



UNIVERSITY OF
KWAZULU-NATAL™
INYUVESI
YAKWAZULU-NATALI

STUDENT FEES

- G U I D E -

2020



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IMPORTANT TERMS AND CONDITIONS

1. The Council of the University reserves the right to amend all fees, without giving prior notice, during the course of the academic year.
2. All fees are payable in full, irrespective of whether the academic program is interrupted by factors beyond the University's control, e.g. strikes, student boycotts, civil unrest, or other disruption on campus. Full fees are payable in the case of suspension or expulsion of a student resulting from any disciplinary measures.
3. Although the information in this Student Fees Guide has been compiled as carefully as possible, the University accepts no responsibility for any errors or omissions.
4. Only Bank Guaranteed Cheques will be accepted by the University.
5. Students who have outstanding balances from the previous year, or students who have not, by due date, paid the required registration deposit for the current year, will not be permitted to register until the total outstanding amount and/or the registration deposit has been paid in full.
6. Students who are indebted in any manner whatsoever to the University, will have their examination results together with their degree or diploma certificate and/or academic record withheld.
7. Students, parents, guardians and/or sureties in breach of these terms and conditions shall be liable to pay all legal costs incurred by the University as a result thereof, based on the prevailing attorney and client rate, in consequence of which their details may be forwarded to credit-rating bureaus.
8. Electronic fee statements will be emailed to the student's university email address periodically. By virtue of the student registering, the student, parent, guardian or surety accepts responsibility for payment of all fees by the due dates, irrespective of whether an account has been rendered or not. It is the responsibility of the student to inform the University of his/her correct residential/ postal address or changes thereto and to make enquiries regarding the fee account timeously.
9. All students are required to provide the University with valid bank account details for refund purposes, i.e. bank name, branch code, bank account number and account type.

10. The University will only refund surplus monies on request. Such refunds will be made electronically into the student's/parent's or sponsor's bank account and no cash or cheque refund will be considered. The maximum limit per refund is R75 000.00.
11. All students that are requesting refund of excess fees are required to complete a refund form and submit this to the Fees Office on their Campus. All refund requests should be accompanied by:
- a copy of a student card;
 - proof of payment of the funds being claimed;
 - a letter of authorization from the entity that made the payment(s); and
 - a copy of the student's official South African identity document or valid passport.

Refund forms may be collected from the Fees Office on all Campuses. Bank and other charges arising from incorrect details provided will be billed into the student's account.

12. Interest is calculated in terms of the provisions of the National Credit Act No. 34 of 2005 and will be charged as follows:
- From 1 May 2020 on 60% of the total fees outstanding or full fees if registered for one semester only; and
 - From 1 September 2020 on all amounts outstanding;
 - From 1 January 2020 on all accounts still outstanding for previous years.
13. A non-refundable acceptance deposit of R250 is required from first-time entrants at this University to secure a place offered for the 2020 academic year and is payable on submission of the firm acceptance of offer form.
14. The registration deposit as approved by council is a compulsory minimum fee that is payable by all students other than NSFAS recipients and the "missing middle" as defined by the Minister of Higher Education, on or before registration. The following deposits have been approved for the 2020 registration;
- Tuition: R3 750.00 Residence: R2 750.00
15. Students are urged to acquaint themselves with the requirements governing withdrawal from the University and/or Residence and the cancellation of modules.

STUDENT FINANCIAL SERVICES CONTACT INFORMATION

POSTAL ADDRESS:

University of KwaZulu Natal
Private Bag X54001
Durban
4000

EMAIL:

edgewoodfees@ukzn.ac.za,
medschfees@ukzn.ac.za,
westvillefees@ukzn.ac.za,
howardfees@ukzn.ac.za,
pmbfees@ukzn.ac.za

FAX:

Westville	031 260 7641
Edgewood	031 260 3482
Howard College	031 260 3099
Medical School	031 260 4224
Pietermaritzburg	033 260 5153

WEBSITE:

<http://www.finance.ukzn.ac.za>

TELEPHONE:

031 260 7111

FEE ENQUIRY AND CASHIERS OFFICE

HOURS:

Monday to Friday 8H30 – 15H30

STUDENT SELF HELP

SERVICE:

sc.ukzn.ac.za

1. FEES CLEARANCE

1.1 OUTSTANDING FEES

Returning students must ensure that all outstanding fees are paid in full prior to registration. Fees for the 2020 registration must be paid in full as follows:

30 April 2020 - 60% of outstanding fees (annual registration) or 100% of fees if registered for semester 1 only;

31 August 2020 – Total balance outstanding;

Failing which, examination results may be withheld and registration for the 2nd semester may be withdrawn. Interest at the prevailing rates will apply.

1.2 REGISTRATION APPEALS COMMITTEE

Students who are not able to meet any of the above, may, only as a last resort, apply to the ‘Registrations Appeals Committee’ (RAC) for payment arrangements. Applications are on-line and University notices are sent out during the year informing students of start and closing dates. Students defaulting on any of the arrangements/undertakings may be de-registered and/or refused semester 2 registration.

1.3 SPONSORSHIPS, SCHOLARSHIPS, BURSARIES AND LOAN

1.3.1 IMPORTANT CONDITIONS

1.3.1.1 Tuition and residence fees are a first charge on any scholarship, bursary or loan granted by the University or paid to the University, for the benefit of students. Students may withdraw surplus funds, by application, provided payment has been made to the University by the sponsor and WRITTEN authorization from the sponsor has been supplied acknowledging University Merit Scholarships and any other additional or top-up funding with permission to refund the student.

