

This 3-book series offers a systematic and comprehensive study of English grammar. The series is specially designed to introduce, explain and reinforce essential grammar topics and to lay a strong foundation for good English. The well-organised content structure in this series makes it a handy reference resource suitable for self-study.

The books feature:

- modular organisation of topics that makes it easy for teachers and learners to align it to topics in the English course and to refer to it as and when required;
- concise and age-appropriate definitions and carefully annotated examples that make understanding grammar and usage easy;
- short exercises on every topic to check understanding and develop grammatical accuracy and fluency.

Anne Seaton ● Y H Mev

Basic English GRAMMAR

BARNERS

This series, highly regarded by teachers, parents and learners, has been revised to be even more comprehensive and user-friendly with the inclusion of more grammar items and a new layout and features.







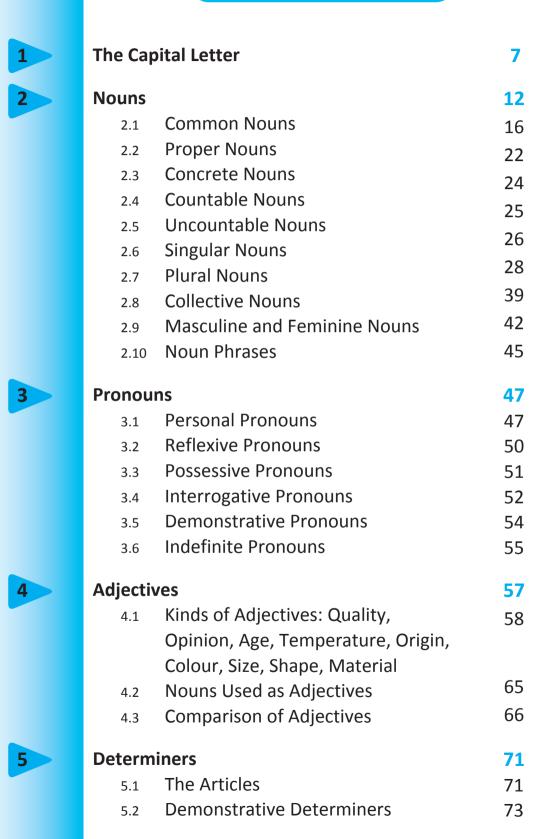
Basic English GRAMMAR

SCHOLASTIC

A systematic introduction to grammar for beginning learners

Anne Seaton • Y H Mew

Contents



5.3	Interrogative Determiners	74
5.4	Possessive Determiners	75
5.5	Cardinal Numbers	77
5.6	Ordinal Numbers	78
5.7	Quantifiers	79
Verbs a	nd Tenses	82
6.1	The Simple Present Tense	83
6.2	am, is <i>and</i> are	85
6.3	The Present Continuous Tense	89
6.4	have <i>and</i> has	91
6.5	The Simple Past Tense	93
6.6	was and were	94
6.7	Regular and Irregular Verbs	96
6.8	The Past Continuous Tense	99
6.9	The Future Tense	100
6.10	do, does <i>and</i> did	104
6.11	can <i>and</i> could	108
6.12	may	110
6.13	would <i>and</i> should	111
6.14	must	112
6.15	Infinitives	113
6.16	Transitive and Intransitive Verbs	115
6.17	Phrasal Verbs	117
Subject	120	
Adverb	S	123
8.1	Adverbs of Manner	124
8.2	Adverbs of Time	125
8.3	Adverbs of Frequency	126
8.4	Adverbs of Place	128
8.5	Comparison of Adverbs	129

0
9

10

11

Prepositions 131 **Prepositions of Position** 131 9.1 **Prepositions of Direction** 132 9.2 **Prepositions of Time** 133 9.3 **Prepositions with Special Uses** 134 9.4 **Complex Prepositions** 136 9.5 137 **Connectors Connectors of Sequence** 137 10.1 **Connectors of Contrast** 138 10.2 10.3 Connectors of Reason 139 10.4 Connectors of Purpose 140 **Connectors of Addition** 141 10.5 **Sentences** 142 **Kinds of Sentences** 143 11.1 The Subject and the Object 145 11.2

- 11.3Positive and Negative Sentences14611.4Questions14711.5Linking Sentences151
- 11.6 Direct Speech 153

156



Punctuation

12.1Full Stop15612.2Comma15712.3Exclamation Mark15812.4Question Mark15812.5Apostrophe15912.6Indentation163

1 The Capital Letter

The **capital letter** is also called a **big letter** or **upper-case letter**, or sometimes just a **capital**.



