

SIEMENS



Management Manual Siemens Logistics GmbH

Quality, Health, Safety and Environment

Siemens Logistics Management Manual

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Siemens Logistics Management Manual

Preface

Siemens Logistics is a leading provider of innovative, high-performance products and solutions for parcel and mail automation; for airport logistics including baggage and cargo handling; and for the digitalization of logistics processes using high-end software. Comprehensive customer services completes the portfolio. Siemens Logistics is represented worldwide through its regional companies and active in more than 60 countries. Major customers include renowned airports as well as postal and parcel service providers around the globe.

Our goal is to be the best partner for the automation and digitalization of material flow solutions. With our products we support optimization of costs and increase of productivity for our customers, and thus further improve their profitability and competitive strength.

We have a tradition of more than 50 years of experience. Our products help customers worldwide to fulfill their mission and improve their business. Headquartered in Constance, Germany, Siemens Logistics is a fully owned subsidiary.

We accept the social responsibility towards our customers, partners and employees. Environmentally-friendly products and systems are recognized around the world for their reliability, safety, long service life and cost effectiveness. We comply with the high standards placed on our product quality, environmental protection and health and safety management by a comprehensive management system.

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Quality, Health & Safety and Environment Policy

Outstanding customer value through excellence in quality, solutions and execution, passionate employees and spirit of innovation.

Health and safety of our employees, customers, and partners have the utmost importance, ensured by continuous preventive actions.

Consideration of environmental protection and sustainability is a matter of course throughout development and realization of our products and services.



Health and Safety First, Quality Always, Environmental Protection Obligatory

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Our Commitment

Customer satisfaction is our goal. We always strive to meet our customers' expectations. Our products, our services, and our acting shall always show our customers that we are committed to our core values quality, sustainability, innovation and reliability.

We strive for quality and continuous improvement. At Siemens Logistics, we all are responsible for quality. This is part of our daily life. In order to increase our business and to outperform our competitors, our employees continuously improve the processes of their day-to-day business.

Compliance with laws is obligatory. In compliance with current regulations we plan, develop, manufacture and distribute our products and services over the entire life cycle.

We conserve and protect our environment and health. We apply our EHS principles to create an awareness for a healthy work environment. We consider environmental protection, health and safety as basis for ensuring a high level of protection of human life and health, as well as maintaining the natural resources. We inform our customers about the safe and environmentally friendly handling of our products.

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Quality Principles

Creating Quality



We promise what we can deliver – we deliver what we promise!



We put quality first – to ensure profitable growth!



We all feel responsible for quality – quality starts with me!



We achieve sustainable quality together – we can rely on one another!

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EHS Principles

Working Healthy



Order of preventive measures

- E** Eliminate the hazard
- S** Substitute by less hazardous solutions
- T** Technical solutions to reduce the hazards risk
- O** Organizational controls, instruction, advice, training
- P** Personal protective equipment and specific skills (qualified personnel)

Siemens Logistics Management Manual Cybersecurity Principles

Addressing Cybersecurity

SECURITY

Holistic

By Design

By Law

Sustainable

Resilient

PRIVACY

SAFETY

We protect the data and assets of individuals and businesses.

We prevent damage from people, businesses, and infrastructures.

Together we build a reliable basis for trust in a connected and digital world.

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Environmental Objectives

Environmental objectives

At Siemens Logistics, we regard environmental protection as an entrepreneurial leadership task, as part of our commitment to social responsibility, and as success factor. We are committed to preserving natural resources. Consideration of environmental and energy aspects beyond legal requirements is an integral part of our business processes.



Activities at the Constance location

In fiscal year 2018/19 the reduction of power consumption over-achieved the target of a reduction by in minimum 5% compared to fiscal year 2016/17. This aspect cannot be improved any further.

As to the reduction of commercial municipal waste according to the Commercial Waste Ordinance from April 18, 2017 the target for fiscal year 2018/19, a separation rate of more than 85% was reached. The target for 2019/20 remains 85%.