1.3.1.2 Refunds will NOT be processed on debit fee balances.

1.3.1.3 Funds for other purposes, e.g. text books or living expenses, may be withdrawn per University term or per semester (paid only into the student bank accounts) provided that the funds have been credited to the fee accounts. Refunds will commence in the first week of March.

1.3.1.4 A valid student identity card must be produced for enquiries, cash withdrawals and other services at the Student Funding, Student Fees or Cashier’s Offices.

1.4 NSFAS FUNDED STUDENTS:

Students who have been approved for NSFAS funding will be cleared for registration once the University receives a list of approved students from NSFAS. Only NSFAS approved students who do not have outstanding fees for the previous year will be cleared for registration.

1.5 SCHOLARSHIPS AND EXTERNAL BURSARIES STUDENTS

1.5.1 The University of KwaZulu-Natal scholarships are made up of Undergraduate & Postgraduate Scholarships based on academic merit. Automated financial clearance for registration are granted for this category of funding, provided there are no outstanding fees from prior years.

1.5.2 Bursary Confirmation letter

Student Funding Office require an official sponsorship letter from each sponsor addressed to the University of Kwazulu-Natal with the organization logo-letterhead, contact details and signed by the designated person of authority clearly indicating the student details and the funds will be paid **TO THE UNIVERSITY (NOT TO THE STUDENT)**.

The sponsorship letter must also specify the exact amount of award OR if the bursary covers 100% of all costs or only specific costs such as tuition fees; accommodation fee; meal allowance; book allowance; laptop; stipend; travel-transport and/or any other related academic fee. Also note that a laptop is an admission requirement for all entrant students.

The sponsorship letter must be submitted in advance to the Student Funding Offices or at least three (3) days prior to registration for early financial clearance.

1.5.3 An upfront payment of applicable registration deposit(s) per student is required from all sponsors. All registration and residence fees should be settled with the University by 28 February 2020. Failure to settle the fees may result in blacklisting of the sponsor.

1.6 BANK LOANS AND PRIVATELY SPONSORED STUDENTS

Privately sponsored and Bank loan letters, addressed to the University confirming the amount of the loan/funds which have been granted, clearly indicating that payment will be made **TO THE UNIVERSITY (NOT THE STUDENT)**, should be submitted to the Student Fees Office at least three (3) days prior to Registration for early financial clearance. Where the bank makes payment of the loan directly to the student, financial clearance will not be granted until the required registration deposit for the said year has been paid into the fee account prior to Registration.

2. PAYMENT OF TUITION & RESIDENCE FEES

2.1 PAYMENT PRIOR TO REGISTRATION

Please note that the University does not accept cash deposits greater than R500 on campus. Students need to make use of payment methods listed below. Ample waiting period must be allowed for fee clearance depending on the payment method chosen.

1. Direct deposit – overnight clearance
2. EFT – up to five (5) working days
3. Foreign payment – 2 weeks

2.2 METHOD OF PAYMENT

Payment can be made as follows;

2.2.1 Electronic Funds Transfer (EFT)/ Direct Deposit payments (**FOR SELF FUNDED STUDENTS- NOT FOR SPONSOR DEPOSITS**)

Bank	:	Standard Bank
Branch	:	Westville
Branch Code	:	045426
Account Number	:	053081072
Reference	:	Student Number ONLY

Students must write their student numbers clearly on the deposit slip. A copy of a deposit must be emailed to westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za, medschfees@ukzn.ac.za, or dropped off at the Student Fees office on your campus. An **original** bank stamped deposit slip must be produced in the case of a query.

- 2.2.2 Payment via the Internet should be made at least five (5) days prior to registration and the student number must be quoted as the “Beneficiary” reference.

The Postgraduate Tuition Fee Remission and NSFAS Funding must be paid in the relevant academic year. Processing late awards and retrospective payments in the New Year cannot be considered due to budgets and accounting procedures that are finalized by the year end.

2.2.3 University Bank details for Sponsor Deposits (**NOT FOR SELF-FUNDED STUDENTS**)

Bank	:	Standard Bank - Main Account
Branch	:	Westville
Branch Code	:	045426
Account Number	:	053080998
Reference	:	Sponsor Bursary Code-Student Details
Fax proof of deposit	:	031-260 7735

An official Sponsor Payment Letter with the student details and the allocation per student including the proof of deposit/s must timeously reach the Student Funding Office, bursary liaison staff member to confirm receipt of payment in order to credit the fee account/s accordingly.

2.3 PAYMENT AT THE UNIVERSITY CASHIERS

The University accepts all MasterCard/Visa debit cards and credits cards (except American Express and Diners Club cards), cash (up to a maximum of R500) and bank guaranteed cheques.

The student number and contact details MUST be noted on the back of all cheques.

2.4 DEBIT ORDER FACILITY

Students and parents can use the debit order system whereby the balance (with exception of the initial deposit) can be paid in eight equal instalments from 1 March to 1 October. The debit order application forms are obtainable from the Student Fees offices on all campuses. Completed forms must be returned to the Student Fees office on your relevant campus no later than the close of registration. This method of payment has the advantage of improving students/ parent's cash flow situation. The debit order application form lists the conditions governing the facility and all applicants should note that any breach of the condition will result in the full balance of fees becoming due and payable immediately, without further notice.

2.5 PAYMENT-NSFAS FUNDING; SCHOLARSHIPS AND BURSARIES

It is the responsibility of the student to check that their academic registration is correct and to also monitor their fee balance regularly. A student should ensure that their funding is processed before each semester results are released.

