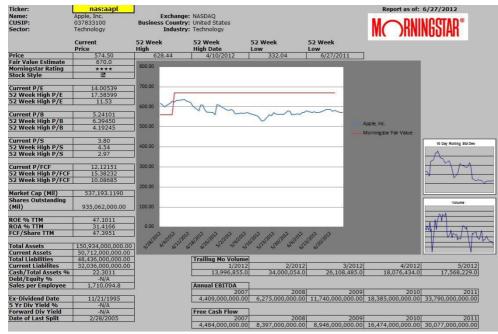
Morningstar Excel Add-In

## Morningstar Add-In

### **Stock Sheet Template**

### Click Here to Access the Template

Retrieve dynamic equity content including price, performance, balance sheet data, income statement data, cash flow statement data and more. Just enter the ticker, SecID, or CUSIP into cell B1.



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