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Certification of Headquarter Germany

The Integrated Management System (IMS) is in compliance with

- Quality Management according to ISO 9001
- Environmental Protection according to ISO 14001
- Occupational Health and Safety according to ISO 45001

The certification covers all functions
of the organization:

project planning • sales • development • engineering • procurement • production • assembly •
commissioning and maintenance of products, systems, nets • other services

The certificate includes headquarter locations: Constance, Nuremberg, Frankfurt and Düsseldorf

Siemens Logistics Management Manual Certification of Headquarter Germany

DNV·GL

MANAGEMENT SYSTEM CERTIFICATE

Certificate No: 10000289434-MSC-DAKKS-DEU
10000289432-MSC-DAKKS-DEU
Initial certification date: 19. May 2006
Valid: 29. August 2019 - 05. October 2021

This is to certify that the management system of

Siemens Logistics GmbH

Lilienthalstr. 16/18, 78467 Konstanz, Germany
and the sites as mentioned in the appendix accompanying this certificate

has been found to conform to the Management System standards:

ISO 9001:2015
ISO 14001:2015

This certificate is valid for the following scope:

Sales; Project Planning and Execution; Product Development; Procurement; Production, Assembly; Engineering (Installation and Commissioning), Service of Products, Systems and Nets and other services related to the organization's products and services (SL)

Place and date:
Essen, 02. September 2019



For the issuing office:
DNV GL - Business Assurance
Schnieringshof 14, 45329 Essen, Germany

Thomas Beck
Management Representative

Lack of fulfillment of conditions as set out in the Certification Agreement may render this Certificate invalid.
ACCREDITED UNIT: DNV GL Business Assurance Zertifizierung & Umweltgutachter GmbH, Schnieringshof 14, 45329 Essen, Germany.
TEL: +49 201 7296-555. www.dnvgl.de/assurance

DNV·GL

MANAGEMENT SYSTEM CERTIFICATE

Certificate No: 10000289438-MSC-DAKKS-DEU
Initial certification date: 19. May 2006
Valid: 29. August 2019 - 11. March 2021

This is to certify that the management system of

Siemens Logistics GmbH

Lilienthalstr. 16/18, 78467 Konstanz, Germany
and the sites as mentioned in the appendix accompanying this certificate

has been found to conform to the Occupational Health and Safety Management System standard:

BS OHSAS 18001:2007

This certificate is valid for the following scope:

Sales; Project Planning and Execution; Product Development; Procurement; Production, Assembly; Engineering (Installation and Commissioning), Service of Products, Systems and Nets and other services related to the organization's products and services (SL)

Place and date:
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Certification Overview

Country	Code	
United Arab Emirates	AE	
Canada	CA	
Switzerland	CH	
China	CN	
Germany	DE	
Spain	ES	
France	FR	
Hong Kong	HK	
India	IN	
Italy	IT	
Portugal	PT	
Singapore	SG	
United Kingdom	UK	
USA	US	

Some regional entities have a different certification scope, ISO 9001 or more. Further additional standards can be incorporated according to specific regional requirements.

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Quality Management System – ISO 9001

The Quality Management System (QMS) is implemented, proven and certified since many years

- We continuously adapt our QMS by best practice sharing
- We evaluate our QMS on a regular basis through audits and assessments
- We initiate, implement, measure and track process improvements continuously
- We expect our personnel to reach results of high quality in all process phases
- We intensively promote our quality culture
- Our QMS is based on the three quality cornerstones: Products (Services), Personnel, and Processes



Our QMS is a fully integrated process in the Siemens Logistics Process House.

QMS = Quality Management System

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Environmental Management System – ISO 14001

The Environmental Management System is implemented

- We care about environmental protection
- We care about the environmental impact of our products and services and avoid hazardous substances wherever possible
- We give particular attention to hazardous substances and to all activities involving handling these substances
- We have implemented an effective crisis management



Our Environmental Management System is a fully integrated process of the Siemens Logistics Process House. Environmental Management Systems in regional entities follow local laws and regulations.

EHS = Environment, Health & Safety

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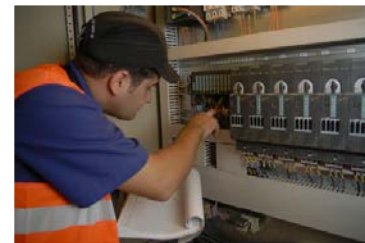
Health and Safety Management – ISO 45001

Occupational Health and Safety are fundamental to our culture:

- Health and safety at work are central components of our corporate culture
- We take measures to prevent accidents
- We engage in extensive, management-driven safeguard initiatives and prevention programs to protect our employees; zero harm initiative

Our management system for occupational safety and health protection is a fully integrated process in the Siemens Logistics Process House, and in our day to day processes.

Occupational health and safety management systems in regional units follow local laws and regulations.



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Contact

Integrated Management System (IMS)

Siemens Logistics GmbH

Lilienthalstr. 16/18
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Deutschland

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