3. FEE BALANCE ENQUIRY

1. Students may receive their fee balances via SMS by sending the following SMS text to the number 34763. Type in: Kzn 999999999 b (i.e. the letters Kzn, followed by a space, followed by their student number, followed by a space, followed by the letter b).
2. Email: westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, medschfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za with your student number followed by the words:
FEE STAT in the subject box, e.g. 213580812 FEE STAT
4. Fees Statements are available on-line. Steps to retrieve it are as follows:
 - Go to <https://sc.ukzn.ac.za>
 - Log onto Student Central.
 - Click on SELF HELP tab and choose Student I-Enabler.
 - Click on Student Enquiry (Tab to the left).
 - Click on Summarize Statement of Account.
 - Your fee balance will appear. Click on FEE to get your full statement.

4. ACADEMIC FEES

Fees are charged per module on a semester basis. Tuition fees include laboratory fees, examination fees (excluding supplementary examination fees), library subscriptions, student facilities and personal accident insurance. Charges relating to the provision of additional material, e.g. supplementary/lecture notes, field trips, copyright fees, where applicable, will be raised separately, depending on the particular modules for which students are registered. Prescribed text books are explicitly excluded from the definition of tuition fees. Details of the charges for each module, as well as supplementary charges, may be obtained from the offices of the various Colleges, Student Fees and Student Academic Administration.

Copyright charges are levied per semester on students that are pursuing an Undergraduate degree, Honors degree and Postgraduate diplomas.

Student Levy is payable by all registered students.

IMPORTANT: PLEASE NOTE

The fees listed are for guideline purposes only. They indicate the approximate amounts payable by students who are registered for the normal academic load for a full year on a full-time basis. The actual fees payable by a student will depend on the specific modules for which the student has registered during the year.

In the event of a material error or omission, the full fees as calculated by the University becomes payable. (Also see point 3 of Important Terms and Conditions)

College of Health Sciences

Approximate

Annual Fees(R)

1. Bachelor Degree

B Communication Pathology : Audiology	40390
B Comm. Pathology : Speech Language Pathology	40390
B Dental Therapy	42108
B Medical Science : Anatomy	43846
B Medical Science : Physiology	43288
B Occupational Therapy	46490
B Optometry	48600
B Pharmacy	42296
B Physiotherapy	43604
B Sport Science	41138
B Nursing	52128
B Nursing (Advance Practice)	58940
B Medicine & B Surgery	51614
B Oral Hygiene	

2. Honours

Medical Science in Anatomy	26972
Medical Science in Medical Biochemistry	33633
Medical Science in Medical Microbiology	37849
Medical Science in Physiology	41622
Nursing	36742
Sports Science	34076

3. Masters	
3.1 Thesis/Dissertation	
Year 1	31167
Continuing Years	15589
Subsequent Year	4269
3.2 Coursework and Dissertation	
Masters Medicine/Medical Science	44142
Masters of Hand Therapy	44394
Masters of Health Science	80104
Masters of Medicine-Public Health	64315
Masters of Medicine-Occupational Medicine	49106
Masters of Medical science-Medical informatics	31926
Masters of Medical Science	36131
Masters of Nursing	52637
Masters of Pharmacy	80115
Masters of public health	35309
Masters of Philosophy in Group Therapy	44226
4. Doctorates	
Year 1	31167
Continuing Years	15589
Subsequent Year	4269

College of Law and Management	Approximate Annual Fees(R)
1. Bachelor Degree	
B Laws	41907
B Laws (Part-time)	32389
B Admin	52162
B Business Administration	40073
B Business Science	45891
B Com	40600
B Com Accounting	48547
Human Resource Management	42392
Public Administration	38133
2. Honours	
Management Accounting	36374
Commerce (Accounting) - Contact	38850
Business Information Systems	34403
Commerce (Other)	32811
Information Technology	33296
3. Masters	
3.1 Thesis/Dissertation	
Year 1	31167
Continuing Years	15589
Subsequent Year	4269
3.2 Coursework and Dissertation	
Masters in Law	29196
MCom Leadership Studies	27826
Masters of Business Administration - (MBA)	77680
Masters of Commerce (Maritime Studies)	46692
Masters in Commerce (Accounting, Economics, Taxation, LLM Taxation, IT)	34466
4. Doctorates	
Year 1	31167
Continuing Years	15589
Subsequent Year	4269

College of Science and Engineering

Approximate

Annual Fees(R)

2. Bachelor Degree

B Sc Eng: Agricultural	48970
B Sc Eng: Chemical	49253
B Sc Eng: Civil	49074
B Sc Eng: Computer	49538
B Sc Eng: Electrical	49538
B Sc Eng: Electronic	49538
B Sc Eng: Mechanical	49538
B Sc Land Surveying	51435
B Sc of Agriculture in Agricultural Extension & Rur Res Mgt	33854
B Sc in Agriculture (Agribusiness)	46007
B Sc in Agriculture (Agricultural Economics)	43846
B Agricultural Management	36521
B Agriculture	44626
B Sc Agriculture - Agricultural Plant Sciences	44626
B Sc in Agriculture - Animal and Poultry Science	44626
B Sc in Agriculture-Plant Pathology	44626
B Sc in Agriculture - Soil Science	44626
B Sc Stream Life and Earth Sciences Stream (LES)	50275
B Sc Mathematics Stream	42181
B Sc Applied Chemistry	43287
B Sc Applied Physics	42181
B Sc Biological Sciences	39957
B Sc Chemistry and Chemical Technology	44626
B Sc Computer Science & Information Technology	44289
B Sc Crop & Horticultural Science	44626
B Sc Dietetics	42181
B Sc Environmental Science	44626
B Sc Geological Sciences	42181
B Sc Industrial and Applied Biotechnology	44795
B Sc Marine Biology	42181
B Sc 4 year Augmented Programme	38850
Bsc Environmental Earth Science	51055

