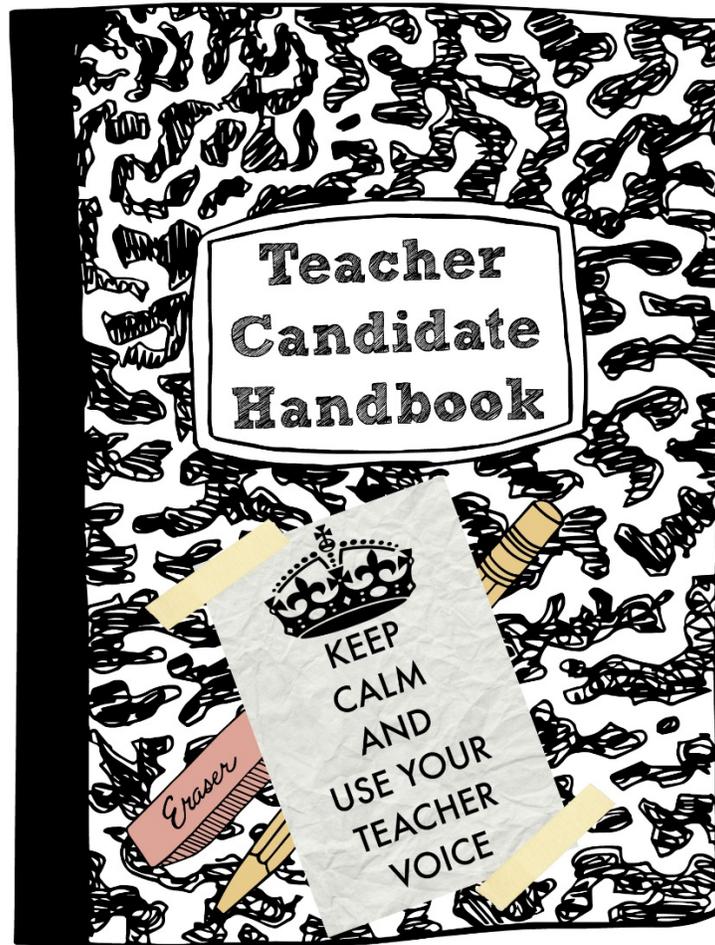


# EARLY CHILDHOOD, ELEMENTARY, & SPECIAL EDUCATION TEACHER PREPARATION PROGRAMS

INTERDISCIPLINARY STUDIES- TEACHER PREPARATION  
COLLEGE OF ARTS & LETTERS  
OLD DOMINION UNIVERSITY



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## PROGRAM OVERVIEW

Welcome to the Interdisciplinary Studies Teacher Preparation Program (IDS-TP) designed for undergraduate students who desire to teach early childhood education, elementary education, and special education. Our state-approved, nationally-accredited teacher licensure program provides prospective early childhood, elementary, and special education teachers with a unique, multi-disciplinary, liberal arts and sciences degree.

Our Early Childhood and Primary/Elementary Education concentration areas are 4+1 BS/MS programs, leading to graduate study in the Darden College of Education & Professional Studies. These concentration areas are the undergraduate portion of five year programs that are designed so that students seamlessly transition into a graduate program in the Darden College of Education & Professional Studies upon completion of their B.S. degree. Your graduate work will culminate in a Master of Science degree in either Elementary Education or Early Childhood Education and licensure to teach in the Commonwealth of Virginia.

In order to meet the Commonwealth of Virginia's need for well-trained and well-qualified special education teachers, our Special Education concentrations offer licensure to teach with the B.S. degree. Teacher candidates electing these concentrations will now be eligible for Licensure to teach Special Education, K-12, General Curriculum or Early Childhood birth to 5 and the Adapted Curriculum K-12. Teacher candidates in the general curriculum special education concentrations also will be highly qualified in either elementary education content or secondary English content.

Our IDS-TP curriculum reflects the academic content and professional education coursework required by the Commonwealth of Virginia teacher licensure guidelines. We recognize that it can be a challenge to maneuver successfully through all our program requirements, which include general education courses, field experiences, content specialty courses, and the development of discipline-specific skills and dispositions which reflect a commitment to teaching and learning as well as lifelong professional growth and development. Additionally, as your undergraduate program advisors, we are here to assist you in better understanding and appreciating our multi-disciplinary curriculum and the labyrinth of licensure-driven program requirements and assessments that you must meet. Therefore, our goal is to provide you with a supportive advising environment as you begin your journey towards becoming a teacher.

Again, welcome to our program and best wishes for a successful academic year.

Sincerely,

Elizabeth Hoyes Esinhart  
Director, Interdisciplinary Studies,  
Teacher Preparation Program

## HONOR CODE

We the students of Old Dominion University, aspire to be honest and forthright in our academic endeavors. Therefore, we will practice honesty and integrity and be guided by the tenets of the Monarch Creed. We will meet the challenges to be beyond reproach in our actions and our words. We will conduct ourselves in a manner that commands the dignity and respect that we give to others.

Source: [Monarch Citizenship](#)

## MONARCH CREED

Make personal and academic integrity fundamental in all my endeavors.  
Offer service to the University and the community.  
Nurture a climate of care, concern and civility to others.  
Accept responsibility for all my actions.  
Respect the dignity, rights, and property of all people.  
Commit to the ongoing pursuit of intellectual and personal development.  
Heighten my awareness of individual and cultural similarities and differences.

Source: [Monarch Citizenship](#)

## HONOR PLEDGE

"I pledge to support the honor system of Old Dominion University. I will refrain from any form of academic dishonesty or deception, such as cheating or plagiarism. I am aware that as a member of the academic community, it is my responsibility to turn in all suspected violations of the honor system. I will report to Honor Council hearings if I am summoned." By attending Old Dominion University you have accepted the responsibility to abide by this code. This is an institutional policy, approved by the Board of Visitors.

Source: [Monarch Citizenship](#)

## STUDENT RESPONSIBILITY

### CATALOG INFORMATION

Students are held individually responsible for the information contained in the [Undergraduate Catalog](#). Failure to read and comply with University regulations will not exempt students from whatever penalties they may incur.

### STUDENT CONDUCT & ACADEMIC INTEGRITY

Students are held individually responsible for Board of Visitor's Policy [1530: Code of Student Conduct](#) as well as all policies overseen by [The Office of Student Conduct & Academic Integrity](#).

### HANDBOOK INFORMATION

Students are held individually responsible for the information contained in this [IDS-TP Teacher Candidate Handbook](#). Failure to read and comply with Interdisciplinary Studies – Teacher Preparation program requirements will not exempt students from whatever penalties they may incur.

## NEWSLETTER INFORMATION

Students are held individually responsible for the information contained in the Teacher Candidate Newsletters. Newsletters are sent twice yearly from the program's email account: [dsteacherprep@odu.edu](mailto:dsteacherprep@odu.edu) to your student ODU email account. Failure to read and comply with Interdisciplinary Studies – Teacher Preparation program information, updates, and requirements found in those newsletters will not exempt students from whatever penalties they may incur.

## WEBSITE INFORMATION

Students are held individually responsible for the information contained on the Interdisciplinary Studies – Teacher Preparation website: <http://www.odu.edu/ids/teacher-prep> Failure to read and comply with Interdisciplinary Studies – Teacher Preparation program information, updates, and requirements published on this website will not exempt students from whatever penalties they may incur.

## MANDATORY ADVISOR APPOINTMENTS

Students are held individually responsible for scheduling and participating in advising appointments every fall and spring semester. Failure to have an advising appointment and comply with Interdisciplinary Studies – Teacher Preparation program requirements will not exempt students from whatever penalties they may incur.



## ADMISSION REQUIREMENTS FOR UNDERGRADUATE TEACHER EDUCATION PROGRAMS

Admission to Old Dominion University does not guarantee admission to a degree and/or a teacher preparation program in the student's specific area of interest. All such programs have admission, continuance, and exit requirements based on the Regulations Governing the Review and Approval of Education Programs in Virginia and specific Old Dominion University departmental criteria. These criteria include course work, minimum grade point averages, course grades, licensure assessments, professional dispositions, and faculty recommendations. Admission to the approved teacher education program for Interdisciplinary Studies- Teacher Preparation majors is described in [this section](#) of the Handbook.

IDS-TP majors applying to the undergraduate teacher education program must:

- Have a completed Clearance Background Check as specified in [this section](#) of the Handbook;
- Have a minimum 2.8 grade point average overall;
- Have a minimum 2.8 grade point average in the major (content area courses + professional education core courses combined);
- Have a minimum 2.8 grade point average in the content area courses;
- Have a minimum 2.8 grade point average in the professional education core courses;
- Have at least a grade of C in all courses required in the major curriculum to include specified general education courses and all content and professional education core courses;
- Have passing test scores prescribed by the Virginia Board of Education assessment for admission to an approved teacher education program as specified in [this section](#) of the Handbook;
- Have completed the Teacher Education Admission Interview process pursuant to Teacher Education Council policy described in [this section](#) of the handbook;
- Complete and submit the [Undergraduate Teacher Education Program Admission Application](#) which provides authorization for the release of any disciplinary action that is contained in student records as well as a faculty recommendation.

Although students may enroll in a limited number of education courses, an approved Undergraduate Teacher Education Application must be on file in the Office of Clinical Experiences prior to enrolling in any professional education practicum course.

- ECHL candidates will not be allowed to register for TLED 492, TLED 483, or TLED 493 until they have been admitted to UTEP.
- PEEM candidates will not be allowed to register for TLED 478 or TLED 479 until they have been admitted to UTEP.
- SECA candidates will not be allowed to register for SPED 460, SPED 441, SPED 461, SPED 428, SPED 483 or SPED 486 until they have been admitted to UTEP.
- SPEL & SPEN candidates will not be allowed to register for SPED 415, SPED 403, SPED 483, or SPED 486 until they have been admitted to UTEP.

## CLEARANCE BACKGROUND CHECK PROCESS

Old Dominion University requires a background clearance check of candidates interested in professional education programs. Professional education programs have several field experiences that are required for continuance and graduation from the program. The clearance background check must be successfully completed prior to a field experience placement. Students will be provided a field experience placement when the background check process is completed with resolution of any issues. Candidates interested in the professional education programs are advised to complete this clearance background check process immediately upon entering a program. This clearance process takes a minimum of ten weeks to complete.

This [clearance background check process](#) includes:

- Fingerprinting for a SP-24 National Criminal Background Check;
- A social service/child protective service check;
- A review of each candidate's name through the National Sex Offender Registry and/or Virginia State Police: Sex Offender Registry; and

Candidates are liable for all fees incurred when completing the clearance background check process.

ALL clearance search results must be received and reviewed by the Old Dominion University The Office of Clinical Experiences Office to determine successful completion of the clearance process and approval for placement in a school.

The completed clearance check will be posted to students' Leo Online secure page under Test Scores. A score of 1 means that students are cleared for placement. Students who do not receive a 1 should contact the Office of Clinical Experiences.

Source: Old Dominion [University Catalog](#), 2018-19, p. 209

### 1. CENTRAL REGISTRY RELEASE OF INFORMATION FORM (CHILD PROTECTIVE SERVICES)

Review the [SAMPLE FORM](#) and then follow the instructions below and complete each part of the form: Purpose of Search, check "Volunteer"

MAIL SEARCH RESULTS TO:

Name: MS. JODY SOMMERFELDT

Address: The Office of Clinical Experiences, Education Building #2, Suite 2345, Norfolk, VA 23529

Contact Name: Ms. Jody Sommerfeldt, Telephone: 757-683-3348, [jsommerf@odu.edu](mailto:jsommerf@odu.edu)

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#### PART I - COMPLETE IN PART I (ALL ANSWERS REQUESTED PERTAINING TO YOU)

- Print your information in the white blank spaces (not in the grey spaces) If any answer is none, write "N/A"
- Print the form after you complete it front to back on one page. DO NOT print two pages. You MUST print this form in full size, 8.5 x 11 inches paper. This is required by the Virginia Department of Social Services.

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## PART II AND PART III

- Sign the form in the presence of an official Notary Public
- Notary Public locations for candidates in Hampton Roads: Child Study Center, Room 104, Monday-Friday. Call in advance Ms. Kim Wint at 683-5846 to confirm availability and Human Resources, Spong Hall Front Desk, Monday-Friday. Call 683-3042 and ask for Brenda Johnson or Elizabeth Newberry.
- Notary Public for All Candidates: Banks, credit unions, UPS stores, FedEx stores, attorney's offices.
- Military and Military Affiliated candidates a Notary Public is in the legal services office on your nearest base.
- Payment: \$10.00 fee for the [Central Registry Release of Information Form](#)
- Payment must be in the form of a money order payable to Virginia Department of Social Services.
- Credit Card, Personal check or cash will NOT be accepted.
- Submit in person or by postal services the signed and notarized form with \$10 Money Order to:
- The Office of Clinical Experiences, Education Building #2, Suite 2345, Norfolk, VA 23529

## 2. FINGERPRINT CLEARANCE PROCESS (SP-24 NATIONAL CRIMINAL)

These documents SHOULD NOT be mailed to the Virginia State Police by the applicant. Follow instructions below. ODU Tracking Number: 8298

Print the form: [SP-24 National Criminal Background Check for Employees or Volunteer Providing Care to Children, the Elderly and Disabled](#) Review the [SAMPLE FORM](#). Follow the instructions below:

**Section I:** Complete and sign Section I;

**Section II:** Do not complete Section II. The Office of Clinical Experiences will complete this section;

**Section III:**

- Complete and sign your name in Section III as the "Authorized Agent Signature"
- Payment Fee for Volunteer: \$25.00 (effective November 18, 2017 and subject to change). You are responsible for this fee
- Payment Option: Money Order ONLY payable to Virginia State Police.
- Personal Check, Credit Card or cash will NOT be accepted.

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### CANDIDATES IN HAMPTON ROADS:

**Take the completed and signed SP-24 Form with you to the ODU Police Department located at: 4516 Monarch Way, Norfolk, VA**

- You must have an appointment. Each appointment requires fifteen minutes.
- Bring to the appointment two forms of identification, one of which must contain a recent photograph.
- DO NOT complete the section for employer/address and the reason fingerprinted.