In these examples, you can see how capital letters appear in a sentence.

Sam went to Paris in November. Capital letter I made my mother a card for Mother's Day. Capital letter

When do you use a capital letter?

You use a capital letter for the first letter in a sentence:

The dog is barking.

Come here!

Quick Check 1

Underline the letters that should be CAPITALS and write the correct letter in the space above them.

1. we don't want to go to school.

- 2. our teacher didn't give us any homework.
- 3. there isn't any monster under your bed.

You always use a capital letter for the word **I**:

- am eight years old.
- Tom and I are good friends.

You may sometimes need two capital letters when you are writing about what someone says:

GRAMMAR HELP

The policeman said, "You will have to come with me."

Quick Check 2

Underline the letters that should be CAPITALS and write the correct letter in the space above them.

- 1. you and i have many hobbies in common.
- 2. helen and i are good friends.
- 3. i missed school because i was not well.

You use a capital letter for the names of people: **SPELL IT RIGHT**

Alice Tom Kim James Snow White You use capital letters for names of people you are related to:

I call my mother Mum but my little sister calls her Mummy.

Does this book belong to you, Alice?

Once upon a time, there lived a lovely princess named **S**now White.

Quick Check 3

Underline the letters that should be CAPITALS and write the correct letter in the space above them.

- 1. gordon lives with his grandparents.
- 2. they have named their baby jasmine.
- 3. robert is sally's elder brother.

8

You use a capital letter for initials in people's names:

- **E.B.** White
- James P. Smith

M.H. Chao

J.K. Rowling

- **E.B.** White wrote a book called 'Stuart Little' about a talking mouse.
- J.K. Rowling is the author of the Harry Potter books.

Quick Check 4

Underline the letters that should be CAPITALS and write the correct letter in the space above them.

- 1. my brother likes to read the books of j.m. barrie.
- 2. the stories of winnie the pooh were written by a.a. milne.
- 3. wile e. coyote is a well-known cartoon character.

You also use a capital letter for titles used with people's names:

Mr and Mrs Brown	Miss Lee	King Richard
Captain Wells	Queen Elizabeth	Princess Daisy

Miss Lee took us to the Singapore Botanic Gardens.

Yesterday, we visited our new neighbour, Mr Brown.

Quick Check 5

Underline the letters that should be CAPITALS and write the correct letter in the space above them.

- 1. my teacher's name is mrs smith.
- 2. general rogers is leading the army parade.
- 3. have you met miss jones?

You use a capital letter for the names of places:

National MuseumQueen's RoadLondonSingapore

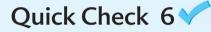
We took our guests to the National Museum yesterday.

My uncle is staying at the Prince Hotel in Singapore.

WATCH OUT!

If the name of something such as a boat has little words in it like 'the', 'of', 'in', they do not have capitals:

The name of his boat was 'Pride of the Islands'.



Underline the letters that should be CAPITALS and write the correct letter in the space above them.

1. gary lives on thomson road.

2. we are going to visit japan during the holidays.

3. sally goes to the national library to study.

You use a capital letter for the names of languages:

English	French	Japanese
Malay	Thai	Spanish

The people in France speak **F**rench.

John can speak English, French and Mandarin.

Quick Check 7

Underline the letters that should be CAPITALS and write the correct letter in the space above them.

- 1. he is learning russian in school.
- 2. mr mew teaches french, spanish and german.
- 3. the official language of india is hindi.

10

You use a capital letter for festivals, holidays, days of the week and months of the year:

New Year's Day	Christmas	Mother's Day
Sunday	Monday	Friday
January	May	October

We have a test on Friday.

In Australia, Christmas falls in the summertime.

Quick Check 8

Underline the letters that should be CAPITALS and write the correct letter in the space above them.

1. december is the last month of the year.

2. there is an exciting football match on sunday.

3. molly went to the doctor last thursday.