BSM Bachelor of Science	43846
Engineering Access Programme	24853
2. Honours	
Social Science	36078
Agriculture	33295
BScHons in Prop Dev(Quant Surveying)	36626
BScHons Prop Dev(CM)	36626
BScHons Biochemistry	35962
BScHons Microbiology	35962
BScHons Plant Pathology	38629
3. Masters	
3.1 Thesis/Dissertation	
Year 1	34054
Continuing Years	17032
Subsequent Year	4995
4. Doctorates	
Year 1	34054
Continuing Years	17032
Subsequent Year	4995

College of Humanities

Approximate

Annual Fees(R)

3. Bachelor Degree

B Ed	36521
B A Cultural & Heritage Tourism	45838
B A Cognitive Science	55977
B Soc Sc Extended Programme	37627
B Theology	44067
B A International Studies	47061
B A Music	48842
B A Music & Drama Performance	48842
B A Philosophy, Politics & Law	48947
B Soc Sc Housing	48842
B A Visual Art	43287
B Soc Sc(General Studies)	46618
B Soc Sc Pol, Phil & Economics	33295
B Soc Sc Geography & Environmental Management	49084
B Soc Sc Government, Business & Ethics	56610
B Soc Sc Management & Communication Studies	42065
B Architectural Studies	52067
B Music	49063
B Social Work	50391

2. Honours

Social Science	39957
Theology	28858
Criminology and Forensic Studies	28858
Community and Development Studies	28858
BEducation	31082
Bed(EdLdshpMngt)	31082
B Arts	30787

3. Masters	
3.1 Thesis/Dissertation	
Year 1	31166
Continuing Years	15588
Subsequent Year	4269
3.2 Coursework and Dissertation	
Masters in Arts	29195
Masters in Education	29195
Masters in Social Science	29195
Masters in Theology	29195
Masters in Architecture	Contact College
Masters in Music	29195
4. Doctorates	
Year 1	31167
Continuing Years	15588
Subsequent Year	4268

Full time Research Masters and Research Doctoral Studies

Students undertaking full-time Research Masters studies or Research Doctoral studies are exempt from paying tuition fees. Masters students qualify for two full time semesters and Doctoral students for six full time semesters.

The student will apply to study at UKZN via the College office for either a Masters degree or Doctoral degree. On the HDMS the student will be prompted to choose whether to apply for fee remission or not. Should the student choose to apply for fee remission, the system will allow the student to access the fee remission form online. All the details relating to fee remission will be available on this online system. If the student is eligible for fee remission the system will automatically give financial clearance for registration, provided there are no outstanding fees from prior years, and the tuition fees will automatically be paid into the students fee account. Should the student not be eligible the HDMS system will advise the student of his/her ineligibility. Students who do not complete their masters research studies within the stipulated 12 months or research doctoral studies within 36 months and who are eligible to continue will be charged according to the schedule below:

Continuing Fees Schedule (Research Students)			
	Doctorate	Masters	Masters
Group 1	Human Sciences, Law, Management Studies, Nursing, Social Science	Accountancy, Art, Commerce, education, Fine Arts, information Studies, Law, Music, Nursing, Social Science, Theology, Psychology and Social Work	Approx.R15588 per year or R7799 per semester
Group 2	Agriculture, Architecture, Geography, Engineering, Medicine, Science, Dev Studies, Health Sciences.	Agriculture, Architecture, Construction Mngt, Dev Studies, Engineering, Geography, Land Surveying, Science, Urban and regional Planning, Health Sciences.	Approx. R5588 per year or R7799 per semester

Continuing Fees for students that fall under the new Remission Policy (2015): Kindly refer to point 5 of the Conditions of Remission on the next page.

NOTE: the above fees cover tuition fees only and do not include accommodation, food,

transport or any other expenses.

The Executive Management Committee has approved the following capped maximum student award values.

Undergraduate Degrees; Honours; PG Diplomas	R145 000
Masters	R209 000
Doctoral	R271 000

These capped maximum values will apply for the 2020 period and may be reviewed annually or bi-annually.

Conditions of the Post Graduate Tuition Fee Remission

1. The Fee Remission is ONLY available to students registered Full-Time and undertaking a Masters by Research or Doctoral degree.
2. During the Fee Remission period no tuition fees are payable by the student. Notwithstanding any fee remission granted in respect of tuition fees, the student will be liable for any levies and ad hoc charges on the fee account. These charges may include for example, lecture notes; DALRO copyright fee; co-curricular levy.
3. A continuation fee is payable by the student as set out in the continuing fees schedule for Full-Time students (Masters by Research or Doctoral) if the student does not complete their studies within the fee remission period. Full-time continuing fees are payable even if the student change their registration from full-time to Part-time, except for clause 2.7 below.
4. If the student drops out, de-register, is excluded for any reason whatsoever or fail to register before the final date for registration in any subsequent academic year/ semester, the student will be liable to immediately repay the University the full amount of the fee remission received to date and any scholarship; bursaries or grant received from the University Main Fund.
5. The student will not be permitted to register or remain a registered student if he/she defaults on payment of any funds due to the University including any charges for interest, collection commission or other charges which may be applicable.
6. If the student initially register as a Full-time student and subsequently change their registration to part-time within the first semester/ first 6 months of date of registration, the fee remission will be forfeited. The student will then be charged the part-time tuition fee as per the student fees schedule for part time (Masters by Research or Doctoral) for the first & subsequent years of study. You will be liable to immediately repay the University the full amount of the fee remission received to

date subject to clause 2.4. above.