**Submit in person or by postal services:**

1. Original SP-24 Form
2. Payment
3. Original Fingerprint Card

To: The Office of Clinical Experiences, Education Building #2, Suite 2345, Old Dominion University, Norfolk, VA 23529. The Office of Clinical Experiences will mail the packet directly to the Virginia State Police Headquarters.

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**CANDIDATES OUTSIDE HAMPTON ROADS (ALTHOUGH HAMPTON ROADS CANDIDATES MAY ALSO CHOOSE THIS OPTION)**

**Take the completed and signed SP-24 Form with you to the nearest Virginia State Police Office**

- You must have an appointment. Each appointment requires fifteen minutes.
- Bring to the appointment two forms of identification, one of which must contain a recent photograph
- DO NOT complete the box for employer/address and the reason fingerprinted.

**Submit in person or by postal services:**

1. Original SP-24 Form
2. Payment
3. Original Fingerprint Card

To: The Office of Clinical Experiences, Education Building #2, Suite 2345, Old Dominion University, Norfolk, VA 23529. The Office of Clinical Experiences will mail the packet directly to the Virginia State Police Headquarters.

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**CANDIDATES OUTSIDE VIRGINIA:**

Every candidate's name will be reviewed in the National Sex Offender Registry.

Washington State Candidates are required to complete a pre-certification process. For information on this process, e-mail the Director of The Office of Clinical Experiences, Ms. Jody Sommerfeldt, [jsommerf@odu.edu](mailto:jsommerf@odu.edu)

All other candidates outside the state of Virginia, must complete this clearance process in accordance with their state of residence. For information on this process, contact Ms. Jody Sommerfeldt at 757-683-3348 or by email at [jsommerf@odu.edu](mailto:jsommerf@odu.edu)

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**MILITARY AND MILITARY AFFILIATED STUDENTS**

Fingerprinting available at your nearest military base security office. Contact the security office to schedule an appointment. Bring two photo identification cards to your appointment (e.g. driver's license, military ID, or passport). Fingerprinting must be completed using:

APPLICANT FD258 (REV 3-1-10) 1110-0046 fingerprinting card

If the military base office does not have this fingerprinting card, you may request a blank one from The Office of Clinical Experiences, 757-683-3348.

## PREScribed VIRGINIA BOARD OF EDUCATION ASSESSMENT FOR ADMISSION TO AN APPROVED TEACHER EDUCATION PROGRAM

Old Dominion University students seeking admission to an approved teacher education program must satisfy the Virginia Board of Education required assessment for admission to an approved teacher education program. This requirement can be satisfied by meeting a passing score in one of the selected criteria below:

PRAXIS I taken prior to December 31, 2014: 532 composite score; or approved substitute score: 178 math and VCLA 470 composite.

**PRAXIS CORE taken after December 31, 2014: Reading 156, Writing 162, and Math 150;**

**\*or approved substitute score: 150 praxis core math and VCLA 470 composite\*.**

**SAT approved substitute test scores:**

a. SAT taken prior to April 1, 1995: 1000 with at least 450 verbal and 510 math; or 510 math & VCLA 470 composite; or

b. SAT taken after April 1, 1995 & before March 1, 2016: 1100 with at least 530 verbal and 530 math; or 530 math & VCLA 470 composite; or

c. SAT taken after March 1, 2016: 1170 with at least 580 on evidence-based reading and writing and 560 math; or 560 math & VCLA 470 composite.

**ACT approved substitute test scores**

d. ACT taken prior to April 1, 1995: 21 composite with at least 37 English plus reading and 21 math; or 21 math & VCLA 470 composite; or

e. ACT taken after April 1, 1995: 24 composite with at least 46 English plus reading and writing and 22 math; or 22 math & VCLA 470 composite.

*Note: ACT scores taken prior to 1989 are not valid.*

It is recommended IDS-TP students meet this requirement at their 60th credit hour or, if transferring more than 60 credit hours, by their second semester in our program.

\*This is the recommended method for IDS –TP Teacher Candidates who do not currently satisfied this requirement.

### [Northstar PRAXIS® CORE Tutorials](#)

- Individualized, effective instruction for students preparing to take the PRAXIS CORE Math Subtest and the VCLA.
- Exam questions and automatic grading in real time with built-in explanation and remediation to practice concepts where needed
- ◆ Tutorials are FREE ◆ Web-based, 24/7 access ◆ ODU UIN & MIDAS ID are required ◆

Registration is required. Contact: The Office of Clinical Experiences

Education Building Suite 2345

757-683-3348

Email: [csmith@odu.edu](mailto:csmith@odu.edu) or [sdeutsch@odu.edu](mailto:sdeutsch@odu.edu)

## TEACHER CANDIDATE PROFESSIONAL DISPOSITIONS

All teacher candidates are expected to demonstrate behaviors that are indicative of the following dispositions characteristic of effective educators. Teacher candidates must show a disposition toward and commitment to each of the following:

- Attends functions when required
- Maintains a professional appearance
- Solicits feedback from others
- Adjusts behavior based on professional feedback
- Communicates effectively orally and in writing
- Demonstrates sensitivity to others' feelings and opinions
- Participates with others in a collaborative manner
- Treats others with respect
- Provides information to all constituents in a professional and timely manner
- Demonstrates a commitment to remain current in knowledge of subject area content
- Demonstrates knowledge about the teaching subject area
- Participates in professional development activities
- Enjoys working with diverse learners
- Demonstrates effective decision-making and problem-solving skills
- Displays excitement about teaching

All candidates will be assessed a minimum of three times throughout their program. Any teacher candidate who is not displaying these dispositions will be subject to the Disposition policy found at <http://odu.edu/tes>. Demonstrated professional dispositions are expected for continuance in the program.

Source: Old Dominion University Catalog 2018-19 p. 210.

IDS-TP majors are asked to assess his or her current [Professional Dispositions](#) during initial intake sessions. Originals are placed in the student file. Copies available upon request.

## DRESS CODE

Professional education candidates are expected to demonstrate professional dispositions at all times. One element of professional dispositions is “dressing professionally” when visiting or working in ODU partner schools. Education candidates will wear attire that is considered professional (no jeans, flip-flops, and/or tight fitting clothes which are exposing). Individuals with piercings (beyond one in each ear) and tattoos (that are visible) will remove the extra piercings and cover the tattoos while in the school building.

Source: [Professional Education Handbook](#)

## INTERVIEW FOR ADMISSION TO THE UNDERGRADUATE TEACHER EDUCATION PROGRAM

The Admission Interview should be completed pursuant to Teacher Education Council policy. The criteria listed below will be evaluated during the interview process:

1. Interest in teaching
2. Goals in teaching
3. Understanding of individuals and cultural differences
4. Demonstrates sensitivity to others' feelings and opinions (e.g., diplomatic)
5. Demonstrates effective decision-making and problem solving skills
6. Demonstrates commitment to education for all students
7. Working with parents
8. Communicates effectively orally (articulate, animated, few grammatical errors)
9. Communicates effectively in writing (clear organization of ideas, few misspelling and grammatical errors)
10. Maintains a professional appearance
11. Exhibits professionalism
12. Poise/Confidence

Interviews are conducted once every semester. Students are responsible for submitting the application by the designated deadline. [Undergraduate Teacher Education Admission Interview Application and Process.](#)

## UTEP CONTINUANCE POLICY

Once individuals are admitted to the undergraduate teacher education program, they are expected to continue to maintain the same caliber of academic achievement during the remainder of their program. This will ensure that teacher candidates remain on track with projected graduation dates. In the event that a candidate experiences academic difficulty immediately prior to enrollment in a practicum course, the policies below will govern. Academic difficulty is defined as not meeting the minimum grade point average (GPA) program requirement or earning a grade or grades that do not meet the candidate's program requirements the first time the course was taken.

**GPA below minimum program requirement:** In order to register for a practicum course, a candidate must demonstrate that it is mathematically possible that the GPA deficiency can be resolved by the end of the semester in which practicum will be taken. This may require additional counseling with an academic advisor.

**Grade earned below minimum program requirement:** In order to register for a practicum course, a candidate MUST replace any deficient grade the NEXT semester that the course is available. Teacher candidates will be able to enroll simultaneously in both the replacement class and practicum if that is the next available semester for the course. Candidates will be able to take practicum PRIOR to replacement of the deficient grade ONLY IF the course that needs repeating is not available to the candidate until after the semester when practicum would be scheduled. This policy will also apply if the teacher candidate has multiple courses that require repeating. In the event that the teacher candidate has a posted grade of Incomplete, the outstanding course work must be finished by the end of the semester in which practicum is taken. Re-enrollment in the course is NOT required when an "I" is assigned.

Under all circumstances, grade and GPA requirements MUST be met before enrollment in the teacher candidate internship (student teaching).

Source: Old Dominion [University Catalog](#), 2018-19 p. 211

## TECHNICAL STANDARDS

To successfully complete a program at Old Dominion University, students must meet all academic and technical standards required by the program. Technical standards are all non-academic criteria or standards for admission to or participation in the program in question. A technical standard is a description of the physical and mental abilities required of students to perform successfully in an academic program. Students are responsible for knowing the technical standards of their intended major program. Technical standards are documents that can and should be used in the advising process, both when students are exploring different majors and when they want specific information on what is required in a particular program. Copies of all technical standards are located in the following offices: Educational Accessibility, Institutional Equity and Diversity, and University Counsel. In addition, each department chair has a copy. An informational reference and link to the Technical Standards Handbook can be found on the websites for Admissions, Educational Accessibility, and Institutional Equity and Diversity. For students requiring accommodations, please contact the Office of Educational Accessibility for assistance. For more information on technical standards and accommodations, please access the following Office of Educational Accessibility webpage: <http://www.odu.edu/educationalaccessibility>

Source: Old Dominion University [Undergraduate Catalog](#), 2018-19, p.16

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### DEPARTMENT OF TEACHING & LEARNING: EARLY CHILDHOOD, PRIMARY, ELEMENTARY EDUCATION CONCENTRATIONS TECHNICAL STANDARDS

Students admitted to a program leading to a Bachelor of Science in Interdisciplinary Studies, Bachelor of Science in one or more of the related content areas that has an approved teacher education program, or a Master of Science in Education with a major in elementary, secondary education, reading, or a non-degree licensure program can be expected to complete course requirements which necessitates the physical and mental abilities listed below. Any student who thinks he/she does not possess one or more of the following skills should seek assistance from an academic counselor or faculty advisor and the Office of Educational Accessibility concerning program requirements and possible accommodation through technical aids and assistance.

1. Communicate effectively by:
  - A. Demonstrating good understanding of spoken and written language.
  - B. Demonstrating the appropriate use of spoken and written language.
  - C. Organizing ideas in spoken language and written documents that use formal grammar, style, and mechanics.
2. Demonstrate the ability to distinguish and produce individual sounds within the spoken word.
3. Grade student papers, maintain a grade book and attendance records, and monitor student behavior.
4. Accomplish or supervise the accomplishment of the following: To write legibly on a chalkboard, overhead transparency, smart board or graphics tablet; to operate projection devices including overhead projectors, digital projectors, digital video recorders/players, etc.
5. Supervise children and adolescents while managing various classroom environments.
6. Demonstrate required professional dispositions necessary to establish and maintain relationships with constituents (students, parents, and other school and community professionals) with a wide range of social, emotional, intellectual and cultural differences.
7. Demonstrate mental, psychological, and physical capabilities and judgment to accomplish satisfactory performance in the classroom environment and within the school as a whole.
8. Apply theoretical concepts to instructional and practical situations in a field placement (on or off campus).

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## DEPARTMENT OF COMMUNICATION DISORDERS AND SPECIAL EDUCATION: SPECIAL EDUCATION LICENSURE CONCENTRATIONS TECHNICAL STANDARDS

Students admitted to a Bachelor of Science in Interdisciplinary Studies teacher preparation or a post-baccalaureate non-degree licensure only program in special education can be expected to complete course requirements which necessitate the physical and mental abilities listed below. Any student who thinks he/she does not possess one or more of the following skills should seek assistance from an academic counselor or faculty advisor and the Office of Educational Accessibility concerning program requirements and possible accommodation through technical aids and assistance.

### **Communicate effectively by:**

- Demonstrating the understanding of spoken and written language.
- Demonstrating the use of spoken and written language.
- Organizing ideas in spoken language and written documents that use formal grammar, style, and mechanics.
- Demonstrate the ability to distinguish and produce individual sounds within the spoken word.
- Grade student papers, maintain a grade book and attendance records, and monitor student behavior.

### **Accomplish or supervise the accomplishment of the following:**

- To write legibly on a chalkboard, overhead transparency, smart board or graphics tablet;
- To operate projection devices including overhead projectors, digital projectors, digital video recorders/players, etc.
- Supervise children and adolescents while managing various classroom environments.
- Demonstrate required professional dispositions necessary to establish and maintain relationships with constituents (students, parents, and other school and community professionals) with a wide range of social, emotional, intellectual and cultural differences.
- Demonstrate mental, psychological, and physical capabilities and judgment to accomplish satisfactory performance in the classroom environment and within the school as a whole.
- Apply theoretical concepts to instructional and practical situations in a field placement (on or off campus).
- Conduct standardized testing and formal, and informal assessment for placement, planning, monitoring and evaluating students with disabilities and develop a plan of intervention based on assessment data and knowledge of students' strengths and weaknesses and individual instructional objectives.
- Meet professional standards and competencies in a practicum/internship placement in a setting relevant to the area of specialization.
- Demonstrate and use the basic principles of lifting, handling and positioning with children and adolescents with disabilities.

## ADVISING REQUIREMENTS

In order to meet with IDS-TP advisor, you must have a grade of C or above in ENGL 110C and 26 completed credit hours.

You are welcome to send general advising questions to [idsteacherprep@odu.edu](mailto:idsteacherprep@odu.edu); please be aware that your advisor's current advising schedule may prevent an immediate response, and if your question requires pulling your file, you may be required to make an appointment.

You MUST use your ODU EMAIL account and include your UIN to avoid unnecessary delays.