7. If the student initially registered as a Full-time student and subsequently change their registration to part-time in the second semester/ second 6 months since date of registration, in the 2nd or subsequent years of study, the student will be charged continuation tuition fee as per the continuation fees schedule for full-time students. Student will be liable to pay the entire amount of the fee remission received to date subject to clause 2.4. above.

8. If the student initially register as a Part-time student and subsequently change the registration to that of a full-time student, the student will not be eligible for the fee remission.

9. The student and dependents will not qualify for the Tuition fee remission if the student and dependents are in receipt of a staff fee remission or eligible to receive a staff fee remission.

10. If the student is found guilty of any misconduct or offence during the course of their studies, the fee remission, any scholarships and/or grants awarded to the student from the University may be withdrawn.

11. The above fee remission conditions apply to all students who receive fee remission from the University. The student is liable for the fees as outlined above.

DIPLOMAS AND CERTIFICATES	
College of Health Sciences	
Post graduate diploma in occupational health	33569
Post graduate diploma in public health	35480
Post graduate diploma in family medicine	33569
Post graduate diploma in eHealth	33664
College of Law & Management studies	
Postgraduate diploma in accounting (PMB & West)	32652
Postgraduate diploma in Business Administration(Westville)	30017
Postgraduate diploma in finance, banking, and investment management	42918
Postgraduate diploma in Financial planning	40758
Postgraduate diploma in forensic investigation and criminal justice (Howard College)	33295
Postgraduate diploma in human resource management(PMB & Westville)	35667
Postgraduate diploma in industrial relation (Howard College)	34634
Postgraduate diploma in leadership (Westville)	37417
Postgraduate diploma in local economic development	40758
Postgraduate diploma in management	40758
Postgraduate diploma in maritime studies(Howard	

College)	30017
Post graduate diploma in marketing & supply chain management (PMB & West)	40758
College of Humanities	
Postgraduate diploma in community development(Howard college)	30787
Postgraduate diploma in child protection in emergencies.	43519
Postgraduate diploma in Fine arts(PMB)	29901
Postgraduate diploma in higher education	31504
Postgraduate diploma in information studies(PMB)	30397
Post graduate diploma in museology(PMB)	30154
Postgraduate diploma in records and archival management(PMB)	30407
PGCE	26102
Postgraduate diploma in psychological counselling(PMB)	26434
College of Agriculture, Engineering and Sciences	
Postgraduate diploma in community nutrition	41200
Postgraduate diploma in dietetics	49074
Postgraduate diploma in food security	22502

5. MISCELLANEOUS FEES

DISCRIPTION	R
Re-mark fees	450
Academic Record / Credit Certificate	70
Application Fee (non-refundable)	200
Application Fee (SADC Countries)	470
Change of Mind	150
Car Parking Disc	250
Copyright/DARLO Charges (per semester)	81
Degree Status Fee	74
External Examinations	1830
Extended DP	1950
Exemption Fee per module	160
Late Application fee (non-refundable)	400
Application fee(outside Africa)	\$146
Laboratory Fees (External Students) per semester	1720
Unpaid cheques and electronic rejections returned by the Bank	220
Monthly Electronic Payment Fee (Installment Facility)	11
Replacement/Duplicate Degree/Diploma certificate	270
Replacement of Student Identity Card	25
Supplementary Exam Fee	620
Statement of degree completion	70
Student Levy	250
Syllabuses/ Transcript supplement	380
Letter of Completion(before Grad)	70
Confirmation of qualification	70
Replacement Dean's Merit Cert	100
Replacement Dean's Comm Cert	100

6. RESIDENCE FEES

Details	Period		Number of days in Residence	Normal Room	Large Room
	Arrival	Departure		R 113.05 per day R	R 124.00 per day R
All Degrees			295	33 349.75	36 580.00
	20 Jan 20	to 20-Jun-20	152	17 183.60	18 848.00
	09 Jul 20	to 29-Nov-20	143	16 166.15	17 732.00
Post Grad					
Annual Rate Medical School	01 Jan 20	to 31-Dec-20	365	41 263.25	45 260.00
First Years			296	33 462.80	36 704.00
	20 Jan 20	to 20-Jun-20	152	17 183.60	18 848.00
	09 Jul 20	to 30-Nov-20	144	16 279.20	17 856.00
Second Years			332	37 532.60	41 168.00
	07 Jan 20	to 6-Jul-20	181	20 462.05	22 444.00
	11 Jul 20	to 9-Dec-20	151	17 070.55	18 724.00
Third Years			332	37 532.60	41 168.00
	07 Jan 20	to 6-Jul-20	181	20 462.05	22 444.00
	11 Jul 20	to 9-Dec-20	151	17 070.55	18 724.00
Fourth Years			318	35 949.90	39 432.00
	21 Jan 20	to 6-Jul-20	167	18 879.35	20 708.00
	11 Jul 20	to 9-Dec-20	151	17 070.55	18 724.00
Fifth Years			318	35 949.90	39 432.00
	21 Jan 20	to 6-Jul-20	167	18 879.35	20 708.00
	11 Jul 20	to 9-Dec-20	151	17 070.55	18 724.00
Sixth Years			340	38 437.00	42 160.00
	08 Jan 20	to 22-Jun-20	166	18 766.30	20 584.00
	27 Jun 20	to 18-Dec-20	174	19 670.70	21 576.00

7. WITHDRAWAL FROM THE UNIVERSITY

- 7.1 The University is not obliged to grant any refund of fees to students who withdraw from the University. Any refund may, however, be granted at the University's sole discretion, provided the relevant college office is notified in writing on the **OFFICIAL WITHDRAWAL FORM**. **Students who withdraw from University without completing a withdrawal form will remain liable for the payment of fees due for the entire semester of study.**

Students wishing to change their curricula (modules or degree/diploma) must complete the applicable **Change of Curriculum forms**, by relevant due dates.