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### DEGREE PLAN HOLDS

The University Registrar puts holds on all student accounts every semester after the [add/drop/withdrawal](#) period ends; this ensures that teacher candidates will consult with their academic advisors prior to registering for the next semester. Your advisor will lift your Degree Plan Hold during your advising session.

**Degree Plan Holds will NOT be removed via an email or phone request.**

NOTE: TEACHER CANDIDATES WILL BE UNBLOCKED FOR REGISTRATION ONLY AFTER THEY HAVE PARTICIPATED IN AN ADVISING SESSION.

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### PRE-REGISTRATION

Advising appointments are required every March and October. You will receive a newsletter via an email alerting you to check the [Course Schedule](#) for the upcoming semester(s) and schedule an appointment. This email should arrive prior to spring and fall break week.

Appointments should be made early to ensure the removal of your Degree Plan Holds BEFORE pre-registration. When requesting an appointment, please be prepared to provide the following information: Your Name, UIN, and a number where you can be reached.

Hampton Roads students may see an advisor on main campus or at a [Higher Education Center](#). Please Note: Main Campus advising appointments cannot be scheduled via an email request or through MyAdvisor: doing so will result in a delay. You must call 757-683-4044 or visit BAL 3036.

Online students will meet with a member of the College of Arts & Letters [Advising Team](#) and should consult with their advisor regarding advising policies.

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### PRE-REGISTRATION CANCELLATION POLICY:

During most of the year, we request you provide us with a 24 hour notice if you are not able to keep your appointment so that we are able to schedule another student in that time slot. We also reserve the right to reschedule your appointment if you arrive more than 10 minutes late.

However, our goal to remove Degree Plan Holds before Pre-Registration Week requires we meet with hundreds of students within a short period.

Students who fail to provide a 24 hour notice before missing an appointment during peak advising time (March-April and October-November) may not be rescheduled until [Pre-Registration Week](#).

Students who fail to keep an appointment without any advanced notification will be flagged as a NO-SHOW and may not be rescheduled until AFTER [Pre-Registration Week](#).

### Important Notice

Completion of this program is not possible until you are admitted to the Undergraduate Teacher Education Program (UTEP) facilitated by the Office of Clinical Experiences. You should be admitted to UTEP prior to completing your 60th credit hour. If you transferred to ODU with more than 60 credit hours you should be admitted to UTEP prior to completing your 2nd semester at Old Dominion University. To meet program requirements for Continuance and Graduation, and to be admitted to UTEP, you must be a declared major; have a 2.8 min overall GPA; 2.8 min major GPA; 2.8 min content area GPA; 2.8 min professional education GPA; no grades below C in any course required (grades of C- or lower must be repeated); and meet the prescribed VBOE assessment requirement for Admission to an Approved Teacher Education Program.

## TEACHER CANDIDATE ADVISING AGREEMENT

Once you understand each statement, please initial the box beside it, and then sign and date the form. This copy will be kept in your academic file; a copy of it is provided in your [Teacher Candidate Handbook](#).

\_\_\_\_ I understand that for continuance & graduation, I must meet ALL program requirements INCLUDING:

1. The minimum GPA of 2.8 in four sections of my curriculum: (1) my overall GPA must be 2.8 or higher, (2) my content area coursework GPA must be 2.8 or higher, (3) my professional education coursework GPA must be 2.8 or higher, and (4) my major (content and professional education coursework combined) GPA must be 2.8 or higher;
2. Minimum grade of "C" in all courses required by the program: earning a C- or below, course must be retaken;
3. The VBOE initial assessment for admission to an approved teacher education program requirement is satisfied;
4. Complete the Undergraduate Teacher Education Program admission interview process pursuant to Teacher Ed Council policy;
5. Admission to the Undergraduate Teacher Education Program (UTEP).

\_\_\_\_ I understand that daytime availability is required to complete this program and my work schedule will require flexibility for attending courses, doing field experiences, and meeting with my advisor every spring and every fall semester.

\_\_\_\_ I understand that, although I can continue in this program if I do not meet program requirements, I will be doing so at my own risk as I will not be eligible to register for the practicum courses required to complete or earn this degree until I AM meeting all program requirements and have been admitted to UTEP.

\_\_\_\_ I understand I must maintain a minimum overall GPA of 2.8 in all four sections of my curriculum listed above for continuance. I will not be able to register for the practicum courses required for this program until I meet this requirement. All ODU students who have their overall GPA fall below a 2.0 will be subject to the undergraduate continuance policy found at <http://www.odu.edu/continuance>

\_\_\_\_ I understand I am limited to a total of five (5) courses that may be used for grade forgiveness. Grade forgiveness will not be extended to courses originally taken elsewhere, including institutions with which ODU has consortia arrangements. In addition, courses taken at other institutions will not be used to forgive ODU courses.

\_\_\_\_ I understand once grade forgiveness has been applied to an individual course or grade forgiveness has been applied to five (5) courses, all subsequent grades earned in attempt to meet the C or better requirement for remaining courses required in this program will be calculated into my overall GPA and if applicable, into my content area GPA and/or my professional education area GPA & my major GPA.

\_\_\_\_ I understand that I should be accepted to UTEP BEFORE completing my 60th credit hour in this program or, if starting the program with more than 60 credit hours, I should be accepted into the UTEP BEFORE completing my second semester in this program.

\_\_\_\_ I understand that admission to UTEP requires achieving the minimum GPA and grade requirements noted herein, passing the initial assessment for admission to an approved teacher education program in accordance to the Virginia Board of Education, completing the UTEP admission interview process pursuant to Teacher Education Council policy.

\_\_\_\_ I understand I will not be allowed to register for any of the practicum courses required for this program until I am admitted to the Undergraduate Teacher Education Program (UTEP) and this may delay my graduation.

\_\_\_\_ I understand that I am responsible for all Old Dominion University catalog information and requirements.

\_\_\_\_ I acknowledge receipt of the Teacher Candidate Handbook and understand that I am responsible for all information contained in the handbook. This handbook as well as all IDS-TP resources can be found 24/7 at [www.odu.edu/ids/teacher-prep](http://www.odu.edu/ids/teacher-prep).

\_\_\_\_ I understand I must agree to a thorough Background Clearance Check prior to my field experience placements, a process that takes 10 weeks and should be completed as soon as possible.

\_\_\_\_ I understand it is my responsibility to meet all deadlines required by this program, The Office of Clinical Experiences, the College of Arts & Letters, the Darden College of Education & Professional Studies, and the university.

\_\_\_\_ I understand I must meet the Technical Standards required for students seeking a B.S. in IDS-TP. I have received a copy of the Technical Standards and will contact the Office of Educational Accessibility as indicated in those Technical Standards if I believe I do not meet one or more of these standards.

\_\_\_\_ I understand that I must meet with my IDS-TP advisor every March and every October. I am expected to come to this appointment prepared with both my curriculum sheet and my DegreeWorks plan. Teacher candidates should make appointments promptly upon receiving the department newsletter to ensure removal of the Degree Plan Holds BEFORE pre-registration. Campus appointments last approximately 30-45 minutes and require a 24-hour cancellation notice. Campus teacher candidates who do not provide proper cancellation or who show up more than 10-minutes late for their appointments risk not being seen that day and not being re-scheduled until after pre-registration. Online teacher candidates should contact their student success advisor regarding appointment policies.

\_\_\_\_ I understand that activating and regularly checking my ODU e-mail account is required in this program. Important program information including the department newsletter is regularly distributed via ODU e-mail. E-mails I send to my advisor from any account other than ODU may not be received and/or responded to.

\_\_\_\_ I understand that if I plan to transfer coursework during my final semester, I should inform my IDS-TP advisor of the concurrent enrollment. Attendance at another institution during the final semester can adversely affect graduation. The semester at the other institution must end prior to the end of the ODU semester.

**Primary/Elementary or Early Childhood teacher candidates: please read and initial beside the statements in the white box below.**

\_\_\_\_ I understand that teaching licensure is not earned with the completion of the bachelor's degree. The fifth year MEd includes required student teaching and additional methods courses to complete requirements for licensure to teach Early Childhood (PK-3) or Elementary (PK-6). Teacher candidates are advised in the Darden College of Education for graduate programs.

\_\_\_\_ I understand that I am enrolling in the undergraduate portion of the 4+1 program in which teacher licensure is achieved with the completion of the fifth year MEd degree. The Bachelor of Science degree includes all the subject content and many of the instructional strategies requirements for licensure in the Commonwealth of Virginia and most of the United States. HOWEVER the fifth year graduate program will provide me with the additional coursework and student teaching I need to be considered a "state approved program completer."

\_\_\_\_ I understand that upon the completion of the bachelor's degree, I must apply for admission and be accepted into the Darden College of Education to complete the requirements for licensure for those programs considered to be a 4+1.

**Special Education BS with licensure teacher candidates: please read and initial beside the statements in the gray box below.**

\_\_\_\_ If I have selected one of the Special Education Concentration areas, I will receive a license to teach with my BS degree.

\_\_\_\_ I understand that I must complete all coursework, meet all program requirements, have First Aid/CPR/AED certification, Child Abuse & Neglect Recognition certification, Dyslexia Awareness certification, receive passing scores on the Virginia Communication and Literacy Assessment (VCLA), Reading for Virginia Educators Assessment (RVE)\*, ELED Multiple Subjects, and the Special Education Exit Exam prior to being eligible for student teaching. \*SECA candidates do not have to take the RVE.

\_\_\_\_ I understand I must apply for graduation using the application provided in Leo Online or My ODU.

\_\_\_\_ I understand this degree is a Bachelor of Science.

\_\_\_\_ I understand my major is Interdisciplinary Studies- Teacher Preparation.

\_\_\_\_ I understand my college is the College of Arts & Letters.

\_\_\_\_ I understand my endorsement area is (choose one): ECHL, PEEM, SECA, SPEL, or SPEN.

\_\_\_\_ I understand I will wear a yellow/gold hood if I participate in my undergraduate commencement ceremony.

\_\_\_\_ I understand my diploma will read: "Bachelor of Science;" majors are not printed on diplomas.

\_\_\_\_ I understand Old Dominion University will not award my degree until I have earned at least 120 credit hours and meet all general education requirements and major department requirements. Additional requirements include: completion of the University's Senior Assessment.

**By signing below, I am acknowledging that I understand all of the above and I agree to the requirements outlined for this degree program.**

**Teacher Candidate Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## CONCENTRATION DESCRIPTIONS

The Bachelor of Science Degree in Interdisciplinary Studies – Teacher Preparation Program has 5 concentrations. Two concentrations, referred to as 4+1 concentrations, require completing both a B.S. degree in the College of Arts & Letters as well as graduate coursework in the Darden College of Education & Professional Studies in order to complete licensure requirements. The three special education concentrations complete licensure requirements within the B.S. degree. All 5 concentrations require a multi-disciplinary subject content area, grades of C or higher in all required courses, 2.8 overall, major, content, and professional education grade point averages, state approved scores that meet the prescribed VBOE admission assessment for approved Virginia teacher preparation programs requirement, complete the admission interview process pursuant to Teacher Education Council policy, and admission to the Undergraduate Teacher Education Program. For individual concentration descriptions and requirements, click the links below:

**PEEM- 4+1 Primary Elementary Education Concentration** - There is no licensure with the B.S. degree. Student Teaching and licensure to teach PK-6 are completed at the graduate level through the Darden College of Education & Professional Studies. [Available online](#) for students in the commonwealth of Virginia and the state Washington only.

**ECHL - 4 + 1 Early Childhood Education Concentration** - There is no licensure with the B.S. degree. Student Teaching and licensure to teach PK-3 are completed at the graduate level through the Darden College of Education & Professional Studies. Not available online.

**SECA - B.S with Licensure Special Education: Early Childhood (Birth to 5) and Adapted Curriculum Concentration (K-12)** - This is a B.S. with licensure program. [Available online](#) for students only in the commonwealth of Virginia.

**SPEL - B.S with Licensure Special Education: General Curriculum (K-12) with Highly Qualified Designation in Elementary Education**– This is a B.S. with licensure program. [Available online](#) for students in the commonwealth of Virginia and the state of Washington only.

**SPEN - B.S with Licensure Special Education: General Curriculum (K-12) with Highly Qualified Designation in Elementary Education and Secondary English** - This is a B.S. with licensure program. Not available online.

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### APPROVED PROGRAM COMPLETER

All courses, assessments, and student teaching **MUST** be completed to be considered an approved program completer and the College Verification Form for a Virginia Department of Education license to be signed YES. Choosing to accept a full time position instead of completing all education and/or content courses, all required assessments for licensure, and/or student teaching required for the Old Dominion University state-approved program will result in the college verification form for a Virginia Department of Education license being signed as "NO, you did not complete a state-approved preparation program". If you plan to relocate outside of Virginia, it is highly recommended that you complete the ODU state-approved program (all content and education courses, required assessments, and student teaching) components needed for licensure. The vast majority of states that you will be relocating to will require a *College Verification Form* stating that you have "completed a state-approved preparation program", including student teaching. Experience in public schools or teaching on a provisional license, does not meet the requirement of student teaching as a "state-approved program"

Source: [Professional Education Handbook](#).

## 4 + 1 PRIMARY/ELEMENTARY EDUCATION CONCENTRATION (PEEM)

[PEEM Curriculum Sheet](#)

[PEEM Finish in 4 + 1 Plan](#)

### PEEM Description

The Interdisciplinary Studies - Teacher Preparation Program (IDS-TP) in ODU's College of Arts and Letters provides teacher candidates with a multidisciplinary curriculum reflecting academic content areas and professional education coursework required by the Commonwealth of Virginia's teacher licensure regulations. The program's mission is to prepare future educators as professionals through the provision of general education courses, early field experiences, content specialty courses, and the development of discipline-specific skills and attitudes which reflect a commitment to teaching and learning as well as lifelong professional growth and development. The program aims to promote the success of the university's richly diverse community and the development of students as professional educators, leaders, and critically engaged citizens. Through these efforts, students become innovative and creative educators who make a difference for diverse learners, from birth through adulthood, in schools and communities, both local and global. The IDS-TP program engages students in the community both at the undergraduate and graduate level due to its emphasis on early field experiences. In the Primary/Elementary concentration, teacher candidates will participate in a 30 hour observation and two practicum experiences totaling 110 hours as undergraduates and a 150 hour practicum experience as graduate students prior to student teaching.

The IDS-TP Primary/Elementary Concentration is a 4+1 BS/MS program. The "4" refers to the Bachelor of Science Degree. Teacher candidates first will complete a minimum of 120 undergraduate credit hours and receive a bachelor's degree from the College of Arts and Letters. Students will not be able to teach at the conclusion of the undergraduate portion of the program since it does NOT include licensure, student teaching or the additional assessments required for licensure at the BS level. The "1" refers to the graduate degree or post baccalaureate portion of the program. Upon award of their bachelor's degree, teacher candidates will be able to apply for admission to the 5th-year Master's program offered by the Darden College of Education & Professional Studies. This 31 graduate credit hour program includes student teaching and can be completed in as little as 3 full-time semesters. Students apply for licensure to teach PK-6 at the conclusion of the 5th year portion of the curriculum. If students do not wish to pursue a master's degree along with Licensure, they may elect to complete licensure requirements in the Post Baccalaureate Endorsement program offered by the Darden College of Education & Professional Studies. This non-degree PBE program includes student teaching and can be completed in as little as 2 semesters.

NOTE: Students who complete the post-baccalaureate endorsement program are not eligible to enter the 5th-year accelerated Master's program. Students may be eligible to enter other Master's degree programs provided they meet admission requirements.

Prescribed VBOE admission assessment for approved Virginia teacher preparation programs requirement, a background clearance check, and admission to the undergraduate teacher education program are required for continuance and graduation from the program at the undergraduate level. Passing scores on Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science Assessment, Virginia Communication and Literacy Assessment, Reading for Virginia Educators Assessment, a background clearance check (if expired), first aid/CPR/AED training, child abuse & neglect recognition training, and dyslexia awareness certification are required at the graduate level prior to student teaching.

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### PEEM BACHELOR OF SCIENCE REQUIREMENTS

- Attend an [initial intake session](#);
- Successfully complete the [Clearance Background Check process](#);
- Meet with an [advisor](#) every spring and fall prior to [pre-registration](#);

- Establish a 2.8 or higher gpa overall, in the major, in content area courses, and in professional education courses; with no grades lower than a C;
- Have passing scores for the prescribed Virginia Board of Education admission assessment for approved Virginia teacher preparation programs. For more information read the "[Prescribed Virginia Board of Education Assessment for Admission to an Approved Teacher Education Program](#)" section in this Handbook;
- Complete the [Teacher Education Admission Interview Process](#) pursuant to Teacher Education Council policy;
- Successfully apply to the [Undergraduate Teacher Education Program](#);
- Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for [grade forgiveness](#);
- Complete content area coursework with a 2.8 or better GPA. Content area courses for PEEM include: ENGL 327W; ENGL 350 or 370; ENGL 336 or approved literature course; HIST 345, 346, 348, 350, 351, 355, 361, 362, 363, or 364; HIST 356; ECON 200S; GEOG 250, 300, 350, 412, 451, 454W, or 455; POLS 101S; POLS 311 or 331; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327; & ARTS 305, MUSC 308, or 460;
- Complete professional education coursework with a 2.8 or better GPA. Professional education courses for PEEM include: TLED 301; TLED 430; SPED 313; SPED 406; TLED 468; TLED 432; TLED 435; STEM 433; STEM 434; TLED 478; & TLED 479;
- Complete all coursework with a 2.8 or better overall and major GPA;
- Apply to [5th year graduate program](#) or the [post-baccalaureate endorsement program](#) in the Darden College of Education & Professional Studies;
- Apply for [graduation](#) and register for [commencement](#);
- Complete the [university senior assessment](#);
- Complete the [IDS-TP department senior survey](#).

### **Undergraduate Request to Take Graduate Courses**

Undergraduate students with senior standing wishing to take a graduate teacher education course must complete the [Request of ODU Undergraduate to Take Graduate Course](#) and submit it first to the academic major advisor. Then, once it is signed by the academic major advisor, the form will be submitted to the Academic Department where the graduate course is offered for final approval/denial by the Graduate Program Director and the Department Chair. Undergraduate students must be admitted to the respective undergraduate teacher education program and meet the university's GPA requirement prior to submitting the request.

Undergraduates are limited to six graduate hours per semester AND all graduate course approvals are at the discretion of the program director, graduate program director, and the department chair. Grades earned in graduate level course work will be calculated in the graduate program GPA or the post-baccalaureate GPA.

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### **PEEM MSED 5TH YEAR PROGRAM REQUIREMENTS**

- Hold a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation with a PEEM concentration;
- Be accepted to the 5th year graduate program in the Darden College of Education & Professional Studies;
- Meet with a graduate program advisor;
- Maintain an overall graduate GPA of 3.0 or higher;

- Complete all coursework required by the program earning at least a B in graduate program practicum course;
- Apply for the Teacher Candidate Internship by the designated deadlines: To student teach, the graduate program candidates must have an overall 3.00 graduate GPA with a minimum B grade in your graduate practicum course, retain original score reports of ALL assessments taken. You will need a copy of the “Examinee Score Report” you received when you apply for the Virginia License;
- Take and pass Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science prior to student teaching;
- Take and pass Virginia Communication and Literacy (VCLA) Assessment prior to student teaching;
- Take and pass Reading for Virginia Educators (RVE) Assessment prior to student teaching;
- Work on your Professional Portfolio and read how to create the ODU Professional Portfolio. This will be submitted during your teacher candidate internship;
- Prepare to take the Comprehensive Examination for your specific program;
- Complete the Child Abuse and Neglect Recognition training online, if you did not complete it in SPED 313 at Old Dominion University;
- Complete the Dyslexia Awareness training;
- Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
- Candidates must comply with the most current requirements approved by the Virginia Board of Education. If content area requirements are updated or changed, the student will be required to comply with those updates or changes in order to complete the state-approved teacher education program at Old Dominion University;
- During your internship semester: complete the Graduate Assessment; earn a passing grade on the Teacher Candidate Internship; have a minimum 3.00 graduate GPA; take and pass the Comprehensive Examination;
- Apply for graduation;
- Register for commencement;
- Apply for a Virginia License.

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#### PEEM POST-BACCALAUREATE ENDORSEMENT PROGRAM REQUIREMENTS

Students who do not wish to complete licensure requirements while earning a master’s degree can choose this PBE program to complete licensure requirements.

- Hold a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation with a PEEM concentration;
- Be accepted to the PBE program in the Darden College of Education & Professional Studies;
- Meet with a graduate program advisor;
- Maintain an overall graduate GPA of 3.0 or higher;
- Complete all coursework required by the program earning at least a B in graduate program practicum course;
- Apply for the Teacher Candidate Internship by the designated deadlines: To student teach, PBE candidates must be in good academic standing with a minimum B grade in your graduate practicum course. Retain original score reports of ALL assessments taken: you will need a copy of the “Examinee Score Report” you received when you apply for the Virginia License;

- Take and pass Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science prior to student teaching;
- Take and pass Virginia Communication and Literacy Assessment prior to student teaching;
- Take and pass Reading for Virginia Educators (RVE) Assessment prior to student teaching;
- Work on your Professional Portfolio and read how to create the ODU Professional Portfolio. This will be submitted during your teacher candidate internship;
- Complete the Child Abuse and Neglect Recognition training online, if you did not complete SPED 313 at Old Dominion University;
- Complete Dyslexia Awareness training;
- Meet the state of Virginia requirement for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
- Apply for the Teacher Candidate Internship by the designated deadlines: To student teach, PBE candidates must be in good academic standing with a minimum B grade in your graduate practicum course. Retain original score reports of ALL assessments taken: you will need a copy of the "Examinee Score Report" you received when you apply for the Virginia License;
- Candidates must comply with the most current requirements approved by the Virginia Board of Education. If content area requirements are updated or changed, the student will be required to comply with those updates or changes in order to complete the state-approved teacher education program at Old Dominion University;
- Earn a passing grade on the Teacher Candidate Internship;
- Apply for a Virginia License.

#### **Acknowledgement for those who choose the Post-baccalaureate route to licensure-**

Students who complete a baccalaureate degree and enroll in a post-baccalaureate endorsement program, are not eligible to enter the MSED Elementary Education Fifth Year Program at Old Dominion University once the student teaching component of the post-baccalaureate endorsement program is completed and become eligible to earn the Virginia teaching license. However, a student may be eligible to enter other master's degree programs available at Old Dominion University, provided the admission requirements are met at such time when applying to the specific graduate program or when submitting a request to change to another graduate program.

Source: [Professional Education Handbook](#).

#### **4 + 1 EARLY CHILDHOOD EDUCATION CONCENTRATION (ECHL)**

[ECHL Curriculum Sheet](#)

[ECHL Finish in 4 + 1 Plan](#)

#### **ECHL Description**

IDS-TP ECHL is the undergraduate portion of a 4+1 BS/MS program offered by the College of Arts and Letters in partnership with the Darden College of Education & Professional Studies that offers initial licensure to teach Pk-3 at the graduate level. This IDS-TP concentration is designed for teacher candidates who wish to work with young children in a variety of learning environments from birth through grade 3, focusing on preschool through third grade.

The IDS-TP ECHL concentration:

- Focuses on contemporary images of the child that reflects the multiplicities of children and childhoods so that they are positioned as rich, competent, and complex individuals.

- Offers coursework that attends to socially-just educative practices that encourage responsive approaches to teaching and learning that meet the needs of young children from diverse linguistic and cultural backgrounds.
- Teaches students to design curriculum in early language and literacy, experiential science and mathematics, and creative approaches to the arts and social studies which recognize the many modalities by which children learn, express, and communicate.

The IDS-TP ECHL concentration includes:

- Coursework that features frequent and meaningful field experiences which are viewed as central to learning to work with young children and families.
- Field placements that will begin in infant and toddler settings and build towards primary grades.
- Field placements that will take place at ODU's Children's Learning and Research Centers, various community settings, and in public schools.
- Field placements within coursework that are designed in a Teacher-Learning Community Model which emphasizes collaboration between students, university faculty, and supervising teachers.
- Student teaching at the graduate level in a residency model, Monday through Thursday, August through June, with graduate coursework on Fridays while engaged in this student teaching residency.

The IDS-TP ECHL concentration offers:

Numerous future career opportunities since early childhood care and education is a growing and valued component of Virginia's educational landscape. The demand for highly-trained early childhood educators is steadily increasing across the state and nation due to the increased recognition of the important role of the early childhood years for children's later development and learning.

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## ECHL BACHELOR OF SCIENCE REQUIREMENTS

- Attend an [initial intake session](#);
- Successfully complete the [Clearance Background Check process](#);
- Meet with an [advisor](#) every spring and fall prior to [pre-registration](#);
- Establish a 2.8 or higher gpa overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
- [Passing scores](#) for the prescribed Virginia Board of Education admission assessment for approved Virginia teacher preparation programs;
- Complete the [Teacher Education Admission Interview Process](#) pursuant to Teacher Education Council policy;
- Successfully apply to the [Undergraduate Teacher Education Program](#);
- Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for [grade forgiveness](#);
- Complete content area coursework with a 2.8 or better GPA. Content area courses for ECHL include: ENGL 327W; ENGL 350; ENGL 370; HIST 302; HIST 356; ECON 200S; GEOG 300; POLS 101S; POLS 311 or 331; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327; ARTS 305; & MUSC 308;
- Complete professional education coursework with a 2.8 or better GPA. Professional education courses for ECHL include: TLED 430; SPED 313; SPED 406; TLED 468; TLED 474; TLED 408; TLED 490; SPED 402; SPED 411; TLED 492; TLED 483; & TLED 493;
- Complete all coursework with a 2.8 or better overall and major GPA;

- Apply for the [Teacher Candidate Internship](#)- to student teach in the fall your internship application should be submitted before February 1;
- Apply to [5th year graduate program](#) in the Darden College of Education & Professional Studies by March 1;
- Take and pass each subtest of Praxis 5001 [Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science](#) (Subtests 5002, 5003, 5004, & 5005) prior to student teaching;
- Take and pass Virginia Communication & Literacy Assessment [VCLA](#) prior to student teaching;
- Take and pass Reading for Virginia Educators [RVE](#) prior to student teaching;
- Complete dyslexia awareness training;
- Complete the [Child Abuse and Neglect Recognition training](#) online, if you did not complete SPED 313 at Old Dominion;
- Complete the [Dyslexia Awareness](#) training;
- Meet the [Virginia Department of Education Licensure requirement](#) for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
- Apply for [graduation](#) and register for [commencement](#);
- Complete the [university senior assessment](#);
- Complete the [IDS-TP department senior survey](#);

### **Undergraduate Request to Take Graduate Courses**

Undergraduate students with senior standing wishing to take a graduate teacher education course must complete the: [Request of ODU Undergraduate to Take Graduate Course](#) and submit it first to the academic major advisor. Then, once it is signed by the academic major advisor, the form will be submitted to the Academic Department where the graduate course is offered for final approval/denial by the Graduate Program Director and the Department Chair. Undergraduate students must be admitted to the respective undergraduate teacher education program and meet the university's GPA requirement prior to submitting the request.

Undergraduates are limited to six graduate hours per semester AND all graduate course approvals are at the discretion of the program director, graduate program director, and department chair. Grades earned in graduate level course work will be calculated in the graduate program GPA or the post-baccalaureate GPA.

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### **ECHL MSED 5TH YEAR PROGRAM REQUIREMENTS**

- Hold a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation with a ECHL concentration;
- Be accepted to the 5th year graduate program in the Darden College of Education & Professional Studies;
- Meet with a graduate program advisor;
- Maintain an overall graduate GPA of 3.0 or higher;
- Work on your Professional Portfolio and read how to create the ODU Professional Portfolio;
- Complete the Graduate Assessment; Earn a passing grade on the Teacher Candidate Internship; Have a minimum 3.00 graduate GPA; Take and pass the Comprehensive Examination;
- Apply for graduation;
- Register for commencement;

- Apply for a Virginia License.