- 7.2 In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Manager: Student Residence and Accommodation.
- 7.3 Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.

8. IMPORTANT DATES

06 January 2020	Start ONLINE registration;
14 February 2020	Final date for registration;
27 March 2020	Final Date for withdrawal from a module; Final date from withdrawal from the University (Semester 1)
30 April 2020	60% of outstanding fee or 100% of fees if registered for one semester
24 July 2020	Final date for 2nd semester registration; Curriculum changes
31 August 2020	Due date for payment of ALL Fees
11 September 2020	Final Date for withdrawal from a module; Final date from withdrawal from the University (Semester 2)

Module cancellation after the relevant due dates, student will be liable for fees, see table below:

Date	Year Long Modules	1st Semester Modules	2nd Semester Modules
01 Jan 2020 – 14 Feb 2020	0%	0%	-
15 Feb 2020 – 28 Feb 2020	-	25%	-
15 Feb 2020 – 27 Mar 2020	25%	-	-
1 Mar 2020- 13 Mar 2020	-	50%	-
14 Mar 2020- 27 Mar 2020	-	75%	-
28 Mar 2020 – 30 Apr 2020	45%	-	-
28 Mar 2020 - 31 Dec 2020	-	100%	-
01 Jan 2020 - 24 Jul 2020	-	-	0%
01 May 2020 – 24 Jul 2020	55%	100%	-
25 Jul 2020 - 11 Aug 2020	-	100%	25%
25 Jul 2020 – 11 Sep 2020	75%	100%	-
12 Aug 2020 - 01 Sep 2020	-	100%	50%
02 Sep 2020 - 11 Sep 2020	-	100%	75%
12 Sep 2020 - 31 Dec 2020	100%	100%	100%

9. GUIDELINE FOR SPONSORS

1. The Guidelines for subsistence including Living and Meal Allowances for the KwaZulu-Natal area is **R28 900** per annum
2. NB: Please note that Medical and Health Science students at hospitals, clinics and Student Teachers on teaching practice will have an additional cost estimated at **R6600** per annum.
3. Suggested Book Allowances dependent on the College and the level of study will range from **R9100 to R11000** per annum.
4. Suggested Laptop Allowance **R6500** per annum.
5. Note for Sponsors: Allowances i.e. books; meals; etc., should be paid directly to students' Personal Bank Account or sponsors could enter into an agreement with Edu-Loan (www.eduloan.co.za ; info@eduloan.co.za) or Debt Tracker (roy@debtracker.co.za), who are approved service providers to administer bursars allowances on behalf of sponsors.

11. INTERNATIONAL STUDENTS

An international student is defined as a student who is not a national of the Republic of South Africa and consequently requires a permit to enroll at a South African University. This definition includes students from SADC* countries. The fees quoted in this booklet are costs for the 2020 academic year. When budgeting for the year, students should consider all other fees that they are likely to incur.

Students from SADC countries pay local tuition fees plus a levy of R3400 (R1800 per semester)

***SADC member countries are Angola, Botswana, and the Democratic Republic of Congo, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Tanzania, Zambia and Zimbabwe. For purposes of this clause the SA Government also treats Rwanda as a SADC country.**

11.1 APPLICATION FEE

Your Application Form must be accompanied by proof of payment of the Application Fee which is non-refundable. The fee must be made payable to the University of KwaZulu-Natal by electronic transfer as follows:

Method of payment:

Account holder:	University of KwaZulu-Natal
Name of Account:	UKZN Foreign Deposit
Type of Account:	Business Current Account
Bank:	Standard Bank
Branch:	Westville
Branch No.:	045426
Bank Account No.:	05 308 2826
SWIFT Code:	SBZAZAJJ
Reference:	F001 11402 with applicant's full name.

Please state your name and surname clearly on the deposit slip and attach proof of payment on the Application Form.

Application fee:

All students from SADC and other African countries pay:	R470
All students from outside of Africa:	U\$146

Payment due dates

Undergraduate:

- The deadlines for receipt of the Application Form with the application fee for first semester (February to June) of 2020 academic year are as follows:
- Health Sciences, Science and Engineering, Nursing and Architecture must be submitted by 30 September, in the year prior to study.
- Law, Management Studies, Education and Humanities (excluding Architecture) must be submitted by 31 October, in the year prior to study.

For the second semester (Aug to November) of 2020 academic year:

- Applications must be submitted by 30 April 2020.

Postgraduate:

Applications for most Honours and postgraduate diplomas and Masters (Coursework) close on the 30 November in the year prior to study. As applications dates for postgraduate programs may vary, prospective students need to contact the academic program coordinator directly for information.