## B.S WITH LICENSURE SPECIAL EDUCATION: EARLY CHILDHOOD (BIRTH TO 5) AND ADAPTED CURRICULUM CONCENTRATION (K-12)

[SECA Curriculum Sheet](#)

[SECA Finish in 4 Plan](#)

### **SECA Description**

Early Childhood Special Education:

- Teacher candidates licensed to teach Early Childhood Special Education (birth to 5)
- Will be able to work with children with all disabilities from birth to age 5.
- Will be able to conduct home visits with families and children to extend the benefits of classroom intervention into the home setting.
- Will often serve as an “inclusion teacher” for children with special needs in grades K-3 in the mornings or afternoons.
- Will work in programs that may be half day (teachers often get 2 half day programs) or work in a full day program.
- Will work with a class that is considered full with 8 children with special needs and often with a para-professional.
- Will work with young children, and because they are young, the progress may be substantial and lasting.
- Will be able to work in infant intervention programs, school systems, as a life skills specialist in hospitals, and assessment centers.
- May work in a program that uses “reverse inclusion” and have children without disabilities included.

Special Education Adapted Curriculum:

Teacher Candidates licensed to teach Special Education Adapted Curriculum (K-12)

- Will be able to work with children with severe disabilities from K – 12.
- Will work in a class that is considered full with 4 children with severe disabilities per adult or up to 8 children with severe disabilities if a para-professional also is assigned to the class.
- Will be able to work in school systems, hospital settings, residential settings, and prevocational or vocational programs.
- Will potentially teach in a self-contained classroom or as a co-teacher in an inclusion setting.
- Will potentially teach students with severe intellectual disabilities and severe physical impairments, as well as those with disabilities such as traumatic brain injury, severe autism, deaf/blindness, and multiple disabilities.

Both Early Childhood Special Education and Special Education Adapted Curriculum:

In addition to the points addressed above, Teacher Candidates licensed to teach Early

Childhood Special Education (Birth – 5) and the Adapted Curriculum (K-12)

- Will be able to work with parents and extended family members of children with special needs.
- Will work closely with other support professionals (e.g. speech-language pathologists, occupational therapists, physical therapists, vision specialists, hearing specialists, assistive technology specialists, and behavioral specialists) as a team member.

- Will provide highly individualized instruction and assessments designed to support the child's continued developmental progress.
- Will participate in early field experiences/practica in both early childhood special education (infants and preschoolers) and the adapted curriculum (K-12) and student teaching.
- Will receive two licenses to teach at the same time.
- Will help meet the critical need for well-trained Early Childhood Special Education and Special Education Adapted Curriculum teachers locally, statewide, and on the national level.

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## SECA REQUIREMENTS

- Attend an [initial intake session](#);
- Successfully complete the [Clearance Background Check process](#);
- Meet with an [advisor](#) every spring and fall prior to [pre-registration](#);
- Establish a 2.8 or higher gpa overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
- [Passing scores](#) for the prescribed Virginia Board of Education admission assessment for approved Virginia teacher preparation programs. For more information read the "Prescribed Virginia Board of Education Assessment for Admission to an Approved Teacher Education Program" section in this Handbook;
- Complete the [Teacher Education Admission Interview Process](#) pursuant to Teacher Education Council policy;
- Successfully apply to the [Undergraduate Teacher Education Program](#);
- Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for [grade forgiveness](#);
- Complete content area coursework with a 2.8 or better GPA. Content area courses for SECA include: ENGL 327W; ENGL 370; HIST 100 or 302; HIST 356; ECON 200S; POLS 101S; MATH 335; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327; & ARTS 305 or MUSC 308 or MUSC 460;
- Complete professional education coursework with a 2.8 or better GPA. Professional education courses for SECA include: SPED 440; SPED 313; SPED 400; TLED 468; SPED 404; SPED 411; SPED 467; SPED 469; SPED 460; SPED 441; SPED 461; SPED 428; & SPED 483;
- Complete all coursework with a 2.8 or better overall and major GPA;
- Take and pass each subtest of Praxis 5001 [Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science](#) (Subtests 5002, 5003, 5004, & 5005);
- Take and pass Virginia Communication & Literacy Assessment [VCLA](#);
- Take and pass [Special Education Exit Examination](#);
- Complete the [Child Abuse and Neglect Recognition training](#) online, if you did not complete SPED 313 at Old Dominion;
- Complete the [Dyslexia Awareness](#) training
- Meet the [Virginia Department of Education Licensure requirement](#) for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
- Register for SPED 486 & apply for the [Teacher Candidate Internship](#);
- Apply for [graduation](#) and register for [commencement](#);
- Complete the [university senior assessment](#);
- Complete the [IDS-TP department senior survey](#);
- Earn a passing grade in SPED 486;

- Apply for a [Virginia License](#).

## B.S WITH LICENSURE SPECIAL EDUCATION: GENERAL CURRICULUM (K-12) WITH HIGHLY QUALIFIED DESIGNATION IN ELEMENTARY EDUCATION

[SPEL Curriculum Sheet](#)

[SPEL Finish in 4 Plan](#)

### **SPEL Description**

In order to meet the Commonwealth of Virginia's need for well-trained and well-qualified special education teachers, ODU's College of Arts and Letters' Interdisciplinary Studies Program offers a Bachelor of Science degree with endorsement in special education general curriculum, K-12. Teacher candidates in this special education concentration also will be highly qualified in the elementary content area. This concentration is designed to prepare professionals who are able to develop and implement appropriate educational programs for students who manifest mild disabilities. The concentration combines coursework, supervised practica, and student teaching internships to facilitate the integration of theory and practice in the development of innovative interventions applicable for individuals with special needs from kindergarten through adulthood in both public and private facilities. The concentration is committed to a philosophy of serving as a catalyst to promote awareness, understanding, and acceptance of individuals with disabilities. The course work focuses on the improvement of the quality and scope of educational and related services available to individuals with disabilities from infancy to adulthood. Teacher candidates are prepared to work effectively with children, adolescents, and adults who require special educational services. Classroom instruction is supplemented by field experiences with children, adolescents, and adults in a variety of settings.

Typically, a teacher with this license would be the special education co-teacher or support instructor for the general education teacher. In the majority of schools, these teachers would be working with special education students in an inclusion setting rather than teaching a self-contained classroom with students with mild disabilities. In a few schools, teachers may be assigned to teach an entire elementary education class with all Special Education students. However, most school systems are following the inclusion model described above. Special Education teachers with the K-12 general curriculum license will not be able to teach an elementary general education classroom even though they will be highly qualified in this content.

In addition to passing meeting the prescribed VBOE admission assessment for approved Virginia teacher preparation programs and being admitted to the undergraduate teacher education program, teacher candidates must pass Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science Assessment, Virginia Communication and Literacy Assessment, Reading for Virginia Educators Assessment, Special Education Departmental Exam, a background clearance check, child abuse training, dyslexia awareness training, and be certified in First Aid/CPR prior to student teaching.

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### **SPEL REQUIREMENTS**

- Attend an [initial intake session](#);
- Successfully complete the [Clearance Background Check process](#);
- Meet with an [advisor](#) every spring and fall prior to [pre-registration](#);
- Establish a 2.8 or higher gpa overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
- [Passing scores](#) for the prescribed Virginia Board of Education admission assessment for approved Virginia teacher prep
- Complete the [Teacher Education Admission Interview Process](#) pursuant to Teacher Education Council policy;
- Successfully apply to the [Undergraduate Teacher Education Program](#);

- Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for [grade forgiveness](#);
- Complete content area coursework with a 2.8 or better GPA. Content area courses for SPEL include: ENGL 327W; ENGL 350 or 370; ENGL 336 or approved literature; HIST 100H, 101H, 102H, 103H, or 105H; HIST 356; ECON 200S; POLS 101S; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; PE ELE+; HPE 327; & ARTS 305 or MUSC 308 or MUSC 460;
- Complete professional education coursework with a 2.8 or better GPA. Professional education courses for SPEL include: TLED 430; SPED 313; SPED 400; TLED 468; TLED 408; SPED 402; SPED 411; SPED 417; SPED 415; SPED 403; & SPED 483;
- Complete all coursework with a 2.8 or better overall and major GPA;
- Take and pass each subtest of Praxis 5001 [Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science](#) (Subtests 5002, 5003, 5004, & 5005);
- Take and pass Virginia Communication & Literacy Assessment [VCLA](#);
- Take and pass Reading for Virginia Educators [RVE](#);
- Take and pass [Special Education Exit Examination](#);
- Complete the [Child Abuse and Neglect Recognition training](#) online, if you did not complete SPED 313 at Old Dominion;
- Complete the [Dyslexia Awareness](#) training
- Meet the [Virginia Department of Education Licensure requirement](#) for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
- Register for SPED 486 & apply for the [Teacher Candidate Internship](#);
- Apply for [graduation](#) and register for [commencement](#);
- Complete the [university senior assessment](#);
- Complete the [IDS-TP department senior survey](#);
- Earn a passing grade in SPED 486;
- Apply for a [Virginia License](#).

**B.S WITH LICENSURE SPECIAL EDUCATION: GENERAL CURRICULUM (K-12) WITH HIGHLY QUALIFIED DESIGNATION IN ELEMENTARY EDUCATION AND SECONDARY ENGLISH**

[SPEN Curriculum Sheet](#)

[SPEN Finish in 4 Plan](#)

**SPEN Description**

In order to meet the Commonwealth of Virginia's need for well-trained and well-qualified special education teachers, ODU's College of Arts and Letters' Interdisciplinary Studies Program offers a Bachelor of Science degree with endorsement in special education general curriculum, K-12. Teacher candidates in this special education concentration also will be highly qualified in the secondary English content area. This concentration is designed to prepare professionals who are able to develop and implement appropriate educational programs for students who manifest mild disabilities. The concentration combines coursework, supervised practica, and student teaching internships to facilitate the integration of theory and practice in the development of innovative interventions applicable for individuals with special needs from kindergarten through adult in both public and private facilities. The concentration is committed to a philosophy of serving as a catalyst to promote awareness, understanding, and acceptance of individuals with disabilities. The course work focuses on the improvement of the quality and scope of educational and related services available to individuals with disabilities from infancy to adulthood. Teacher candidates are prepared to work effectively with children, adolescents, and adults who require special educational

services. Classroom instruction is supplemented by field experiences with children, adolescents, and adults in a variety of settings.

Typically, a teacher with this license will be the special education co-teacher or support instructor for the general education teacher. In the majority of schools, these teachers would be working with special education students in an inclusion setting rather than teaching a self-contained classroom with students with mild disabilities. In a few schools, teachers may be assigned to teach an entire secondary English class with all Special Education students. Additionally, in a few secondary schools the teacher may be assigned to teach a resource class with all special education students needing additional support in secondary English. However, most school systems are following the inclusion model described above. Special Education teachers with the K-12 general curriculum license are not able to teach a secondary English general education classroom even though they will be highly qualified in this content. Teacher candidates may wish to seek a separate endorsement in Secondary English if they want to teach secondary English in a general education classroom.

In addition to passing prescribed VBOE admission assessment for approved Virginia teacher preparation programs and being admitted to the undergraduate teacher education program, teacher candidates must pass the Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science Assessment, Virginia Communication and Literacy Assessment, Reading for Virginia Educators Assessment, Special Education Departmental Exam, a background clearance check, child abuse training, and be certified in First Aid/CPR prior to student teaching. Candidates who wish to seek a separate endorsement in Secondary English will also be required to take the English Language Arts: Content Knowledge assessment.

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## SPEN REQUIREMENTS

- Attend an [initial intake session](#);
- Successfully complete the [Clearance Background Check process](#);
- Meet with an [advisor](#) every spring and fall prior to [pre-registration](#);
- Establish a 2.8 or higher gpa overall, in the major, in content area courses, and in professional education courses, with no grades lower than a C;
- Passing scores for the prescribed Virginia Board of Education admission assessment for approved Virginia teacher preparation programs.
- Complete the [Teacher Education Admission Interview Process](#) pursuant to Teacher Education Council policy;
- Successfully apply to the [Undergraduate Teacher Education Program](#);
- Complete all required coursework with a C or better. Grades of C- and lower must be repeated. ODU allows five courses to be repeated for [grade forgiveness](#);
- Complete content area coursework with a 2.8 or better GPA. Content area courses for SPEN include: ENGL 301 or 302; ENGL 327W; ENGL 336, 463 or 465; ENGL 345 or 346; ENGL 350; ENGL 370; ENGL 406; ENGL 455; HIST 100H, 101H, 102H, 103H, or 105H; HIST 356; ECON 200S; POLS 101S; MATH 335; MATH 302; STAT 130M; OEAS 110N, 210, 302, 402, or 426; & HPE 327;
- Complete professional education coursework with a 2.8 or better GPA. Professional education courses for SPEN include: TLED 430; SPED 313; SPED 400; TLED 468; TLED 408; SPED 402; SPED 411; SPED 417; SPED 415; SPED 403; & SPED 483;
- Complete all coursework with a 2.8 or better overall and major GPA;
- Take and pass each subtest of Praxis 5001 [Elementary Education: Multiple Subjects: Reading and Language Arts, Mathematics, Social Studies, & Science](#) (Subtests 5002, 5003, 5004, & 5005);
- Take and pass Praxis 5038 [English Language, Literature, and Composition: Content Knowledge](#) (if seeking a separate endorsement in Secondary English);

- Take and pass [VCLA](#);
- Take and pass [RVE](#);
- Take and pass [Special Education Exit Examination](#);
- Complete the [Child Abuse and Neglect Recognition training](#) online, if you did not complete SPED 313 at Old Dominion;
- Complete the [Dyslexia Awareness](#) training
- Meet the [Virginia Department of Education Licensure requirement](#) for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;
- Register for SPED 486 & apply for the [Teacher Candidate Internship](#);
- Apply for [graduation](#) and register for [commencement](#);
- Complete the [university senior assessment](#);
- Complete the [IDS-TP department senior survey](#);
- Earn a passing grade in SPED 486;
- Apply for a [Virginia License](#).

## REQUIRED ASSESSMENTS

### VBOE INITIAL ASSESSMENT FOR ADMISSION TO A STATE APPROVED TEACHER EDUCATION PROGRAM

#### What is the VBOE Initial Assessment Requirement?

It is a battery of tests that measure various academic achievements and proficiencies in reading, writing, and mathematics. The approved scores are as follows:

Option 1: PRAXIS I taken prior to December 31, 2014: 532 composite score; or approved substitute score: 178 math and VCLA 470 composite.

Option 2: PRAXIS CORE taken after December 31, 2014: Reading 156, Writing 162, and Math 150; or approved substitute score: 150 math and VCLA 470 composite.

Option 3: SAT approved substitute test scores:

SAT taken prior to April 1, 1995: 1000 with at least 450 verbal and 510 math; or 510 math & VCLA 470 composite; or

SAT taken after April 1, 1995 & before March 1, 2016: 1100 with at least 530 verbal and 530 math; or 530 math & VCLA 470 composite; or

SAT taken after March 1, 2016: 1170 with at least 580 on evidence-based reading and writing and 560 math; or 560 math & VCLA 470 composite.

Option 4: ACT approved substitute test scores

ACT taken prior to April 1, 1995: 21 composite with at least 37 English plus reading and 21 math; or 21 math & VCLA 470 composite; or

ACT taken after April 1, 1995: 24 composite with at least 46 English plus reading and writing and 22 math; or 22 math & VCLA 470 composite.

*Note: ACT scores taken prior to 1989 are not valid.*

#### Who must meet the VBOE Initial Assessment Requirement?

All teacher candidates seeking the initial Virginia license in an approved teacher education program.

#### When must I meet the VBOE Initial Assessment Requirement?

Because it is not possible to successfully complete the Bachelor of Science in Interdisciplinary Studies with a Teacher Preparation concentration without meeting the VBOE Entry Assessment requirement, we strongly recommend that you meet the requirement before completing your 60th credit hour or, if starting the program with more than 60 credit hours, before completing your 2nd semester in the program.

Teacher candidates who have not already met the VBOE Entry Assessment requirement should do so while in the following courses:

- ECHL candidates- TLED 474 (recommended)
- PEEM candidates- TLED 301 (required)
- SECA, SPEL, & SPEN candidates- SPED 400 (recommended)
- Teacher candidates who transfer courses equivalent to TLED 474, TLED 301, and/or SPED 400 are responsible for taking and passing the tests as soon as possible.

#### What is the best way to meet the VBOE Initial Assessment Requirement?

The most efficient and cost-effective way for IDS-TP teacher candidates to meet the VBOE entry assessments by passing the PRAXIS CORE Math subtest (5732) with a score of 150 or higher for the math assessment and passing the VCLA with a composite score of 470 or higher for the reading and writing assessments.

How can I prepare for the VBOE Initial Assessment Requirement?

**Praxis Core Math subtest preparation materials:**

[Northstar Praxis Core Tutorials](#)

[Academic Skills for Educators: Mathematics](#)

[Math Core Made Easy](#)

[Khan Academy Instructional Support Videos](#)

**VCLA preparation materials:**

[Northstar Praxis Core Tutorials](#)

[Academic Skills for Educators: Reading](#)

[Academic Skills for Educators: Writing](#)

Pearson Education [preparation materials](#)

[VCLA Practice Tests](#)

Where do I take the Praxis Core Math subtest and the VCLA?

[Test Centers](#)

How do I sign up for the Praxis Core math subtest?

- [Registration, dates, times, and fees](#)
- Register for Mathematics 5732
- [Fee waivers](#) are available for qualifying candidates
- [Special Accommodations](#)

What scores do I need to pass Praxis Core Math subtest?

Mathematics (5732) 150

What if I don't reach the required score?

You may retake it as many times as you'd like, but only once every 21 consecutive days.

How do I sign up for the VCLA?

- Registration, dates, times, and fees
- Special Accommodations
- To take both subtests at the same time, select TEST CODE VC 099.

What scores are needed to pass the VCLA?

- Reading (VC091) = 235
- Writing (VC092) = 235
- OR Composite score = 470

Individuals may meet the VCLA requirement by achieving the score established by the Board of Education on each of the two tests - Writing and Reading - OR, by achieving the established composite score on the two tests. A minimum score on each test is not required provided the composite score is achieved.

What if I do not reach a composite score of 470 on the VCLA?

You may retake any subtest as many times as necessary, but only once every 30 consecutive days.

## ELEMENTARY EDUCATION: MULTIPLE SUBJECTS: READING & LANGUAGE ARTS, MATHEMATICS, SOCIAL STUDIES, & SCIENCE (FORMERLY PRAXIS II)

### What are the Praxis Subject Assessments?

Praxis subject assessments (formally known as Praxis II tests) measure knowledge of specific subjects that Virginia K-12 educators will teach. All IDS-TP candidates take the Elementary Education: Multiple Subjects: Reading & Language Arts, Social Studies, & Science.

Praxis 5001: [Elementary Education Multiple Subjects information](#)

### Who must take Elementary Education Multiple Subjects?

All teacher candidates must take and pass each subtest before student teaching.

### When must I take Elementary Education Multiple Subjects?

- ECHL candidates must take and pass each subtest while taking TLED 483.
- PEEM candidates must take and pass each subtest while taking TLED 583 in the graduate program.
- SECA, SPEL & SPEN candidates must take and pass each subtest while taking SPED 483.

### How can I prepare for the Elementary Education Multiple Subjects?

- All IDS-TP candidates are best prepared after taking the majority of their Content Area coursework.
- Praxis 5001: [Elementary Education Multiple Subjects Study Companion](#)

### Where do I take Elementary Education Multiple Subjects?

[Test Centers](#)

### How do I sign up for Elementary Education Multiple Subjects?

- [Registration, dates, times, and fees](#)
- [Fee waivers](#) are available for qualifying candidates.
- [Special Accommodations](#)
- To take all four subtests in one sitting, select TEST CODE: 5001

### What scores are needed to pass Elementary Education Multiple Subjects\*?

A passing score for each subtest is required:

- Reading and Language Arts (5002) = 157
- Mathematics (5003) = 157
- Social Studies (5004) = 155
- Science (5005) = 159

### What if I do not pass each subtest of Elementary Education Multiple Subjects?

You only need to retake the subtest you have not passed.

### How many times can I take each subtest of Elementary Education Multiple Subjects?

You may retake any subtest as many times as necessary, but only once every 21 consecutive days.

*\*Teacher Candidates who took Praxis II prior to July 15, 2015, please check scores [here](#).*

## VIRGINIA COMMUNICATION AND LITERACY ASSESSMENT (VCLA)

### What is the VCLA?

The Virginia Communication and Literacy Assessment became effective January 1, 2006 for initial licensure. On March 22, 2006, the Board of Education approved passing scores for the Virginia Communication and Literacy Assessment (VCLA). The passing scores for the VCLA became a requirement as of July 1, 2006.

[VCLA Information](#)

### Who must take the VCLA?

The combination of the VCLA with an approved mathematics assessment is a common way for teacher candidates to meet the VBOE Entry Assessments requirement, however all teacher candidates must take and pass the VCLA before student teaching.

### When must I take the VCLA?

If you did not take the VCLA as part of your VBOE Entry Assessments requirement:

- ECHL candidates must take and pass the VCLA while taking TLED 483.
- PEEM candidates must take and pass the VCLA while taking TLED 583 in the graduate program.
- SECA, SPEL & SPEN candidates must take and pass the VCLA while taking SPED 483.

### How can I prepare for the VCLA?

- [Preparation materials](#) are available through Pearson Education.
- [VCLA Practice Tests](#)

### Where do I take the VCLA?

- [Test Centers](#)

### How do I sign up for the VCLA?

- [Registration, dates, times, and fees](#)
- [Special Accommodations](#)
- To take both subtests at the same time, select TEST CODE VC 099.

### What scores are needed to pass the VCLA?

- Reading (VC091) = 235
- Writing (VC092) = 235
- OR Composite score = 470

Individuals may meet the VCLA requirement by achieving the score established by the Board of Education on each of the two tests - Writing and Reading - OR, by achieving the established composite score on the two tests. A minimum score on each test is not required provided the composite score is achieved.

### What if I do not reach a composite score of 470 on the VCLA?

You may retake any subtest as many times as necessary, but only once every 30 consecutive days.

## READING FOR VIRGINIA EDUCATORS (RVE)

### What is the RVE?

Effective July 1, 2011, the Virginia Department of Education implemented the required reading assessments prescribed by the Virginia Board of Education for individuals seeking initial Virginia license with the following endorsements: Early/Primary Education preK-3, Elementary Education preK-6, Special Education- General Curriculum, Special Education-Hearing Impairments, Special Education- Visual Impairments, and Reading Specialist.

#### [RVE Information](#)

### Who must take the RVE?

- ECHL, PEEM, SPEL, & SPEN candidates must take and pass the RVE before student teaching.
- SECA candidates are not required to take the RVE.

### When must I take the RVE?

- ECHL candidates must take and pass the RVE while taking TLED 483.
- PEEM candidates must take and pass the RVE while taking TLED 583 in the graduate program.
- SPEL & SPEN candidates must take and pass the RVE while taking SPED 483.

### How can I prepare for the RVE?

- PEEM candidates are best prepared for the RVE after taking graduate course READ 680.
- ECHL, SPEL, & SPEN candidates are best prepared for the RVE after taking TLED 468 & 408.
- Reading for Virginia Educators: Early Childhood, Elementary, and Special Education Teachers [Study Companion](#)
- [RVE Practice Tests](#)

### Where do I take the RVE?

#### [Test Centers](#)

### How do I sign up for the RVE?

- [Registration, dates, times, and fees](#)
- [Fee waivers](#) are available for qualifying candidates.
- [Special Accommodations](#)
- Select TEST CODE 5306

### What score is needed to pass the RVE?

RVE (5306) = 157

### What if I do not pass the RVE?

You may retake the RVE as many times as necessary, but only once every 21 consecutive days.

## CHILD ABUSE AND NEGLECT RECOGNITION CERTIFICATION

### What is Child Abuse and Neglect Recognition Certification?

The Virginia Department of Education requires all initially licensed teachers, school counselors, administrators, and other school personnel receive training on child abuse recognition and intervention. [Child Abuse and Neglect Recognition and Intervention Training Curriculum Guidelines](#) were developed by the Virginia Board of Education and the Department of Social Services and amended by the General Assembly, January 30, 2004.

### Who must earn Child Abuse and Neglect Recognition Certification?

Individuals seeking an initial license and license renewal must complete training in child abuse recognition and intervention in accordance with curriculum guidelines approved by the Virginia Board of Education.

### When will I do my Child Abuse and Neglect Recognition Training?

- This training is completed and verified through specific professional education courses in Old Dominion University's approved teacher education programs. All IDS-TP concentrations receive this training while taking SPED 313\*.
- \*Students admitted in an approved teacher preparation program and who transfer a course or courses that meet the SPED 313 requirement must provide documentation that they have met the recognition of child abuse and neglect standards.
- To complete the online training on Child Abuse and Neglect: Recognizing, Reporting, and Responding for Educators, [Click here](#).
- Once you have completed the online training, there will be an online test and certification providing documentation that you have met the Virginia Department of Education mandated requirement. Save a copy for yourself and submit a copy to the Virginia Department of Education, your local hiring school division, or The Office of Clinical Experiences, when applying for licensure.
- Child Abuse and Neglect Recognition Certification is required for Student Teaching and Licensure.
  - ECHL candidates must be certified to pass TLED 483.
  - PEEM candidates must be certified to pass TLED 583 in the graduate program.
  - SECA, SPEL & SPEN candidates must be certified to pass SPED 483.

## DYSLEXIA AWARENESS CERTIFICATION

### What is Dyslexia Awareness Certification?

Certification of awareness training regarding indicators, evidence-based intervention, and accommodations of dyslexia.

### Who must complete Dyslexia Awareness Certification?

Effective July 1, 2017, every person seeking initial licensure or renewal of a license shall complete awareness training, provided by the Virginia Department of Education, on the indicators of dyslexia, as that term is defined by the board pursuant to regulations, and the evidence-based interventions and accommodations for dyslexia.

### When will I complete Dyslexia Awareness training?

NEW [Dyslexia Awareness Training Module](#) - This module is accessible from PCs and Mac computers. Viewing on an iPad or smartphone requires the download of the free "mobile player." Users should complete the module in one session and have access to a printer. Save a copy for yourself and submit a

copy to the Virginia Department of Education, your local hiring school division, or the ODU [Clinical Experiences Office](#), when applying for licensure.

When must I be certified in Dyslexia Awareness?

- Dyslexia Awareness Certification is required for Student Teaching and Licensure.
  - ECHL candidates must be certified to pass TLED 483.
  - PEEM candidates must be certified to pass TLED 583 in the graduate program.
  - SECA, SPEL & SPEN candidates must be certified to pass SPED 483.

## FIRST AID/CPR/AED CERTIFICATION

What is First Aid/CPR/AED Certification?

Effective September 1, 2017, certification or training in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators that is required of every person seeking initial licensure or renewal of a license as a teacher shall include hands-on practice of the skills necessary to perform cardiopulmonary resuscitation.

The certification or training program shall be based on the current national evidenced-based emergency cardiovascular care guidelines for cardiopulmonary resuscitation and the use of an automated external defibrillator.

FMI, go to the Virginia Department of Education announcement: [Emergency First Aid, CPR & AED Certification or Training](#)

Who must have First Aid/CPR/AED Certification?

- All candidates enrolled in a state-approved teacher education program must meet the [Virginia Department of Education Licensure requirement](#) for certification in emergency first aid, cardiopulmonary resuscitation, and the use of automated external defibrillators;

When must I be certified in First Aid/CPR/AED?

- First Aid/CPR/AED Certification is required for Student Teaching and Licensure.
  - ECHL candidates must be certified to pass TLED 483.
  - PEEM candidates must be certified to pass TLED 583 in the graduate program.
  - SECA, SPEL & SPEN candidates must be certified to pass SPED 483.

Save a copy for yourself and submit a copy to the Virginia Department of Education, your local hiring school division, or the ODU [Clinical Experiences Office](#), when applying for licensure.

How do I sign up for First Aid/CPR/AED training?

- The training consists of two parts:
  - The Online Course and
  - The Hands-on Skills training

For assistance, you may contact The Office of Clinical Experiences at 757-683-3348.