11.2 TUITION AND RESIDENCE FEES

Payment due dates

Tuition and residence fees (see section 3 and 4 below for amounts required) are payable **in full prior to registration.** In order to minimise delays, which may arise during registration, students are urged to make payments to reach the University prior to **Registration in 2020.**

Method of payment:

When making payment to the University, the safest and speediest way to do so is by electronic transfer. It is possible to transfer funds directly from your bank to the University's account as follows:

Account holder:	University of KwaZulu-Natal
Name of Account:	UKZN Foreign Deposit
Type of Account:	Business Current Account
Bank:	Standard Bank
Branch:	Westville
Branch No.:	045426
Bank Account No.:	05 308 2826
SWIFT Code:	SBZAJJ
Reference:	Student number

To ensure that the payment is credited correctly, it is essential that the student's name (in block letters) and the correct student number are quoted on the SWIFT transfer documents and that a bank-stamped copy of it is faxed without delay to Student Fees Division at +27 31 2603099 (Howard College), +27 31 2607641 (Westville Campus) and +27 33 2605153 (PMB Campus).

11.3 TUITION FEES PAYABLE

11.3.1 Undergraduate Students

SADC students pay **local Fees plus R3 400 levy (levy is R1 700 per semester)**. Students from within Africa but outside SADC and from the rest of the world are required to pay US \$ 14 535.00 per annum; i.e. US\$ 6 895.00 per semester (first or second) inclusive of the international levy, where registration is required for one semester only to complete a qualification.

PLEASE NOTE THAT THE US\$14 535, 00 PER ANNUM COVERS TUITION ONLY.

- SADC-Students should consult the Student Fees Guide for 2020 to establish the local fees payable by them.

11.3.2 Postgraduate Students (Postgraduate Diplomas, Honours or Coursework Masters degrees)

- a. International students from outside Africa that are enrolling for Postgraduate studies other than full Research will pay tuition fees amounting to:
 - (i) Full-time (one year) - US \$14 535 per annum, inclusive of the international levy; or
 - (ii) Part-time (two or more years) or one semester (first or second) US \$7 268 per annum, inclusive of the international levy.
- b. Students from SADC and Non-SADC regions that are from within Africa will pay the local fees plus the international levy.

Students must produce a copy of the Wire transfer to the Fees officer on the day of registration.

*** Full time Research Masters and Research Doctoral Studies**

Students undertaking full-time Research Masters studies or Research Doctoral studies are exempt from paying tuition fees. Full-time international students are required to pay an international levy of R1 800 per semester.

Students who do not complete their Research Master's studies within the stipulated 12 months or Research Doctoral studies within 36 months and who are eligible to continue will be charged a Continuing Fee. (Refer to local fees booklet).

11.3.3 Study Abroad Students

The tuition fee for international students from within Africa **outside of SADC and from the rest of the world who are taking one or more modules for non-degree purposes will be US\$1 882 per 16 credit course/module per semester**, inclusive of the international levy. Where credits are halved or doubled fees will be adjusted accordingly (see table on page 9). SADC students pay a local fee per course/module plus a levy of R1 800 per semester.

a. International Affiliates

All visiting international students (other than post-doctoral students) who are not registering for any modules but wish to be affiliated to the University of KwaZulu- Natal whilst pursuing their own research, or are here in any other capacity, will pay US\$ 329 per month or part thereof up to a maximum of **US\$2 127 per semester / per six month period** (i.e. US\$355 is the minimum fee charged.) No application fee is payable.

OTHER EXPENSES

PROVISION MUST BE MADE FOR ALL OTHER NECESSARY EXPENSES AS SET OUT IN SECTIONS 4 TO 6 BELOW. THESE ARE ESTIMATES PROVIDED FOR BUDGETING PURPOSES. FEES QUOTED IN NOTES 4 TO 6 BELOW ARE IN SOUTH AFRICAN RANDS PER ANNUM. STUDENTS SHOULD TAKE INTO ACCOUNT ONLY THOSE COSTS WHICH ARE RELEVANT TO THEIR STUDIES AT THE UNIVERSITY.

11.4 University Residence Fees during Term Time R per annum

Accommodation Fees (*Dependent on room, campus allocation*) 38 690

11.5 On-campus vacation accommodation

Accommodation fees do not include residence fees during vacations.

Accommodation during vacation – contact Residence.

(Dependent on room allocated and the number of days in Residence)

11.6 Off-campus accommodation during-term time R per annum

Accommodation without meals Contact Residence

NB: ALL TUITION AND RESIDENCE FEES ARE PAYABLE PRIOR TO REGISTRATION AT THE UNIVERSITY OF KWAZULU-NATAL.

Medical Health Cover

It is compulsory for you to obtain one of the UKZN recommended medical health covers which are **CompCare** and **Momentum Health**. You will be required to pay for the full calendar year, i.e. from 01 January to 31 December of that year or for 6 months if you will be spending one semester at the university.

Medical Health Cover is one of the requirements when applying for a study visa at the South African High Commission in your country. Please be advised that

without Medical Health Cover you will not be granted a study visa. It is thus advisable to make the necessary financial arrangements for the medical health cover prior to applying for a study visa.