Persons with a disability whose disability prevents them from completing the certification or training may submit a request for a waiver for this new requirement: [Request for Waiver Form](#)

## GRADUATION & COMMENCEMENT

- Every IDS-TP major, regardless of concentration and upon successfully completing all program requirements, will graduate with a Bachelor of Science degree in Interdisciplinary Studies – Teacher Preparation from the College of Arts & Letters.
- IDS-TP majors are responsible for [applying to graduate](#) before the deadline.
- IDS-TP majors are responsible for [registering to participate](#) in the commencement ceremony before the deadline. If participating in the commencement ceremony, your hood will be yellow.
- IDS-TP majors are responsible for completing the [university senior assessment](#).
- IDS-TP majors are requested to complete the [department exit survey](#).
- Diplomas are not distributed during the commencement ceremony. Diplomas are mailed to your permanent address on record approximately 6 weeks after the graduation date. Only the degree, Bachelor of Science, is printed on the diploma: the major, Interdisciplinary Studies – Teacher Preparation is not printed on the diploma, but will be on the transcript.

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### SECA, SPEL, AND SPEN CONCENTRATION CANDIDATES

**All Special Education candidates are responsible for [requesting an official final transcript](#) and [applying for a Virginia license](#).**

- Special Education Concentrations Graduation Checklist for May available [here](#).
- Special Education Concentrations Graduation Checklist for December available [here](#).

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### ECHL CONCENTRATION CANDIDATES

**To complete licensure requirements, ECHL candidates are responsible for applying to the [MSED 5th year graduate program](#) before the deadline.**

- ECHL Graduation Checklist for May available [here](#).

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### PEEM CONCENTRATION CANDIDATES

**To complete licensure requirements, PEEM candidates are responsible for applying to either the [MSED 5th year graduate program](#) or the [post-baccalaureate endorsement program](#) before the deadline.**

- PEEM Graduation Checklist for May available [here](#).
- PEEM Graduation Checklist for December available [here](#).

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### [GRADUATION WEBSITE](#)

### [COMMENCEMENT WEBSITE](#)

## FREQUENTLY ASKED QUESTIONS

Q: Can I take all of my courses online?

A: It depends: PEEM, SECA, & SPEL candidates, who transfer [approved equivalent courses](#) for our 100-200 level requirements, are able to complete the degree with a combination of [Live Synchronous courses](#) and [Asynchronous courses](#). ECHL & SPEN concentrations are only available on main campus.

### How to Find Online Courses in LEO Online (Classic Mode)

1. Log in to LEO Online using your MIDAS ID and password.
2. Go to the tab that says "Admissions, Registration, Student Records, and Graduation Information."
3. Click "Registration (Classic)."
4. Click "Look-Up classes to Add" (near the bottom of the list).
5. Choose a Term and click Submit.
6. Select the Subject of the courses you want to find and click the Course Search button.
7. The next page will display all courses (both at main campus and online) for the term and subject area that you selected. Click the "View Sections" button by the course you want to view all available sections.
8. Check the Location column to the right of each section to find the online course. The table below lists the location codes you should look for.

#### Online Course Location Codes

Your Location	Live Courses	Asynchronous
You live in Hampton Roads *	WC2 DSC2 WEB2 with a day and time	WEB2 and NO meeting day/time

\* If you live in Hampton Roads, you also can take classes on main campus or at one of ODU's local higher education centers (HEC). Classes on main campus will have a building name and room number in the Location field. For classes at the Virginia Beach HEC, Peninsula HEC, or Tri-Cities HEC, look for Location codes VBCTR, PNCTR, or TCCTR.

You live in Virginia (outside Hampton Roads)	WC5 DSC5 WEB5 with a day and time	WEB5 and NO meeting day/time
You live outside Virginia	WC7 DSC7 WEB7 with a day and time	WEB7 and NO meeting day/time
You live outside the United States	WC8 DSC8 WEB8 with a day and time	WEB8 and NO meeting day/time

What do the WEB, DSC and WC codes mean?

WC courses are delivered through WebEx web conferencing software.

DSC courses are delivered through 2-way conferencing software like Cisco Jabber.

WEB courses (with a meeting day and time) are delivered through Adobe Connect.

WEB courses without a day or time are asynchronous and accessed through ODU's Personal Learning Environment (PLE).

Q: Will I be able to finish this program and keep my full-time, 8am-5pm, Monday through Friday job?

A: Daytime availability is required to complete this program. Your work schedule will require flexibility for attending courses, doing field experiences, and meeting with your advisor every spring and every fall semester. University office hours are 8am-5pm Monday through Friday and public school hours are 7-8am-3:30-4:30pm Monday through Friday.

Q: I was told my associate degree would meet all my general education requirements. Why do I still have so many 100-200 level courses to complete?

A: Unlike the majority of programs offered by Old Dominion University, an approved A.S. Degree does not automatically meet all university general education requirements. A number of general education courses in our program are also meeting state licensure requirements.

Q: I have taken courses at another institution that are exactly like ones required for this program. Why did they transfer as electives?

A: If you would like to have a transfer course re-evaluated for transfer equivalency credit, please provide your advisor with an official course description and syllabus for the specific course. Your advisor will work with the chair of the department to seek a re-evaluation of the transfer credit that had been awarded by Admissions.

Q: Why does Degree Works say I am missing requirements that my advisor told me were already met?

A: Please help us correct any inaccuracies in your record by comparing your Degree Works record to your official curriculum evaluation and when you meet with your advisor, let him/her know if there are any inconsistencies. For example, if you received credit for PSYC 203S in place of SPED 313 because you completed it prior to August 26, 2011 and this substitution is not reflected on your Degree Works record, we need to know that. If you took HIST 396 instead of one of the other History electives per our approval, and it does not show up on Degree Works as meeting the upper level History elective, we need to know that too. We want to make sure there are no delays when it comes time for you to graduate! We appreciate your help in updating the registrar's records.

Q: I can't register for classes because I have holds on my accounts. How can I have those removed?

A: See [holds](#) for information on removing holds. Additionally, if you view your holds from the "My Status Alerts" you will see a description of the holds and contact information for resolving them.

Advisors can only remove the Degree Plan Hold. Please read the "Degree Plan Hold" section of this handbook.

Q: I am trying to register for a class that is already closed, can my advisor override me into the course?

A: The instructor teaching the course is the ONLY person who can authorize an override. She or he can do so by registering you into it her or himself or signing an [ADD/DROP/WITHDRAW](#) form that you will then take to the registrar's office.

Q: The section of a class I need is closed, but I can see seats available for other sections. Is it possible to register for one of those seats?

A: The individual CRN's do not accurately reflect the overall capacity of the courses: the cross list seats reflect the overall capacity and once the overall capacity is reached, only the instructor can authorize and override.

Q: Why don't other teacher prep students have to take the same courses that I do?

A: Interdisciplinary Studies – Teacher preparation currently has 5 concentrations with teacher candidates working out of 7 different catalogs. Candidates must comply with the most current requirements approved by the Virginia Board of Education, Old Dominion University, the College of Arts & Letters, and the Darden College of Education & Professional Studies.

Q: What tests will I need to take and when will I need to take them?

A: Please refer to the [Required Assessments](#) section of this handbook.

Q: I thought I needed to take Praxis II. Why don't I see it in the "Required Assessments" section of this handbook?

A: Effective July 1, 2015, ETS (Educational Testing Service) renamed the Praxis II tests to the Praxis Subject Assessments. The Praxis Subject Assessment required for all IDS-TP majors is called "Elementary Education: Multiple Subjects." Prior to student teaching, IDS-TP majors must pass each subtest in Reading & Language Arts, Mathematics, Social Studies, & Science.

Q: What if I took Praxis II before July 1, 2015?

A: Passing Praxis II scores earned prior to July 1, 2015 will continue to be accepted. Click [HERE](#) for a complete list of VDOE approved scores.

Q: I've already had a background check done through my place of employment, do I still need to do one for ODU?

A: All questions concerning [Old Dominion University's Background Clearance](#) should be directed to The Office of Clinical Experiences- 757-683-3348.

Q: I already work in a school or daycare. Can that count for observation, practicum hours or student teaching?

A: Although you have gained experience in the school by substitute teaching we cannot apply those hours towards ODU's state approved teacher preparation program. The hands-on experiences you will get with the approved program are supervised by teachers who are licensed in the area you are seeking licensure. The student teaching experience must be supervised by an ODU supervisor based on the ODU conceptual framework and accreditation guidelines in order for you to complete a state approved teacher preparation program and to qualify for the Virginia teaching license.

Q: What is the difference between Observations, Practicums, & Student Teaching?

A: Observations, Practicums, and Student Teacher are field experiences developed to provide candidates the opportunity to work with students of all cultural and socioeconomic backgrounds and with diverse learning needs. All field experience are coordinated by The Office of Clinical Experiences in collaboration with each school division and require a completed [Background Clearance](#) and an [Online Placement Request](#). Additionally, practicums and student teaching require admission to the [Undergraduate Teacher Education Program \(UTEP\)](#).

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#### OBSERVATIONS

- ECHL candidates will participate in 30 hours of observation in TLED 474.
  - PEEM candidates will participate in 30 hours of observation In TLED 301.
  - SECA candidates will participate in 30 hours of observation in SPED 440.
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## PRACTICUMS

- ECHL candidates will participate in 40 practicum hours in TLED 492, & 40 practicum hours in TLED 493.
- PEEM candidates will participate in 40 practicum hours in TLED 478, & 70 practicum hours in TLED 479.
- SECA candidates will participate in 45 practicum hours in SPED 460, 45 practicum hours in SPED 441, 45 practicum hours in SPED 461, & 45 practicum hours in SPED 428.
- SPEL & SPEN candidates will participate in 45 practicum hours in SPED 415, & 45 practicum hours in SPED 403.

*The online placement request should be submitted immediately after registering for the respective course. Allow 4-6 weeks for this placement to be processed by the requested school district.*

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## TEACHER CANDIDATE INTERNSHIP (STUDENT TEACHING)

Student teaching is the culminating experience of the approved teacher education program. Prospective student teachers must apply and meet all criteria in order to be eligible to student teach. Applications for student teaching are due on the following dates - For fall semester February 1, for spring semester August 1. All student teaching requirements and evaluation tools can be located in the Teacher Candidate Internship Handbook.

- ECHL candidates participate in a full academic year of student teaching in a residency model at the graduate level.
- PEEM candidates will participate in an additional 150 practicum hours and complete 14 weeks of student teaching at the graduate level.
- SECA candidate will participate in 13 weeks of student teaching in SPED 486.
- SPEL, & SPEN candidates will participate in 14 weeks of student teaching in SPED 486.

Teacher candidates applying for a placement are required to submit the placement application with a check or money order in accordance to the following fees:

1. Application fee submitted by established deadline is \$25.00
2. Application fee submitted 30 days late\* after the deadline is \$35.00
3. Application fee submitted 60 days late\* after the deadline is \$45.00

*THE APPLICATION FEE IS NON-REFUNDABLE \*Applications received late after the established deadlines are not guaranteed a placement for the semester requested.*

Q: Are any grants or scholarships available?

A: [TEACH grant](#) information is available for students who have already been admitted to the Undergraduate Teacher Education Program through the [Office of Clinical Experiences](#).

Q: Will other states accept my Virginia teaching license?

A: If you complete ODU's state approved teacher preparation program with all coursework, assessments and a semester of student teaching then your license will have relative reciprocity. Relative reciprocity means that you can start teaching in another state with the reciprocity agreement, but you may need to fulfill additional requirements required by a particular state, which may be different from the ones required in Virginia.

The Commonwealth of Virginia has reciprocity agreements with the states listed below. However, these agreements are “limited” in scope. While each state will accept the programs for individuals who have completed an approved teacher education program (this includes student teaching or the approved internship for advanced programs) each state may have different testing requirements. This list is subject to change:

Alabama	Indiana	Nevada	South Carolina
Arizona	Kansas	New Hampshire	South Dakota
Arkansas	Kentucky	New Jersey	Tennessee
California	Louisiana	New Mexico	Texas
Colorado	Maine	New York	Utah
Connecticut	Maryland	North Carolina	Vermont
Delaware	Massachusetts	North Dakota	Washington
Florida	Michigan	Ohio	West Virginia
Georgia	Mississippi	Oklahoma	Wisconsin
Hawaii	Missouri	Oregon	Wyoming
Idaho	Montana	Pennsylvania	
Illinois	Nebraska	Rhode Island	

Source: Teaching Certification.com <http://www.teaching-certification.com/teaching/virginia-teacher-reciprocity.html>

## RESOURCES

### Academic Advising

#### Campus freshmen & sophomores:

1006 Batten Arts and Letters

Norfolk, VA 23529

757-683-4939 [mcox@odu.edu](mailto:mcox@odu.edu)

#### Campus transfer students:

1006 Batten Arts and Letters

Norfolk, VA 23529

757-683-5396 [jmidyett@odu.edu](mailto:jmidyett@odu.edu)

#### Campus IDS-TP declared majors:

3026 Batten Arts and Letters

Norfolk, VA 23529

757-683-4044 [idsteacherprep@odu.edu](mailto:idsteacherprep@odu.edu)

Online: [artsandlettersonline@odu.edu](mailto:artsandlettersonline@odu.edu)

**Academic Calendar:** <http://catalog.odu.edu/undergraduate/academiccalendar/>

**Academic Continuance:** <http://www.odu.edu/continuance>

2008 Student Success Center

Norfolk, VA 23529

757-683-3773 (office) 757-683-6884 (fax)

[advisor@odu.edu](mailto:advisor@odu.edu)

### Academic Testing & Placement:

<http://catalog.odu.edu/undergraduate/academicinformation/#academictestingandplacement>

University Testing Center: <http://www.odu.edu/testing-center>

1105 Student Success Center

757-683-3697 (office) 757-683-6107 (fax)

[universitytesting@odu.edu](mailto:universitytesting@odu.edu)

### Accommodations for Students with Disabilities:

<http://catalog.odu.edu/undergraduate/policiesprocedures/>

Educational Accessibility: <http://www.odu.edu/life/diversity/accessibility>

1021 Student Success Center

Norfolk, VA 23529

757-683-4655 (office) 757-683-5356 (fax)

### Adjusted Resident Credit:

<http://catalog.odu.edu/undergraduate/academicinformation/#adjustedresidentcredit>

FORM: <https://www.odu.edu/content/dam/odu/offices/university-registrar1/docs/arcform.pdf>

### Administrative Withdrawals:

<http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#withdrawalfromclassesorfromtheuniversity>

**Admissions:**

<http://catalog.odu.edu/undergraduate/admissiontoolddominion/>

Office of Admissions: <http://www.odu.edu/admission>

1004 Rollins Hall

Norfolk, VA 23529

757-683-3685 (office) 757-683-3255 (fax)

[admissions@odu.edu](mailto:admissions@odu.edu)

Undergraduate Admission: <http://www.odu.edu/admission/undergraduate>

Graduate Admission: <http://www.odu.edu/admission/graduate>

Non-Degree Admission: <http://www.odu.edu/admission/non-degree-admission>

**Background Clearance Process:**

<http://odu.edu/success/academic/teacher-education/placement/background-checks>

**Blackboard:** <https://www.blackboard.odu.edu/webapps/login/>

**Bookstore Services:**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#universityvillagebookstore>

University Village Bookstore: <http://www.odu.edu/bookstore>

4417 Monarch Way

Norfolk, VA 23508

757-683-0048 (office) [odu@bkstr.com](mailto:odu@bkstr.com)

**Career Development Services (CDS):**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#careerdevelopmentservices>

Career Development Services: <http://www.odu.edu/success/careers>

2202 Webb University Center

Norfolk, VA 23529

757-683-4388 (office) 800-937-6381 (toll free) 757-683-4955 (fax)

[cds@odu.edu](mailto:cds@odu.edu)

**Calendars:** <http://www.odu.edu//calendar>

**Catalogs:** <http://catalog.odu.edu/>

**Center for Major Exploration (CME):**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#centerformajorexplorationcme>

Center for Major Exploration: <http://www.odu.edu/success/academic/majorexploration>

1500 Webb University Center

Norfolk, VA 23529

757-683-4805 (office) 757-683-3710 (fax); [cme@odu.edu](mailto:cme@odu.edu)

**Child Abuse & Neglect Recognition Online Training:**

[http://www.dss.virginia.gov/family/cps/mandated\\_reporters/cws5691/index.html](http://www.dss.virginia.gov/family/cps/mandated_reporters/cws5691/index.html)

**Commencement:**

<http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#commencement>

Commencement Office: <http://www.odu.edu/academics/graduationcommencement/commencement>

[commencement@odu.edu](mailto:commencement@odu.edu)

**Counseling Services:**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#counselingservices>

Counseling Services: <http://www.odu.edu/life/health-safety/health/counseling>

1526 Webb University Center

Norfolk, VA 23529

757-683-4401 (office) 757-683-3565 (fax)

**Online:** <http://catalog.odu.edu/undergraduate/studentresourcesandservices/#distancelearning>

<https://online.odu.edu/>

**Early Childhood Education****Undergraduate Program:**

<http://catalog.odu.edu/undergraduate/collegeofartsletters/interdisciplinarystudies/#earlychildhoodconcentrationmsedfifthyearprogram>

**Graduate Program:**

<http://catalog.odu.edu/graduate/dardencollegeofeducation/teachinglearning/#masterofscienceineducationearlychildhoodprek-3initiallicensure>

**Elementary Education****Undergraduate Program:**

[http://catalog.odu.edu/undergraduate/collegeofartsletters/interdisciplinarystudies/#primaryelementaryconcentration\\*alsoofferedthroughdistancelearning](http://catalog.odu.edu/undergraduate/collegeofartsletters/interdisciplinarystudies/#primaryelementaryconcentration*alsoofferedthroughdistancelearning)

**Graduate Program:**

<http://catalog.odu.edu/graduate/dardencollegeofeducation/teachinglearning/#masterofscienceineducationelementaryeducationpre-k-6initiallicensure>

**Post-Baccalaureate Endorsement:**

<http://catalog.odu.edu/graduate/dardencollegeofeducation/teachinglearning/#elementaryeducationprek-6post-baccalaureateendorsement>

**Financial Aid:**

<http://catalog.odu.edu/undergraduate/studentfinancialaid/>

Student Financial Aid: <http://www.odu.edu/admission/financial-aid>

121 Rollins Hall

Norfolk, VA 23529

757-683-3683 (office) 757-683-5920 (fax)

**First Aid/CPR/AED Online Training:** <http://odu.edu/success/academic/teacher-education/val>

**Grade Appeals:** <http://catalog.odu.edu/undergraduate/academicinformation/#gradeappeals>

**Graduation with Honors:**

<http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#graduationwithhonors>

**Health & Safety:** <http://www.odu.edu/life/health-safety>

**Student Health Services** <http://www.odu.edu/content/odu/life/health-safety/health/monarch-wellness/physical-wellness.html>

1007 Webb University Center

Norfolk, VA 23529

757-683-3132 (office) 757-683-5930 (fax)

**Holds:** <http://www.odu.edu/academics/academic-records/holds>

**Honors College:** <http://catalog.odu.edu/undergraduate/academicinformation/#thehonorscollege>

Honors College: <https://www.odu.edu/honors>

2000 Student Success Center

Norfolk, VA 23529

757-683-4865 (office) 757-683-4970 (fax)

**Information Technology Services:**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#informationtechnologyservicesits>

Information Technology Services: <http://www.odu.edu/its>

4300 Engineering & Computational Sciences Bldg.

Norfolk, VA 23529

757-683-3189 (office) 757-683-5155 (fax)

[itshelp@odu.edu](mailto:itshelp@odu.edu)

**Interdisciplinary Studies – Teacher Preparation Program:**

<http://www.odu.edu/ids/teacher-prep>

Interdisciplinary Studies - Teacher Preparation

3026 Batten Arts & Letters Building

Phone: 757-683-4044

Email: [idsteacherprep@odu.edu](mailto:idsteacherprep@odu.edu)

**IDS-TP Curriculum sheets:** <http://www.odu.edu/ids/teacher-prep/academics>

**IDS-TP Forms:** <http://www.odu.edu/ids/teacher-prep/resources>

**Khan Academy Tutorials:** [https://www.ets.org/s/praxis/pdf/khan\\_academy.pdf](https://www.ets.org/s/praxis/pdf/khan_academy.pdf)

**Leadership and Student Involvement:**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#officeofleadershipandstudentinvolvement>

Leadership & Student Involvement: <http://www.odu.edu/studentinvolvement>

1071 Webb University Center

Norfolk, VA 23529

757-683-3446 (office) 757-683-6088 (fax)

[studentinvolvement@odu.edu](mailto:studentinvolvement@odu.edu)

**LEO Online:** [https://www.leonline.odu.edu/plsql/web/twbkwbis.P\\_GenMenu?name=homepage](https://www.leonline.odu.edu/plsql/web/twbkwbis.P_GenMenu?name=homepage)

**Library Services:** <http://catalog.odu.edu/undergraduate/studentresourcesandservices/#universitylibraries>

<http://www.odu.edu/library>

**Math & Science Resource Center (MSRC):** <https://www.odu.edu/sci/msrc>

131 OCNPS

757-683-6776 [msrc@odu.edu](mailto:msrc@odu.edu) or [astephen@odu.edu](mailto:astephen@odu.edu)

**Military Outreach:** <http://catalog.odu.edu/undergraduate/studentresourcesandservices/#militaryoutreach>

Military Connection Center: <https://www.odu.edu/military/students/connection>

1000 Student Success Center

Norfolk, VA 23529

757-683-7153 (office) [military@odu.edu](mailto:military@odu.edu)

**MonarchTeach:** <https://www.odu.edu/academics/programs/multidisciplinary/monarchteach>

4200 Education Building

Norfolk, VA 23529

757-683-7048 [monarchteach@odu.edu](mailto:monarchteach@odu.edu)

**Monarch TRANSFERmation:** <http://www.odu.edu/admission/undergraduate/transfer/transfermation>

### Organizations

Student Virginia Education Association (ODU SVEA): <http://orgs.odu.edu/svea/>

Student Council for Exceptional Children (ODU SCEC):

<https://www.facebook.com/groups/156829784328362/>

### Parking and Transportation Services:

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#parkingandtransportationservices>

**SafeRide & Escort Services- 757-683-3477**

**Transportation & Parking Services:** <http://www.odu.edu/life/parking-and-transportation/parking>

100 Parking Garage A, 4310 Elkhorn Ave.

Norfolk, VA 23529

757-683-4004 (office) 757-683-3194 (fax) [parking@odu.edu](mailto:parking@odu.edu)

### Praxis Series (Praxis Core, Praxis Subject Assessments, & RVE) Information:

<http://www.ets.org/praxis/about/bulletin/>

### Regional Higher Education Centers:

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#regionalhighereducationcenters>

<http://www.odu.edu/regionalcenters>

### Registrar:

<http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#officeoftheuniversityregistrar>

University Registrar: <http://www.odu.edu/registrar>

1009 Rollins Hall

Norfolk, VA 23529

757-683-4425 (office) 757-683-5357 (fax) [register@odu.edu](mailto:register@odu.edu)

**Registration:** <http://catalog.odu.edu/undergraduate/registrationrequirementsandprocedures/#registration>

Registering for Classes: <http://www.odu.edu/academics/courses-registration/registration>

Registration FAQs: <http://www.odu.edu/academics/courses-registration/faqs>

**Safety Services & Programs:** <http://www.odu.edu/life/health-safety/safety/programs>

**ODU Police Department:** <http://www.odu.edu/police>

4516 Monarch Way

Norfolk, VA 23508

757-683-4000 (office) [police@odu.edu](mailto:police@odu.edu)

**SafeRide & Escort Services- 757-683-3477**

**Scholarships:** <https://www.odu.edu/tuition-aid/financial-aid/financial-aid-opportunities>

### Student Financial Aid

2002 Rollins Hall, 1 Old Dominion University

Norfolk, VA 23529

757-683-3683 [finaud@odu.edu](mailto:finaud@odu.edu)

## Special Education

### **Undergraduate Programs:**

<http://catalog.odu.edu/undergraduate/collegeofartsletters/interdisciplinarystudies/>

### **Graduate Programs:**

<http://catalog.odu.edu/graduate/dardencollegeofeducation/communicationdisorders/>

### **Student Complaint Procedure:**

<http://catalog.odu.edu/undergraduate/policiesprocedures/#studentcomplaintprocedure>

### **Student Conduct & Academic Integrity:**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#studentconductacademicintegrity>

Student Conduct & Academic Integrity: <http://www.odu.edu/oscai>

2122 Webb University Center

Norfolk, VA 23529

757-683-3431 (office) 757-683-6220 (fax) [oscai@odu.edu](mailto:oscai@odu.edu)

### **Student Engagement & Enrollment Services (SEES):**

Student Engagement & Enrollment Services: <http://www.odu.edu/sees>

2008 Webb University Center

Norfolk, VA 23529

757-683-3442 (office) 757-683-5715 (fax)

[oducares@odu.edu](mailto:oducares@odu.edu)

### **Student Ombudsperson Services (SOS):**

<http://catalog.odu.edu/undergraduate/studentresourcesandservices/#studentombudspersonservicesos>

SOS Office: <http://www.odu.edu/life/support/ombudsperson>

2008 Webb Center

757-683-3442 (office)

[oducares@odu.edu](mailto:oducares@odu.edu)

### **Student Success Center:**

<http://catalog.odu.edu/undergraduate/academicinformation/#studentsuccesscenter>

Student Success Center: <http://www.odu.edu/success/center>

Building connected to the back of the Perry Library Norfolk, VA 23529

757-683-3699 (Information Desk) 757-683-3204 (Fax)

Main: [studentsuccesscenter@odu.edu](mailto:studentsuccesscenter@odu.edu)

Advisor Hotline: [advisor@odu.edu](mailto:advisor@odu.edu)

ODU Cares (Faculty Referral System): [ODUCares@odu.edu](mailto:ODUCares@odu.edu)

### **Student Support Services:**

<http://catalog.odu.edu/undergraduate/academicinformation/#studentsupportservices>

### **The Office of Clinical Experiences (TES):**

<http://catalog.odu.edu/graduate/dardencollegeofeducation/teachereducationservices/>

The Office of Clinical Experiences & Advising Office <http://odu.edu/tes>

2345 Education Building

Norfolk, VA 23529

757-683-3348 (office) 844-607-8473 (toll free in the U.S.A.)

00-800-600874 (toll free outside the U.S.A.) 757-683-4872 (fax)

**Teacher Education Resource page:** <http://odu.edu/success/academic/teacher-education/resources>

**TEACH Grant:** <https://www.odu.edu/tuition-aid/financial-aid/financial-aid-opportunities/scholarships/teach-grants>

Critical Teaching Shortage Areas in Virginia  
[http://www.doe.virginia.gov/teaching/workforce\\_data/index.shtml](http://www.doe.virginia.gov/teaching/workforce_data/index.shtml)

Federal High-Need Teaching Fields <https://studentaid.ed.gov/sa/types/grants-scholarships/teach#what-are-high-need-fields>

**Tutoring and Mentoring:** <http://www.odu.edu/success/academic/tutoring>

Peer Educator Program <http://www.odu.edu/peereducator>

1104 Student Success Center

Norfolk, VA 23529

757-683-6396 (office)

**Veteran Services:**

[http://catalog.odu.edu/undergraduate/tuitionfeesandfinancialinformation/#Veterans\\_Access\\_Choice\\_and\\_Accountability\\_Act\\_of\\_2014](http://catalog.odu.edu/undergraduate/tuitionfeesandfinancialinformation/#Veterans_Access_Choice_and_Accountability_Act_of_2014)

Military Educational Benefits Team: <https://www.odu.edu/military/students/veterans-services>

1009 Rollins Hall

Norfolk, VA 23529

757-683-4425 (office) 757-683-5357 (fax)

[vaservices@odu.edu](mailto:vaservices@odu.edu)

**VCLA Information:** <http://www.va.nesinc.com/>

**VDOE Virginia Department of Education:** <http://www.doe.virginia.gov/teaching/licensure/index.shtml>

# Notes