The contact details for the medical schemes recommended by UKZN are as follows:

Name	Web address	Contact Email
CompCare Wellness	http://www.studentplan.co.za/	retabile.lucas@universal.co.za
Momentum Health	http://www.ingwehealth.co.za/	Antoinette.nell@momentum.co.za

For more information on Medical Aid please contact Absa Brokers

SANLAM BROKERS CONTACT DETAILS

Consultant Name	Contact Number	Contact Email
Geshal Chettiar	+27 (0) 76 062 3739	chettiar@sanlam.co.za
Debbie Pretorius	+27 (0) 31 566 8400	Debbie.pretorius@sanlam.co.za

<i>Paid before arrival/ prior to Registration</i>	RANDS (ZAR)
Medical Health Cover(compulsory)	
Momentum	R 5 300 per year
CompCare	R 5 200 per year

Estimated Incurred Expenses

	RANDS (ZAR)
<i>Paid before arrival/ prior to Registration</i>	
Medical Health (compulsory)	R 5 300p/yr
Momentum	R5 200p/yr
CompCare	
International levy (R 1 700per semester x 2)	R 3 400p/yr
<i>Students are advised to consider the following personal expenses during their stay in South Africa</i>	
Provision for meals	R33000p/yr
Cutlery and Crockery(once off)	R 1 200
Linen (i.e. sheets, duvet, pillows, towels)	R 1 430
Padlock	R 72
Personal expenses	R 12 100
Transport if living off campus	R 12 100
<i>Other expenses</i>	
Study permit renewal (incl. VFS Fee)	R 1 920

ADDITIONAL EXPENSES

Students must take into account the range of expenses, which they may have to meet, dependent on their particular course of study and needs, which may include:

Orientation

Text materials (issued by the University)

Field Trips

Books, stationery and equipment

Transport (off campus)

Sports clubs and societies (optional)

Pocket money

Incidental medical expenses

As a guideline, a total amount of at least R33 260 (South African Rands) should be allowed for a full year's study to cover the above.

USEFUL INFORMATION

Currency

The currency in South Africa is the Rand. Bank notes currently available are R100, R50, R20 and R10. Coins are R5, R2, R1, 50c, 20c, 10c and 5c. There is no restriction on the amount of foreign currency being brought into the country, as long as it is declared to the Customs/Excise official on arrival.

Whilst you will need some cash with you on arrival for travel costs to the University as well as general expenses during the first few weeks on campus, it is wise to bring most of your money in travelers cheques.

Monetary Values

Foreign money and travelers cheques, provided the currency is accepted in South Africa, may be converted into local currency at most banks and other authorised institutions such as Bureau de Changes, American Express, Thomas Cooke/Rennies, Travel Agencies, Airlines, etc. Some hotels and restaurants do accept travelers' cheques for payment of services and purchases.

Banking

We recommend that you provide a little more money than required and that you place it in a bank account until needed. (The bank will require you to produce your passport to open such an account.) This has the advantage of avoiding delays and extra costs, which can be incurred in the transfer of additional funds at a later stage.

Financial Aid

Regrettably, financial aid is not available to international students. International students are advised to make enquiries from their local Minister of Education or Scholarship Offices at universities in their country of origin

11.8 WITHDRAWAL FROM UNIVERSITY

The University is not obliged to grant a pro-rata refund of fees to students who withdraw from modules from the University. Such refund may however, be granted at the University's sole discretion, provided the Faculty Officer is notified in writing on the OFFICIAL WITHDRAWAL FORM. Students who withdraw from University without completing a withdrawal form will remain **liable for the payment of fees due for the entire semester of study**. Deadline dates for withdrawal are as follows:

- First semester - MUST give such written notice by not later than 27 March 2020.
- Second semester - MUST give such written notice by not later than 11 September 2020.

Students wishing to change curricula (modules or degree/diploma) must complete the applicable change of curriculum forms, which are available from all Faculty Offices. Faculty Offices will confirm the effective dates for all approved changes.

WITHDRAWAL FROM RESIDENCE

1. In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Director of Student Housing.
2. Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.
3. A student wishing to withdraw from **residence** at the end of the first semester must give notice, **IN WRITING**, to the Director of Student Housing by not later than **30 April 2020**. In the absence of such notice, the student will be required to pay one quarter of the annual residence fee in addition to the first semester fees. Students withdrawing from residence after the commencement of the second semester will not be granted any refund of Fees.

INTERNATIONAL FEE SCHEDULE

<u>SADC</u> (plus Rwanda)	<u>NON-SADC</u> <u>FROM AFRICA only</u>	<u>NON-SADC</u> <u>Outside Africa</u>
Student type – F	Student Type – K	Student Type - K
<u>Application Fee</u>	<u>Application Fee</u>	<u>Application Fee</u>
R470	R470	U\$146
<u>Undergrad Tuition fees</u>	<u>Undergrad tuition fees</u>	<u>Undergrad tuition fees</u>
Local Fees+ International Levy (R1800 per semester)	US\$ 14 535 (inclusive of levy) Study material not inclusive	U\$ 14 535 (inclusive of levy) Study material not inclusive
<u>Postgrad tuition fees</u>	<u>Postgrad tuition fees</u>	<u>Postgrad tuition fees</u>
Honours & Masters (Coursework & Dissertation) Local Fees + International Levy (R1800 per semester)	Honours & Masters (Coursework & Dissertation) Local fees + International Levy (R1800 per semester)	Honours & Masters (Coursework & Dissertation) = US\$ 14 535, Full time US\$7 268 Part time (inclusive of levy)
<u>Research Masters/PHD</u>	<u>Research Masters/PHD</u>	<u>Research Masters/PHD</u>
<u>1st year</u> – Local fees + International Levy (R1800 per semester)	<u>1st year</u> – Local fees + International Levy (R1800 per semester)	<u>1st year</u> – Local fees + International Levy (R1800 per semester)
<u>Subsequent years</u> – Local Fees only	<u>Subsequent years</u> – Local Fees only(No Levy)	<u>Subsequent years</u> – Local Fees only(No Levy)